

Township of Franklin
Board of Education
Reorganization/Regular Mtg.
April 25, 2007
7:00 pm.
Administration Building

The Annual Reorganization/Regular Board Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mrs. Elizabeth A. DiPietro, Interim School Business Administrator/Board Secretary, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

Mrs. Cindy Grochowski (3rd grade teacher at Caroline L. Reutter School), Ms. Stefanie DeWees (student teacher at Caroline L. Reutter School) and Mrs. Michele Busler (3rd grade teacher at Main Road School, along with 3rd grade students from their respective schools, made a presentation to the Board regarding "Third Grade Pen Pals."

PRESENTATION - THIRD
GRADE PEN PALS

The participating students are listed below:

Caroline L. Reutter School - Tara Brookins, Shane Price, Sabrina Smith, Savannah Wallace and Eddie Williams

Main Road School - Jessi Baldosaro, Tony Grochowski, David Marshall, Jacob Ranson

The following names were listed in the Attendance Register:

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
Cindy Merckx	The Sentinel
Portia Brookins	453 Mary Avenue
Valentino Wallace	496 Sunnyhill Ave.
Michele Price	1712 Coles Mill Rd., Franklinville
Donna Herrschaft	
Mrs. Duple	Franklin Township
Dolores Dunn	P.O. Box 621, Bryn Mawr, Pa.
Dr. Roscoe Murphy	P.O. Box 722, Malaga, NJ
Margery Walsh	1712 Gwinnett Ct., Turnersville

Mrs. DiPietro reported the following results of the annual school election of April 17, 2007:

ELECTION RESULTS

Candidates:

Three-Year Term

Barbara Ciancaglini - 594 votes
Harold R. Atkinson, Jr. - 592 votes
Tina M. Toy - 461 votes

Donna Herrschaft - 445 votes
Alex E. Clemick, Jr. - 430 votes

Public Question:

General Fund Budget Tax Levy - \$7,677,875

Yes	-	488
No	-	527

Mrs. DiPietro administered the Oaths of Office as Board Members to Mr. Harold R. Atkinson, Jr., Mrs. Barbara Ciancaglini, and Mrs. Tina M. Toy.	OATHS OF OFFICE
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The following members were present at roll call: Mr. Norman F. Merckx, Jr., Mrs. Kimberly Kelly, Mrs. Barbara Ciancaglini, Mrs. Tina M. Toy, Mr. Glenn J. McCormick, Sr., Mrs. Sandra L. Coulbourn, Mr. Harold R. Atkinson, Jr., Miss Marie J. Grochowski, and Mr. Stanley S. Evans, Jr. Also present were Mr. John Scavelli, Jr., Superintendent, Mrs. Elizabeth A. DiPietro, Interim School Business Administrator/Board Secretary, and B. Michael Borelli, Esq., Board Solicitor.	ROLL CALL
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Mrs. DiPietro reviewed the Code of Ethics.	CODE OF ETHICS REVIEW
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The floor was opened for nominations to the office of President.	NOMINATIONS - BOARD PRESIDENT
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Miss Grochowski and Mrs. Coulbourn nominated Stanley S. Evans, Jr., for President.

Hearing no other nominations for President, nominations were closed.

Since there was only one nomination, the Board Secretary cast a unanimous ballot for Stanley S. Evans, Jr., for President.	UNANIMOUS BALLOT FOR BOARD PRESIDENT
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Mr. Evans was appointed President of the Board.

The Interim School Business Administrator/Board Secretary turned the meeting over to the Board President, Mr. Evans.

Mr. Evans opened the floor for nominations for the office of Vice President.	NOMINATIONS - BOARD VICE PRESIDENT
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Mr. Evans nominated Marie J. Grochowski for Vice President.

Hearing no other nominations for Vice President, nominations were closed.	NOMINATIONS CLOSED
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Since there was only one nomination, the Board President cast a unanimous ballot for Marie J. Grochowski for Vice President.	UNANIMOUS BALLOT FOR VICE PRESIDENT
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Miss Grochowski was named Vice President of the Board.

