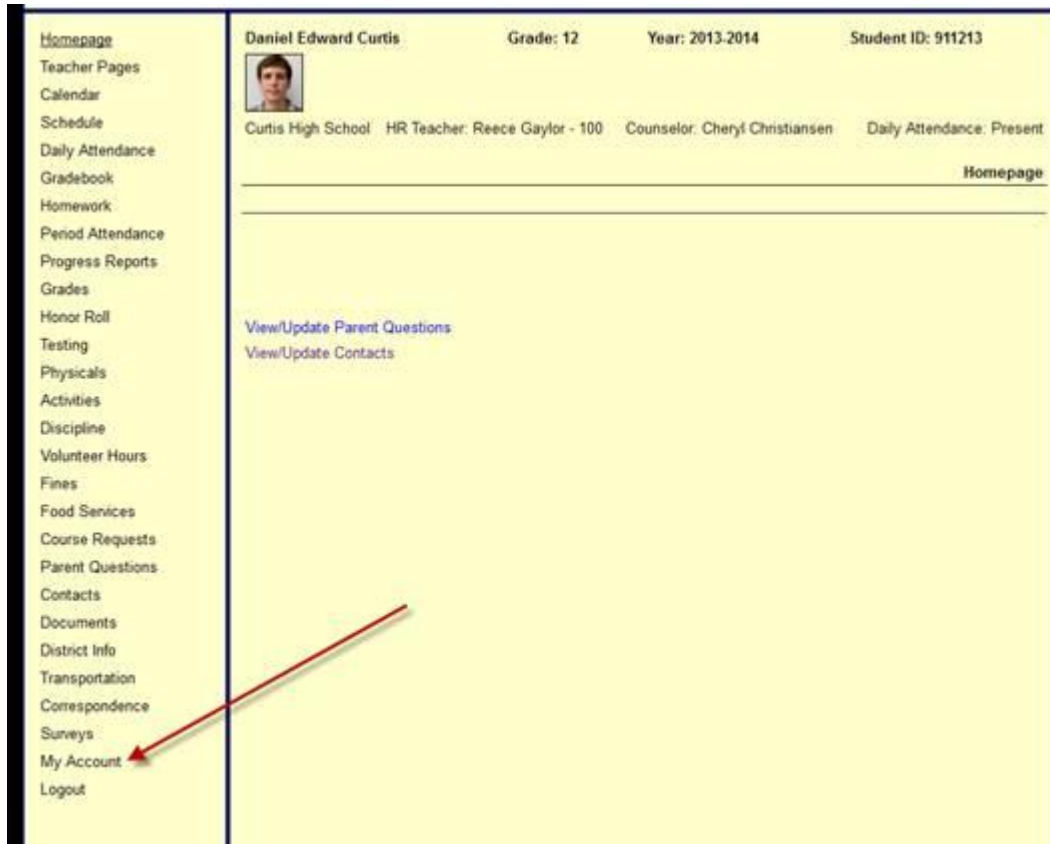


## Instructions for Adding Multiple Students for One Parent Login

1. The parents should log into one of their students. Click on 'My Account' link.



The screenshot shows a user interface for a student's account. On the left is a vertical sidebar with a list of menu items: Homepage, Teacher Pages, Calendar, Schedule, Daily Attendance, Gradebook, Homework, Period Attendance, Progress Reports, Grades, Honor Roll, Testing, Physicals, Activities, Discipline, Volunteer Hours, Fines, Food Services, Course Requests, Parent Questions, Contacts, Documents, District Info, Transportation, Correspondence, Surveys, My Account, and Logout. A red arrow points from the 'My Account' link in the sidebar to the main content area. The main content area has a yellow background and displays the student's name 'Daniel Edward Curtis', 'Grade: 12', 'Year: 2013-2014', and 'Student ID: 911213'. Below this is a small profile picture and a line of text: 'Curtis High School HR Teacher: Reece Gaylor - 100 Counselor: Cheryl Christiansen Daily Attendance: Present'. At the bottom right of this section is a 'Homepage' link. Below the profile information are two links: 'View/Update Parent Questions' and 'View/Update Contacts'.

2. Next, they should click on the 'Link Students' link.



This screenshot shows the same student's account page as the previous one, but with a different set of links in the main content area. The sidebar on the left is partially visible, showing items from 'Homepage' down to 'Grades'. The main content area has a yellow background and displays the student's name 'Daniel Edward Curtis', 'Grade: 12', and 'Year: 2013-2014'. Below this is a small profile picture and a line of text: 'Curtis High School HR Teacher: Reece Gaylor - 100 Counselor: Cheryl Christiansen'. Below this text are three links: 'Change Password Security Question', 'Change Password', and 'Link Students'. A red arrow points from the 'Link Students' link to the right.

3. They need to enter the code, username and password assigned to a student they wish to link. Click on the 'Link' button.

School HR Teacher: Reece Gaylor - 100 Counselor: Cheryl Christiansen Daily Atten

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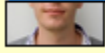
**Please enter the login information of the student you wish to link.**

Code:

Username:

Password:

4. Once linked, the parent will have a drop down menu showing all linked students. They can display any linked student without logging out and in again.

<input type="text" value="Daniel Edward Curtis"/>	<b>Grade: 12</b>	<b>Year: 2013-2014</b>
<input type="text" value="Brandon Carl Raddatiellox"/>		
<input type="text" value="Daniel Edward Curtis"/>		
		
Curtis High School HR Teacher: Reece Gaylor - 100 Counselor: Cheryl Christiansen		