

Township of Franklin
Board of Education
Regular Meeting
January 17, 2007
7:00 p.m.
Administration Building

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mr. Stanley S. Evans, Jr., Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Mr. Norman F. Merckx, Jr., Mrs. Kimberly Kelly, Mrs. Barbara Ciancaglini, Mrs. Lorraine Sullivan, Miss Marie J. Grochowski, and Mr. Stanley S. Evans, Jr. Also present were Mr. John Scavelli, Jr., Superintendent, Mrs. Amy M. Capriotti, School Business Administrator/Board Secretary, and B. Michael Borelli, Board Solicitor.

ROLL CALL

Mr. Harold R. Atkinson, Jr., was absent at roll call but arrived at 7:25 p.m.

Mr. Glenn J. McCormick, Sr., and Mrs. Sandra L. Coulbourn were absent.

ATTENDANCE REGISTER

The following names were listed in the Attendance Register:

<u>Name</u>	<u>Address</u>
Karen Gresk	654 Sunset Ave.
Dennis Burlingame	
Mike Koptiw	Sentinel
Diane Brewin	657 Washington Ave.
Karen Smith	645 Washington Ave.
Donna Herrschaft	
Robert Weigelt	Reutter School
Mrs. Duble	Franklin Township
Tina Toy	381 Nothnick La.

Mr. Dennis Burlingame (physical education teacher at Caroline L. Reutter School), along with Caroline L. Reutter 5th and 6th grade students, made a presentation regarding "Hoops for Heart." The participating students were: Jessica Capecci, Dilan DeSiderio, David Gresk, Rachael Mecholsky, Nicholas Miller and Ashley Stroh.

PRESENTATION - "HOOPS FOR HEART"

Mr. Wayne A. Neville, Architect, made a presentation to the Board about the Caroline L. Reutter School addition.

PRESENTATION BY ARCHITECT - CAROLINE L. REUTTER SCHOOL ADDITION

Mr. Atkinson arrived.

MINUTES

Mr. Evans moved, Miss Grochowski seconded a motion to adopt the minutes of the Regular and Closed Sessions of the December 20, 2006 meeting.

Motion carried unanimously.

Mr. Evans moved, Miss Grochowski seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S
REPORT

Statistical and Informational Report as of December 31, 2006

Enrollment: 1539

Tuition Placement: 18

Student Attendance:

MFJ - 93%

CLR - 95.6%

MR - 95.5%

Student Suspensions

MFJ - 1

CLR - 2

MR - 0

Fire drills were held at each school in accordance with state law.

Employee Attendance: 96.7% year-to-date

Committee Agendas

Curriculum: For approval tonight are a homeless tuition contract agreement, participation in the 2007-2008 Stewart B. McKinley Homeless Education Project, and home instruction approval.

Personnel: Presented for approval are substitute employment, a temporary leave of absence request, retirement resignation of Technology Supervisor, resignation of School Business Administrator/Board Secretary, job description revision of Transportation Supervisor, probationary employment acknowledgment, teacher aide reassignment, AFLAC to provide voluntary supplemental benefits, affirmative action needs assessment and development of a Comprehensive Equity Plan for 2007-2010.

Policy: Presented for approval is a temporary suspension of the retirement provision of Policy 4151, Attendance.

Legislative Issues: The New Jersey State Legislature is currently considering legislation that would create a pilot county-wide administrative school district. Last week our Board of Education approved a resolution opposing this legislation. Also, information was mailed home to parents informing them of this issue. A meeting was held last night in Washington Township and legislators from districts 3 and 4 were present. At the present time it appears that the bill will be amended and still presented for a vote in the Senate and then again in the Assembly.

The School Business Administrator reported:

SCHOOL BUSINESS
ADMINISTRATOR/BOARD
SECRETARY'S REPORT

Finance

- The Board Secretary's Report and Treasurer's Report for the month ending December 31, 2006 have been completed and show the same overall cash balance. Also, there are no budgetary line item over-expenditures as of December 31, 2006.
- The Food Services Enterprise Fund Report as of November 30, 2006 shows an overall net gain of \$764.22. This shows a small decrease over the gain of \$1,883.73 that we had as of November last year.
- Approval is sought for services that we share with the municipality of the Township of Franklin, such as: recycling, trash removal, ice control, DARE officers, police car maintenance, copy paper joint purchasing, and the use of athletic fields and gymnasiums for youth organizations.