Mr. Evans appointed Barbara Ciancaglini as the delegate to the Gloucester County School Boards Association. Tina M. Toy was named as the alternate to the Gloucester County School Boards Association.	GCSBA DELEGATE
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Mr. Evans appointed Mrs. Ciancaglini as the delegate to the New Jersey School Boards Association. Mrs. Toy was named as the alternate to the New Jersey School Boards Association.	NJSBA DELEGATE
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Mr. Evans moved, Miss Grochowski seconded a motion to approve the following Reorganization items:

REORGANIZATION MEETING

- 3. Meeting Dates; 4. School Auditor, 5. Board Solicitor; 6. Treasurer of School Monies; 7. School Physician; 8. Publications of Record; 9. Policy Manual/Job Description Manual; 10. Insurance Agent; 11. Wastewater Treatment Plant Operator and Licensed Operator for Public Water Treatment Systems; 12. Electronic Data Processing Service; 13. Primary Depository; 14. Secondary Depository; 15. Establish Petty Cash Funds 2007-08; 16. Payroll Deduction Authorization; 17. Indoor Air Quality Consultant; 18. Wastewater Treatment Plant Consultant; 19. Administrative Appointments, 2007-08; 20. Resolution of Professional Services 2007-08; 21. Permitted Pupil Records - Resolution

Roll call vote on the motion as follows: motions 3, 4, 5, 6, 7, 9, 11, 12, 15, 16, 17, 18, 19, 20, 21- all ayes; motion 8 - all ayes, except for Mr. Merckx, who abstained; motions 10, 13, 14 - all ayes, except for Mr. McCormick, who abstained. Motion carried.

- 3. Motion to establish the date of the regular monthly Board Meeting as the third Wednesday of each month at the Administration Building, with meetings to begin at 7:00 p.m. (exceptions are August 22, 2007, November 20, 2007, March 26, 2008, and April 23, 2008):

MEETING DATES

May 16, 2007	November 20, 2007
June 20, 2007	December 19, 2007
July 18, 2007	January 16, 2008
August 22, 2007	February 20, 2008
September 19, 2007	March 26, 2008 (Budget Hearing)
October 17, 2007	April 23, 2008 (Reorganization)

- 4. Move to appoint Nightlinger, Colavita & Volpa, P.A. as the School Auditor for the 2007-08 school year, at a fee of \$15,962.00.
- 5. Motion to appoint B. Michael Borelli, Esq., as Board Solicitor for the 2007-08 school year, at a salary of \$1,500.00 plus \$125.00/hour for billable services.
- 6. Motion to appoint Frances Carder as Treasurer of School Monies for the 2007-08 school at a salary of \$7,250.00.
- 7. Motion to appoint Dr. Joseph DiLisi as School Physician for the 2007-08 school year at a salary of \$18,400.00.
- 8. Motion to establish The Sentinel, primary, and The Daily Journal, secondary, as Publications of Record for the 2007-08 school year.
- 9. Motion to readopt the existing bylaws, policies, and job descriptions presently in effect for the operation of the Board and the operation of the school system for the 2007-08 school year.
- 10. Motion to appoint The Borelli Agency, Inc., Commerce Banc Insurance Services, Allen Associates, and LDP Consulting, Inc., as Insurance Brokers of Record for the 2007-08 school year.

SCHOOL AUDITOR

BOARD SOLICITOR

TREASURER OF SCHOOL MONIES

SCHOOL PHYSICIAN

PUBLICATIONS OF RECORD

POLICY MANUAL/JOB DESCRIPTION MANUAL

INSURANCE BROKERS OF RECORD

- 11. Motion to appoint Patrick Rafferty as Wastewater Treatment Plant Operator for the 2007-08 school year, at a fee of \$17,160.00, plus \$1200.00 (maximum) for travel; and as licensed operator for Public Water Treatment Systems for the 2007-08 school year at a fee of \$7,200.00.
- 12. Motion to appoint Gloucester County Special Services School District to provide on-line computer services for the 2007-08 school year as follows:

WASTEWATER TREATMENT PLANT OPERATOR AND LICENSED OPERATOR FOR PUBLIC WATER TREATMENT SYSTEMS

ELECTRONIC DATA PROCESSING SERVICE

Application Name	Amount
School Budget Accounting and Reporting	\$11,400.00
School Payroll System	\$ 2,880.00
School Personnel Information System	\$ 2,880.00
Student Attendance System	\$ 2,880.00
Fixed Assets	\$ 1,440.00

- 13. Motion to approve Newfield National Bank as Primary Depository for the 2007-08 school year for the following services and accounts:

PRIMARY DEPOSITORY

General Operating	Safe Deposit Box	Unemployment Trust
Payroll Agency	Payroll	Student Activity
Summer Pay	Capital Reserve	Certificates of Deposit
Money Market Savings		

- 14. Motion to approve the following institutions as Secondary Depositories for investment purposes for the 2007-08 school year:

SECONDARY DEPOSITORIES

- 1. Commerce Bank
- 2. The Bank of Gloucester County
- 3. New Jersey Cash Management Fund

ESTABLISH PETTY CASH FUNDS 2007-08

- 15. Motion to establish petty cash funds for the 2007-08 school year in accordance with Policy 3451 - Petty Cash Fund.

PAYROLL DEDUCTION AUTHORIZATION

- 16. Motion to approve the following firms to provide tax-sheltered annuities, after-tax payroll savings accounts, and/or disability insurance programs to district employees through payroll deduction for the 2007-08 school year:

American Family Life Assurance Company of Columbus (AFLAC)	Met Life
American General Disability	Prudential Financial Insurance
American General Securities	Teachers Protective Mutual Insurance
Ameriprise Financial	The Vanguard Group
Lincoln Investment Planning, Inc.	

- 17. Motion to approve RK Occupational and Environmental Analysis, Inc., as Indoor Air Quality Consultant for the 2007-08 school year. INDOOR AIR QUALITY CONSULTANT
- 18. Motion to approve Hatch Mott MacDonald as WWTP Consultant for the 2007-08 school year. WASTEWATER TREATMENT PLANT CONSULTANT
- 19. Motion to approve the following appointments for the 2007-08 school year: ADMINISTRATIVE APPOINTMENTS 2007-08
 - Affirmative Action Officer - Andrew Moskowitz
 - Title IX Coordinator - Robert Weigelt, 2150 Delsea Dr., Franklinville, NJ 08322, 856-694-0223
 - Medicaid Initiative Coordinator - Doris Dodge
 - Homeless Liaison Representative - Doris Dodge
 - Indoor Air Quality Coordinator - Thomas Rambone
- 20. Motion to adopt the following Professional Services Resolution for the 2007-08 school year: RESOLUTION OF PROFESSIONAL SERVICES 2007-08

Resolution

WHEREAS, there exists a need of services to be performed for the Township of Franklin Board of Education, under New Jersey Statutes Annotated 18A:18A-5a. (1), (10), and 18A:18A-14.2, and

WHEREAS, the following professional service providers have previously provided their services to the district in a commendable manner at a reasonable amount of compensation;

NOW, THEREFORE, BE IT RESOLVED by the Township of Franklin Board of Education, County of Gloucester, State of New Jersey, that the Board of Education enter into a contract with:

School Auditor:	Nightlinger, Colavita and Volpa
Solicitor:	B. Michael Borelli, Esq.
WWTP Operator:	Patrick Rafferty
Water Supply Officer:	Patrick Rafferty
Electronic Data Processing Service:	Gloucester County Special Services School District
Indoor Air Quality Consultant:	RK Occupational and Environmental Analysis, Inc.
WWTP Consultant:	Hatch Mott MacDonald
Insurance Broker of Record:	The Borelli Agency, Inc., Commerce Banc Insurance Svcs., Allen Assoc. and LDP Consulting, Inc.

from July 1, 2007 to June 30, 2008. The contracts are awarded without competitive bidding as professional services under the provisions of the local public contracts law because they are for services provided under and through recognized professionals and regulated by law for which it is not possible to obtain competitive bids.

21. Move to approve the following resolution:

PERMITTED PUPIL
RECORDS - RESOLUTION

Resolution

WHEREAS, N.J.A.C. 6:3-6.3(a)2 requires the identification by Board resolution of those permitted pupil records which may be collected in order to promote the educational welfare of the pupil,

NOW, THEREFORE, BE IT RESOLVED that the Township of Franklin Board of Education identifies the following pupil records as those which may be collected and authorizes certified school personnel to collect and maintain such pupil records:

1. Personal data which identifies each pupil enrolled in the district (name, address, date of birth, parent/guardian name, social security number, citizenship, sex, etc.)
2. Record of daily attendance
3. Description of pupil progress
4. Health history, immunization records, and results of physical examination conducted by qualified district employees
5. All records required by state regulation
6. Emergency notification information
7. Observations and ratings of pupil by professional staff members
8. Samples of pupil work
9. Information obtained from professionally acceptable standard instruments of measurement (achievement tests, intelligence tests, aptitude tests, etc.)