Property

- Approval is sought to allow our architect, Wayne Neville, to send final submission paperwork to the N.J. Dept. of Education for the Caroline L. Reutter School addition.
- Approval is sought to accept the donation of a DVD player for Mrs. Jakubek's classroom at Mary F. Janvier School, from the Pugliese family.

Transportation

- Approval is sought on the revised specifications for the purchase of two 54-passenger school buses.

GCSBA REPORT

Mrs. Ciancaglini, Gloucester County School Boards Association representative, said the next meeting of the GCSBA is on February 1 regarding the 8th grade dialogue.

AUDIENCE PARTICIPATION

Audience participation:

Tina Toy:

- Was not happy that her daughter came home with the letter about the current legislation in her backpack.

Mr. Scavelli responded that the letters were mailed home and were not to be sent home with the children.

- Was not happy that taxpayers' money was spent on our district sending home the letters regarding politics.

Donna Herrschaft:

- Is not opposed to the idea of consolidation and an equal education for children county-wide
- Wanted to know where the two new teachers budgeted for Janvier are going to be housed.
- Wanted to know who the 4.5 percent salary increase pertains to
- Wanted to know what a “firewall” is, as described during Wayne Neville’s presentation of the Caroline L. Reutter School addition
- Wanted to know why the new principal’s salary at Main Road School is higher than what was budgeted for the previous principal
- Wanted to know why the curriculum supervisor started mid-year as opposed to staying as a teacher for the remainder of the school year.

Mr. Scavelli responded that it was to offer the supervisor a chance to train with our current curriculum consultant, and we only had a half-year of the position budgeted.

Tina Toy:

- Noticed that the stamps used (on the parent letters) were 39 cents. Wanted to know if we could get a discounted bulk mailing rate.

Audience participation ended.

Miss Grochowski moved, Mrs. Sullivan seconded a motion to approve the following Curriculum Committee items:

CURRICULUM COMMITTEE

1. Homeless Tuition Contract Agreements - Received, 2. Student Tuition Placement - Received, 3. Homebound Instruction, 4. Stewart B. McKinney Grant

Motion carried unanimously.

1. Move to approve homeless student Tuition Contract Agreements for the 2006-2007 school year as follows:

HOMELESS TUITION CONTRACT AGREEMENTS - RECEIVED

Student	Classification/ Program/Grade/Tier/ASSA	School	Last District of Residence	Effective Date	Tuition
D.L.	Kindergarten/Elementary	MFJ	Wildwood Crest Wildwood Crest, NJ	1/03/07	\$6,480 prorated
M.R.	Kindergarten/Elementary	MFJ	Voorhees, NJ Camden County	1/05/07	\$6,480 prorated
A.G.	2/Elementary	MFJ	Voorhees, NJ Camden County	1/05/07	\$8,100 prorated

2. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement of the following student for the 2006-2007 school year:

STUDENT TUITION
PLACEMENT - RECEIVED

-5-

1-17-07

Student	Grade/ Classification	Placement	Tuition	Effective Date
T.S.	3/MD	Enrolled at Caroline L. Reutter School Therapeutic Home Placement; Tuition to be paid by the N.J. Dept. of Finance	\$13,500 prorated	12/19/06

3. Move to approve homebound instruction for the following student:

HOMEBOUND INSTRUCTION

Name	Grade	Effective Date	School
L.E.	2	January 16, 2007	Mary F. Janvier

4. Move to approve the collaboration/articulation agreement with the Gloucester County Special Services School District for the Stewart B. McKinney Homeless Education Project for the 2007-2008 school year.

STEWART B. McKINNEY
GRANT

FINANCE COMMITTEE

Mr. Atkinson moved, Mrs. Sullivan seconded a motion to approve the following Finance Committee items:

1. Bills - January, 2. Payroll, 3. Board Secretary's Report and Treasurer of School Monies Report, 4. Budget Overexpenditure Certification - Board Secretary, 5. Budget Overexpenditure Certification - Board of Education, 6. Budget Transfers - January, 7. Anticipated Revenue Summary, 8. Shared Services Agreements - Municipality of the Township of Franklin

Motion carried unanimously.