- 10. Authenticated information provided by a parent/ guardian concerning achievements
- 11. Verified reports of serious or recurrent behavior patterns
- 12. Extracurricular activities and achievements
- 13. Academic honors and rank in class

Mr. Evans moved, Mr. Merckx seconded a motion to adopt the minutes of the Regular and Closed Sessions of the March 28, 2007 meeting.

MINUTES

Motion carried unanimously.

Mr. Evans moved, Miss Grochowski seconded a motion to acknowledge receipt of all communications and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported that:

SUPERINTENDENT'S REPORT

Statistical and Informational Report as of March 31, 2007

Enrollment: 1548
 Tuition Placement: 18
 Student Attendance: MFJ - 91.7%
 CLR - 94.72%
 MR - 94.42%
 Student Suspensions: MFJ - 0
 CLR - 1
 MR - 3

Fire drills were held at each school in accordance with state law.

Employee Attendance: 96.2% year-to-date

Committee Agendas (Curriculum and Personnel)

Curriculum - For approval tonight are homeless student contract agreements (sent and received); school hours for 2007-2008; homebound instruction; grade 6 luncheon/recognition program; test administration for 2007-2008; preapproved field trip list for 2007-2008; school photographer for 2007-2008; curriculum and services evaluation schedule for 2007-2012; curriculum guides for 2007-2008; and the school calendar for 2007-2008.

Personnel - For approval tonight are substitute employment; leave of absence for a bus driver; resignation of superintendent; employment of school business administrator/board secretary; interlocal services agreement with Delsea for technology services for May - June 2007; custodial rate for facilities usage; physical and occupational therapy services for 2007-08; employee calendar for 2007-08; and field experience placement for a college student.

Special Board of Education Meeting - Tentatively, a special meeting is planned for Wednesday, May 9, 2007 at 7:00 p.m. The purpose of this meeting is to approve a revised 2007-08 budget and corresponding tax levy. Also, personnel appointments for 2007-08 are planned to occur that evening.

A meeting with the Township to review our 2007-08 defeated budget is scheduled for Monday, April 30, 2007.

The School Business Administrator reported:

SCHOOL BUSINESS
ADMINISTRATOR/BOARD
SECRETARY'S REPORT

Finance

- The Board Secretary's and Treasurer's Reports for the month ending March 31, 2007 have been completed and show the same overall cash balance. Also, there are no budgetary line item overexpenditures as of March 31, 2007.
- The Food Services Enterprise Fund Report as of February 28, 2007 shows an overall net gain of \$21,368.01. This shows an increase of \$17,811.58 over the overall gain of \$3,556.43 that we had as of February last year. The net gain for the month of February was \$8,459.51. However, there are three days of payroll which will 'catch up' in the upcoming months, bringing the net gain down.
- In addition, approval is sought for recurring monthly items such as bills, payroll, board secretary/treasurer reports, certification and transfers. Tonight we will seek approval for the following: payment of election workers.

Mrs. Ciancaglini, Gloucester County School Boards Association representative, told the board that the next meeting of the Association was in May at Auletto's. She encouraged everyone to attend.

GCSBA REP. REPORT

There was no audience participation.

AUDIENCE PARTICIPATION

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to approve the following Curriculum Committee items:

CURRICULUM COMMITTEE

1. Homeless Tuition Contract Agreement - Sent (revised),
2. Homeless Tuition Contract Agreements - Received,
3. School Hours 2007-2008,
4. Homebound Instruction,
5. Grade 6 Luncheon/Recognition Program,
6. Test Administration,
7. Preapproved Field Trip List 2007-2008,
8. School Photographer,
9. Curriculum and Services Evaluation Schedule,
10. Curriculum Guides,
11. School Calendar 2007-2008

Motion carried unanimously.

1. Move to approve a revised homeless tuition contract agreement for the 2006-2007 school year as follows:

HOMELESS TUITION
CONTRACT AGREEMENT -
SENT (REVISED)

Student	Grade/ Classification	District Attending	Tuition	Effective Date
C.S.	6/Middle	Upper Pittsgrove (5320)	\$9,431.00	9/6/06
T.S.	3/Elementary	Upper Pittsgrove (5320)	\$9,431.00	9/6/06

Note: Previously approved for \$3,000 each at the October 18, 2007 Board Meeting.

- 2. Move to approve homeless student tuition contract agreements for the 2006-2007 school year as follows:

HOMELESS TUITION
CONTRACT AGREEMENTS -
RECEIVED

Student	Classification/ Program/Grade/ Tier/ASSA	School	Last District of Residence	Effective Date	Tuition
D.J.	K/Elementary	MFJ	Hamilton Township Mays Landing , NJ (Atlantic County)	3/27/07	\$ 6,480.00 prorated

- 3. Move to approve the 2007-2008 school hours as follows:

SCHOOL HOURS 2007-2008

School	School Hours	Bus Arrival
Caroline L. Reutter	7:45 a.m. - 2:30 p.m.	7:45 a.m.
Main Road	7:45 a.m. - 2:30 p.m.	7:45 a.m.
Mary F. Janvier	8:40 a.m. - 3:25 p.m.	8:40 a.m. - 8:45 a.m.
Lake	8:30 a.m. - 3:15 p.m.	8:25 a.m.

- 4. Move to approve homebound instruction for the following student:

HOMEBOUND INSTRUCTION

Name	Grade	Effective Date	School
A.F.	4	April 17, 2007	CLR

- 5. Move to approve a special luncheon for all grade 6 students to be held at Board expense as follows:

GRADE 6 LUNCHEON/
RECOGNITION PROGRAM

Main Road School - June 11, 2007
Caroline L. Reutter School - June 15, 2007

- 6. Move to approve the administration of the following tests to students during the 2007-08 school year: TEST ADMINISTRATION
 - ◆ Otis-Lennon School Ability Test
 - ◆ Brigance K, 1 Assessment
 - ◆ Terra Nova Assessment
 - ◆ Measurement of Academic Progress (MAP)
- 7. Move to approve the preapproved field trip list for 2007-08, as attached. PREAPPROVED FIELD TRIP LIST 2007-08
- 8. Move to approve the firm of Collins School Photo Company as school photographer for the 2007-08 school year. SCHOOL PHOTOGRAPHER
- 9. Move to approve the 2007-2012 Curriculum and Services Evaluation Schedule, as attached. CURRICULUM AND SERVICES EVALUATION SCHEDULE
- 10. Move to approve the following written curriculum guides for implementation in the 2007-08 school year: CURRICULUM GUIDES

Date	Subject	Grades	Date	Subject	Grades
Sept. 2002	Gifted and Talented	3-6	Sept. 2004	World Languages	K-6
Sept. 2002	Computer Literacy	1-6	Sept. 2004	Language Arts/Literacy	K-6
Sept. 2002	Social Studies	1-6	Sept. 2005	Music	1-6
Sept. 2003	Science	1-6	Sept. 2005	Art	1-6
Sept. 2003	Handwriting	K-6	Sept. 2005	Preschool Disabled	PSD
Sept. 2003	Holocaust/Genocide	K-6	Sept. 2005	Mathematics	K-6
Sept. 2004	Health/Family Life	K-6	Sept. 2006	Library Skills	1-6
			Sept. 2006	Physical Education	1-6

- 11. Move to approve the 2007-08 school calendar, as attached. SCHOOL CALENDAR 2007-08

Mr. Atkinson moved, Miss Grochowski seconded a motion to approve the following Finance Committee items:

FINANCE COMMITTEE

- 1. Bills - April, 2. State Aid Deductions, 3. Payroll, 4. Board Secretary's Report and Treasurer of School Monies Report, 5. Budget Overexpenditure Certification - Board Secretary, 6. Budget Overexpenditure Certification - Board of Education, 7. Budget Transfers - April, 8. Anticipated Revenue Summary, 9. Payment for School Election Workers

Vote on the motion as follows: motions 1, 2, 3, 4, 5, 6, 7, 8 - all ayes; motion 9 - all ayes except for Mrs. Kelly, who abstained. Motion carried.