BILLS - JANUARY

1. Move to approve the list of bills for the month of January in the amount of \$396,875.66 as submitted by the School Business Administrator/ Board Secretary (Item 1):

Bill List	Amount
Bill List #1 - January 5, 2007	\$214,359.17
Bill List #2 - January 17, 2007	\$182,516.49
Grand Total	\$396,875.66

- | | | |
|----|---|---|
| 2 | Move to approve the payroll for the month of December in the amount of \$898,215.36 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary. | PAYROLL |
| 3. | Move to accept the reports of the School Business Administrator/Board Secretary and Treasurer of School Monies for the period ending December 31, 2006 and acknowledge that they are in agreement. | BOARD SECRETARY'S
REPORT AND TREASURER
OF SCHOOL MONIES
REPORT |
| 4. | Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending December 31, 2006 and acknowledge that they are in agreement. | BUDGET
OVEREXPENDITURE -
BOARD SECRETARY |

- | | |
|--|--|
| <p>5. Move to certify that as of December 31, 2006, after review of the Board Secretary's Monthly Financial Report (appropriations sections) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of <u>N.J.A.C. 6A:23-2.11</u> and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.</p> | <p>BUDGET
OVEREXPENDITURE
CERTIFICATION - BOARD OF
EDUCATION</p> |
| <p>6. Move to approve budget transfers for the month of January in the amount of \$80,294.54 as submitted by the School Business Administrator/ Board Secretary.</p> | <p>BUDGET TRANSFERS -
JANUARY</p> |
| <p>7. Move to approve the anticipated Revenue Summary as of December 31, 2006 as submitted by the School Business Administrator/Board Secretary.</p> | <p>ANTICIPATED REVENUE
SUMMARY</p> |
| <p>8. Move to approve the following shared services agreements with the Municipality of the Township of Franklin:</p> <p><u>Provider: Municipality of the Township of Franklin</u></p> <ol style="list-style-type: none"> 1. Recyclable material collection and disposal 2. Solid waste collection and disposal 3. Ice control material storage and application when needed 4. DARE Officers <p><u>Provider: Township of Franklin Board of Education</u></p> <ol style="list-style-type: none"> 1. Police Car maintenance (labor) 2. Duplicating paper joint purchase 3. Athletic fields for youth organizations 4. Gymnasiums for youth organizations | <p>SHARED SERVICES
AGREEMENTS -
MUNICIPALITY OF THE
TOWNSHIP OF FRANKLIN</p> |

Mrs. Sullivan moved, Miss Grochowski seconded a motion to approve the following Policy Committee item:

POLICY COMMITTEE

1. Policy 4151 - Attendance

Motion carried unanimously by roll call.

1. Move to approve the temporary suspension of the retirement provision of Policy 4151, Attendance, for the remainder of the 2006-2007 school year as follows:

POLICY 4151 - ATTENDANCE

"Subsequent to notice of employment non-renewal, termination, resignation or retirement (during required contractual notification period)" will temporarily read: "Subsequent to notice of employment non-renewal, termination, or resignation (during required contractual notification period)".

Mrs. Ciancaglini moved, Mrs. Sullivan seconded a motion to approve the following Transportation Committee item:

**TRANSPORTATION
COMMITTEE**

1. School Bus Revised Specifications

Motion carried unanimously by roll call vote.

1. Move to approve the revised specifications for the purchase of two 54-passenger school buses, and authorize the School Business Administrator/Board Secretary to advertise for bids.

SCHOOL BUS REVISED SPECIFICATIONS

Mrs. Ciancaglini moved, Mr. Merckx seconded a motion to approve the following Property Committee items:

PROPERTY COMMITTEE

1. Caroline L. Reutter School Addition - Final Educational Approval,
2. Donation - DVD Player

Motion carried unanimously by roll call vote.

1. Move to approve architect Wayne Neville to send final submission for the Caroline L. Reutter School addition, including specifications, construction documents and state application to the N.J. Dept. of Education for final educational approval.
2. Move to accept the donation of a DVD player for Mrs. Jakubek's classroom at Mary F. Janvier School, from the Pugliese family.

C. L. REUTTER SCHOOL ADDITION - FINAL EDUCATIONAL APPROVAL

DONATION - DVD PLAYER

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following Personnel Committee items:

PERSONNEL COMMITTEE

1. Substitute Employment, 2. Leave of Absence Requests - Temporary, 3. Retirement Resignation - Supervisor of Technology/Special Programs, 4. Resignation - School Business Administrator/Board Secretary, 5. Job Description - Revision, 6. Probationary Employment Acknowledgment, 7. Teacher Aide Reassignment, 8. Payroll Deduction Authorization - AFLAC, 9. Affirmative Action Needs Assessment/Comprehensive Equity Plan, 10. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously by roll call vote.

1. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of the following substitutes for the 2006-2007 school year:

SUBSTITUTE EMPLOYMENT

<u>Teacher</u>	<u>Teacher Aide</u>	<u>Food Service</u>
Source 4 Teachers Shana Grundlock Melanie Hampton Brian McCann Kristi Ritz Jennifer Temple Richard Tola	Theresa Jackson	Dawn Baskins

2. Move to approve temporary unpaid leaves of absence for the following employee:

LEAVE OF ABSENCE REQUEST - TEMPORARY

Name	Position	Dates
Scott Gant	Custodian	January 18, 25, 2007 February 1, 8, 22, 2007 March 1, 8, 15, 22, 29, 2007

- 3. Move to accept the retirement resignation of Joseph Mielewski, Supervisor of Technology/Special Programs, effective July 1, 2007. RETIREMENT RESIGNATION - SUPERVISOR OF TECHNOLOGY/SPECIAL PROGRAMS
- 4. Move to accept the resignation of Amy Capriotti, School Business Administrator/Board Secretary, effective February 16, 2007. RESIGNATION - SCHOOL BUSINESS ADMINISTRATOR/ BOARD SECRETARY
- 5. Move to approve the revised job description for Transportation Supervisor, as attached. JOB DESCRIPTION - REVISION
- 6. Move to acknowledge the successful probationary employment of the following individuals: PROBATIONARY EMPLOYMENT ACKNOWLEDGMENT

Employee	Position	Effective Date
Dore Sabella	Teacher Aide	December 22, 2006
Debra Unkow	Library Media Aide	December 22, 2006

- 7. Move to approve the following teacher aide reassignment for the 2006-2007 school year: TEACHER AIDE REASSIGNMENT

Teacher Aide	Current Assignment	Revised Assignment
Faith Abagnale	MFJ - Jennifer Jakubek	MFJ - Christine Rowan/Marilyn Webb

- 8. Move to approve AFLAC to provide voluntary supplemental benefits to district employees through payroll deduction for the 2006-2007 school year. PAYROLL DEDUCTION AUTHORIZATION - AFLAC
- 9. Move to authorize the Affirmative Action team to conduct a needs assessment and develop a Comprehensive Equity Plan for 2007-2010. AFFIRMATIVE ACTION NEEDS ASSESSMENT/ COMPREHENSIVE EQUITY PLAN
- 10. Move to approve the following resolution: RESOLUTION - AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK

RESOLUTION

WHEREAS, the Township of Franklin Board of Education seeks to employ Shana Grundlock, Melanie Hampton, Brian McCann, Kristi Ritz, Jennifer Temple, Jason Ruczynski on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Shana Grundlock, Melanie Hampton, Brian McCann, Kristi Ritz, Jennifer Temple, Jason Ruczynski, has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq, as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Shana Grundlock, Melanie Hampton, Brian McCann, Kristi Ritz, Jennifer Temple, Jason Ruczynski.

Note: Jason Ruczynski was previously board approved on Dec. 20, 2006.

Miss Grochowski moved, Mrs. Sullivan seconded a motion to go into closed session. CLOSURE SESSION

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Personnel, Attorney/Client Privilege; and

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on January 17, 2007 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately sixty (60) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 8:50 p.m.

Return to session 9:32 p.m.

Mr. Evans moved, Miss Grochowski seconded a motion to establish the deadline for candidates to file nominating petitions for the 2007 Annual School Election with the School Business Administrator/Board Secretary to be February 26, 2007 by 4:00 p.m.

OTHER BUSINESS
NOMINATING PETITION
DEADLINE

Motion carried unanimously.

Mr. Evans moved, Miss Grochowski seconded a motion to draw the names for candidate ballot position for the 2007 Annual School Election on March 7, 2007, at 4:05 p.m. in the Administration Building.

DRAWING OF NAMES

Motion carried unanimously.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following resolution:

SCHOOL BOARD
RECOGNITION MONTH IN
NEW JERSEY, JANUARY
2007

Resolution

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2007 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Township of Franklin Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Township of Franklin Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Township of Franklin Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2007 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Township of Franklin Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Motion carried unanimously.

Miss Grochowski moved, Mrs. Kelly seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned 9:34 p.m.

Respectfully submitted,

Amy Capriotti
School Business Administrator/
Board Secretary

Typed by: jmp