- 1. Move to approve the list of bills for the month of April in the amount of \$417,171.52 as submitted by the School Business Administrator/ Board Secretary: BILLS - APRIL

Bill List	Amount
Bill List #1 - April 4, 2007	\$225,735.96
Bill List #2 - April 25, 2007	\$191,435.56
Grand Total	\$417,171.52

- | | |
|---|--|
| 2. Move to approve amounts withheld from state aid payments for the month of March and paid to County Special Services, Katzenbach and State Facilities in the amount of \$41,432.70. | STATE AID DEDUCTIONS |
| 3. Move to approve the payroll for the month of March in the amount of \$904,807.26 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary. | PAYROLL |
| 4. Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending March 31, 2007 and acknowledge that they are in agreement. | BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT |
| 5. Move to approve the Board Secretary's Monthly Certification that as March 31, 2007, no budgetary line item account has been over-expended in violation of <u>N.J.A.C. 6A:23-2.11</u> . | BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY |
| 6. Move to certify that as of March 31, 2007, after review of the Board Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of <u>N.J.A.C. 6A:23-2.11</u> and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. | BUDGET OVEREXPENDITURE CERTIFICATION - BOARD OF EDUCATION |
| 7. Move to approve budget transfers for the month April in the amount of \$203,923.70 as submitted by the School Business Administrator/ Board Secretary. | BUDGET TRANSFERS - APRIL |
| 8. Move to approve the anticipated Revenue Summary as of March 31, 2007 as submitted by the School Business Administrator/ Board Secretary. | ANTICIPATED REVENUE SUMMARY |
| 9. Move to approve payment for the individuals who served as workers for the Annual School Election, held on April 17, 2007: | PAYMENT FOR SCHOOL ELECTION WORKERS |

Polling Location: Caroline L. Reutter School			
<i>Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Total</i>
Alice Bowers	8.00	\$8.00/hr.	\$64.00
Bessie Burdsall	8.00	\$8.00/hr.	\$64.00
Nell Carpinelli	8.00	\$8.00/hr.	\$64.00
Bonnie Jagers	8.00	\$8.00/hr.	\$64.00
Eleanor Kelly	8.00	\$8.00/hr.	\$64.00

Polling Location: Administration Building			
<i>Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Total</i>
Edith Cassaday	8.00	\$8.00/hr.	\$64.00
Ronald Dixon	8.00	\$8.00/hr.	\$64.00
Josephine Gallagher	8.00	\$8.00/hr.	\$64.00
Deborah Massa	8.00	\$8.00/hr.	\$64.00
S. Louis Weiss	8.00	\$8.00/hr.	\$64.00

Polling Location: Main Road School			
<i>Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Total</i>
Bernice Cecil	8.00	\$8.00/hr.	\$64.00
Clarence Johnson	8.00	\$8.00/hr.	\$64.00
Anna Lynch	8.00	\$8.00/hr.	\$64.00
Patricia McCauley	8.00	\$8.00/hr.	\$64.00
Melody Stroh	8.00	\$8.00/hr.	\$64.00

Mr. McCormick moved, Miss Grochowski seconded a motion to approve the following Transportation Committee items:

TRANSPORTATION COMMITTEE

1. Cooperative Transportation Agreement, 2. Shared Services - Contract for Gasoline

Motion carried unanimously.

1. Move to approve the contract for participation in cooperative transportation services provided by the Gloucester County Special Services School District for the 2007-08 school year.

COOPERATIVE TRANSPORTATION AGREEMENT

- 2. Move to approve a contract with Delsea Regional High School District agreeing to share our gasoline pump for the purchase of gasoline for the 2007-08 school year.

SHARED SERVICES -
CONTRACT FOR GASOLINE

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to go into closed session:

CLOSED SESSION

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Personnel, Attorney-Client Privilege, Negotiations - TFSSA; and

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on April 25, 2007 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately forty-five (45) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 7:45 p.m.

Mr. Merckx left closed session at 7:46 p.m.

Return to session 8:30 p.m.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following Reorganization items:

OTHER BUSINESS

- 1. Administrative Appointments 2007-2008, 2. Resolution - Appointment of Purchasing Agent 2007-2008

Motion carried unanimously by roll call vote.

- 1. Move to approve the following appointments for the 2007-2008 school year:

ADMINISTRATIVE
APPOINTMENTS 2007-08

- Section 504 Compliance Officer - Elizabeth DiPietro
- ADA Coordinator - Elizabeth DiPietro
- Public Agency Compliance Officer - Elizabeth DiPietro
- Custodian of Public Records (OPRA) - Elizabeth DiPietro

2. Move to approve the following resolution:

**RESOLUTION -
APPOINTMENT OF
PURCHASING AGENT**

Resolution

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$29,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board of education, and

WHEREAS, 18A:18A-37 (c) provides that all contracts that are in the aggregate less than 15 percent of the bid threshold (currently \$4,350) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW, THEREFORE, BE IT RESOLVED, that the Township of Franklin Board of Education pursuant to the statutes cited above hereby appoints Elizabeth DiPietro, School Business Administrator/Board Secretary as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Township of Franklin Board of Education, and

BE IT FURTHER RESOLVED, that Elizabeth DiPietro is hereby authorized to award contracts on behalf of the Township of Franklin Board of Education that are in aggregate less than 15 percent of the bid threshold (currently \$4,350) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED, that Elizabeth DiPietro is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts; when contracts in the aggregate exceed 15 percent of the bid threshold (currently \$4,350) but less than the bid threshold of \$29,000.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following Personnel Committee items:

PERSONNEL COMMITTEE

1. Substitute Employment, 2. Leave of Absence Request - Extended, 3. Resignation - Superintendent, 4. Employment - School Business Administrator/Board Secretary, 5. Interlocal Services Agreement - Technology Services, 6. Custodial Rate - Facility Usage, 7. Physical Therapy Services, 8. Occupational Therapy Services, 9. Employee Calendar 2007-2008, 10. Field Experience Request, 11. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously by roll call vote.

- 1. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of the following substitutes for the 2006-07 school year: SUBSTITUTE EMPLOYMENT

<u>Teacher</u> Lisa Bakota Robin DeFulio Kelly Fiocchi	<u>Teacher Aide</u> Robin DeFulio
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- 2. Move to approve an extended unpaid leave of absence for Bobbie May, bus driver, under the provisions of the Family and Medical Leave Act, from March 29, 2007 through April 30, 2007. LEAVE OF ABSENCE
REQUEST - EXTENDED

- 3. Move to accept the resignation of John Scavelli, Jr., superintendent, effective July 1, 2007. RESIGNATION -
SUPERINTENDENT

Mr. McCormick said that he was sorry to see Mr. Scavelli leave. He felt that Mr. Scavelli was professional and had done a good job.

Mr. Evans commented that Mr. Scavelli had done a good job and that he had a good working relationship with the Board. He wished Mr. Scavelli good luck in his new position.

- 4. Move to approve, upon the recommendation of the Superintendent of Schools and the approval of the N.J. Dept. of Education, the employment of Elizabeth DiPietro as school business administrator/board secretary for the 2007-2008 school year at a salary of \$90,000.00, effective July 1, 2007. EMPLOYMENT - SCHOOL
BUSINESS ADMINISTRATOR/
BOARD SECRETARY

- 5. Move to approve an Interlocal Services Agreement with Delsea Regional High School District for Technology Services effective May 1, 2007 - June 30, 2007 in the amount of \$8,504.90. INTERLOCAL SERVICES
AGREEMENT -
TECHNOLOGY SERVICES

- 6. Move to establish the 2007-08 custodial rate charged to organizations for use of school facilities in accordance with Policy 1330 as \$35.00 per hour. CUSTODIAL RATE - FACILITY
USAGE

- 7. Move to approve an agreement with Susan Jacques to provide physical therapy services for the 2007-08 school year at a cost of \$80.00 per hour. PHYSICAL THERAPY
SERVICES

- 8. Move to approve an agreement with the Gloucester County Special Services School District to provide occupational therapy services for the 2007-08 school year at a cost of \$68.00 per hour. OCCUPATIONAL THERAPY
SERVICES

- 9. Move to approve the 2007-08 employee calendar, as attached. EMPLOYEE CALENDAR 2007-
08

- 10. Move to approve the following field experience placement for the spring 2007 as follows: FIELD EXPERIENCE
REQUEST

Name/University	School	Cooperating Teachers
Desiree Scimeca/ Gloucester Cty. College	MFJ	Gail Viehweg, grade 2

11. Move to approve the following resolution:

RESOLUTION -
AUTHORIZATION FOR
EMERGENT HIRING
PENDING COMPLETION OF
CRIMINAL HISTORY CHECK

Resolution

WHEREAS, the Township of Franklin Board of Education seeks to employ Lisa Bakota, Robin DeFulio, Kelly Fiocchi, on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Lisa Bakota, Robin DeFulio, Kelly Fiocchi, has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable.

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergency hiring of Lisa Bakota, Robin DeFulio, Kelly Fiocchi.

Mr. Evans moved, Mr. Atkinson seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned 8:40 p.m.

Respectfully submitted,

Elizabeth A. DiPietro
Interim School Business Administrator/
Board Secretary

Typed by: jmp