

Township of Franklin
Board of Education
Regular Meeting
January 16, 2008
7:00 p.m.
Administration Building

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mr. Stanley S. Evans, Jr., Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Mrs. Tina M. Toy, Mrs. Kimberly Kelly, Mr. Glenn J. McCormick, Sr., Mrs. Sandra L. Coulbourn, Miss Marie J. Grochowski, and Mr. Stanley S. Evans, Jr. Also present were Mr. Michael G. Kozak, Superintendent, Mrs. Elizabeth A. DiPietro, School Business Administrator/Board Secretary, and B. Michael Borelli, Board Solicitor.

ROLL CALL

Mrs. Barbara Ciancaglini and Mr. Harold R. Atkinson, Jr., were absent.

Mr. Norman F. Merckx, Jr., board member, resigned effective December 27, 2008.

The following names were listed in the Attendance Register:

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
Stephen Booras	1604 Grant Ave., Franklinville
Serena Booras	1604 Grant Ave., Franklinville
John Booras	1604 Grant Ave., Franklinville
Linda Booras	1604 Grant Ave., Franklinville
Barbara Doherty	353 Clearfield Ave., Franklinville
Andrew Roberts	353 Clearfield Ave., Franklinville
Tina Booras	1604 Grant Ave., Franklinville
Cathy Bromwell	2129 Monroeville Rd., Franklinville
Norman Merckx	330 Oak Ave., Malaga
Joseph C. Petsch	2370 Stanton Ave.
Denise Kostiak	P.O. Box 161, Franklinville
Lisa Waechter	716 Parvins Mill Rd., Bridgeton
Ben Notaro	TFEA

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following resolution:

SCHOOL BOARD
RECOGNITION MONTH IN
NEW JERSEY, JANUARY
2008

Resolution

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2008 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Township of Franklin Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Township of Franklin Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Township of Franklin Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2008 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Township of Franklin Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Motion carried unanimously.

Mr. Wayne A. Neville, architect, made a presentation to the Board regarding change order P-1 for C. J. Schmidt & Sons, Inc.

There was no audience participation regarding the change order.

AUDIENCE PARTICIPATION -
CHANGE ORDER ONLY

Mr. Evans moved, Miss Grochowski seconded a motion to go into closed session:

CLOSED SESSION

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Personnel, Student Residency, Attorney Client Privilege; and

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on January 16, 2008 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately thirty (30) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 7:20 p.m.

Return to session 8:03 p.m.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the minutes of the following meetings:

MINUTES

- Regular and Closed Session of September 19, 2007
- Regular and Closed Session of October 17, 2007
- Regular and Closed Session of November 19, 2007
- Special and Closed Session of November 28, 2007
- Regular and Closed Session of December 19, 2007

The Superintendent reviewed the results of the Community Survey.

Motion carried unanimously.

Mr. Evans moved, Miss Grochowski seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S
REPORT

Statistical and Informational Report as of December 31, 2007

Enrollment: 1479
 Tuition Placement: 16
 Student Attendance:
 MFJ - 94.2 percent
 Lake - 92 percent
 CLR - 94.84 percent
 MR - 95.42 percent
 Student Suspensions
 MFJ - 0
 Lake - 0
 CLR - 2
 MR - 1
 Lake - 0

Fire drills were held at each school in accordance with state law.
 Employee Attendance: 96.5 percent year-to-date

The School Business Administrator reported:

SCHOOL BUSINESS
ADMINISTRATOR/BOARD
SECRETARY'S REPORT

Finance

- The Board Secretary's Report and Treasurer's Report for the month ending December 31, 2007 have been completed and show the same overall cash balance. Also, there are no budgetary line item overexpenditures as of December 31, 2007.
- YTD - November 2007 <4,624.06> compared to YTD November 2006 of 759.72. The cumulative loss is higher in 2007; however, this includes payroll expense from December. By December YTD, the net income gains (losses) will be more comparable.

Mrs. Ciancaglini, Gloucester County School Boards Association representative, was absent from the Board Meeting so there was no report.

GCSBA REPORT

Audience participation:

AUDIENCE PARTICIPATION

Cindy Merckx - Had questions regarding the (failed) bus inspections. She wanted to know if there was an update on the investigation. She asked about the cost of leasing the buses from Sheppard and also inquired how many failed/passed inspection.

Mr. Kozak told Mrs. Merckx that the investigation was ongoing. Mrs. DiPietro said that the cost to lease the buses was \$3,000. Out of a fleet of 29 buses, 22 were inspected thus far. Twenty of these buses failed initial inspection but have all been reinspected and are back in service. The remaining buses have not yet been inspected but will be inspected Friday, January 18, 2008.

Audience participation ended.

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to approve the following Curriculum Committee items:

CURRICULUM COMMITTEE

1. Homeless Tuition Contract Agreements - Received, 2. Student Tuition Placement - Sent, 3. Stewart B. McKinney Grant, 4. Homebound Instruction, 5. Global Institute fo Maximizing Potential, Inc.

Motion carried unanimously.

1. Move to approve homeless student Tuition Contract Agreements for the 2007-2008 school year as follows:

HOMELESS TUITION CONTRACT AGREEMENTS - RECEIVED

Student	Classification/ Program/Grade/ Tier/ASSA	School	District Received From	Effective Date	Tuition
A.D.	6/Middle	CLR	Last district of residence was Commercial Twp., Cumberland County	1/10/08	\$7,629 Prorated
*T.P.	4/Elementary	CLR	Last district of residence could not be determined. Tuition to be paid by the State of N.J.	9/05/07	\$8,504

Note: *W was originally approved at the October 17, 2007 Bd. Mtg. for tuition paid by Lindenwold Schools.

2. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement of the following student(s) for the 2007-2008 school year:

STUDENT TUITION PLACEMENT - SENT

Student	Program/Classification/ Grade/Tier	Placement	Tuition	Effective Date
J.S.	PSD/PSD/2/Tier 2	Bankbridge Development Center	\$28,080 Prorated	1/25/08

3. Move to approve the collaboration/articulation agreement with the Gloucester County Special Services School District for the Stewart B. McKinney Homeless Education Project for the 2008-2009 school year.

STEWART B. MCKINNEY GRANT

4. Move to approve homebound instruction for the following student:

HOMEBOUND INSTRUCTION

Name	Grade	Effective Date	School
S.S.	3	January 2, 2008	C. L. Reutter

(maximum 5 hrs./week)

Note: Samantha Shaffer, teacher, will provide the home instruction

- 5. Move to approve Global Institute for consultant & assessment services, effective January 17, 2008 through June 30, 2008 in the amount of \$9000.00.

Mrs. Coulbourn moved, Miss Grochowski seconded a motion to approve the following Finance Committee items:

FINANCE COMMITTEE

- 1. Bills - January, 2. State Aid Deductions, 3. Payroll, 4. Board Secretary's Report and Treasurer of School Monies Report, 5. Budget Transfers - January, 6. Budget Overexpenditure Certification - Board Secretary, 7. Budget Overexpenditure Certification - Board of Education, 8. Anticipated Revenue Summary, 9. Shared Services Agreements - Municipality of the Township of Franklin

Motion carried unanimously.

- 1. Move to approve the list of bills for the month of January in the amount of \$597,007.08 as submitted by the School Business Administrator/ Board Secretary:

BILLS - JANUARY

Bill List	Amount
Bill List #1 - January 4, 2008	\$ 64,394.49
Bill List #2 - January 16, 2008	\$ 136,975.66
Bill List #3 - January 16, 2008	\$ 395,636.93
Total	\$ 597, 007.08

- 2. Move to approve amounts withheld from State Aid payments for the month of December and paid to County Special Services, Katzenbach, N.J. Commission for the Blind and State Facilities in the amount of \$25,624.00.

STATE AID DEDUCTIONS

- 3. Move to approve the payroll for the month of December in the amount of \$983,554.42 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary.

PAYROLL

- 4. Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending December 31, 2007 and acknowledge that they are in agreement.

BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT

- 5. Move to approve Budget Transfers for the month of January in the amount of \$113,323.22 as submitted by the School Business Administrator/Board Secretary.

BUDGET TRANSFERS - JANUARY

- 6. Move to approve the Board Secretary's Monthly Certification that as of December 31, 2007, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.12(c)3.

BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY

7. Move to certify that as of December 31, 2007, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.12 (c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BUDGET
OVEREXPENDITURE
CERTIFICATION - BOARD OF
EDUCATION**

8. Move to approve the anticipated Revenue Summary as of December 31, 2007 as submitted by the School Business Administrator/Board Secretary.

**ANTICIPATED REVENUE
SUMMARY**

9. Move to approve the following shared services agreements with the Municipality of the Township of Franklin:

**SHARED SERVICES
AGREEMENTS -
MUNICIPALITY OF THE
TOWNSHIP OF FRANKLIN**

Provider: Municipality of the Township of Franklin

1. Recyclable material collection and disposal
2. Solid waste collection and disposal
3. Ice control material storage and application when needed
4. DARE Officers

Provider: Township of Franklin Board of Education

1. Police car maintenance (labor)
2. Duplicating paper joint purchase
3. Athletic fields for youth organizations
4. Gymnasiums for youth organizations

Mrs. Coulbourn moved, Miss Grochowski seconded a motion to approve the following Policy Committee item:

POLICY COMMITTEE

1. Policy 4151 - Attendance

Motion carried unanimously by roll call vote.

1. Move to approve the temporary suspension of the retirement provision of Policy 4151, Attendance, for the remainder of the 2007-2008 school year as follows:

POLICY 4151 - ATTENDANCE

"Subsequent to notice of employment non-renewal, termination, resignation, or retirement (during required contractual notification period)" will temporarily read "Subsequent to notice of employment non-renewal, termination, or resignation (during required contractual notification period)".

Mr. McCormick moved, Miss Grochowski seconded a motion to approve the following Transportation Committee item:

**TRANSPORTATION
COMMITTEE**

1. Two (2) School Buses - Bid Opening, 2. Bus Route, 3, Bus Route

Motion carried unanimously by roll call vote.

Bids were opened for two (2) 24-passenger school buses, one which is wheelchair equipped, on January 9, 2008 at 10:00 a.m. in the Administration Building. Those present were: Michael C. Ott, Wolfington; Paul Romano, H. A. DeHart & Son; Ken Koenig, American Bus & Coach; Kimberly Clark, Transportation Supervisor, and Elizabeth A. DiPietro, School Business Administrator/Board Secretary. Bids were received from:

**SCHOOL BUSES - BID
OPENING**

Company	Unit Price	Option1 (A)	Option 1 (B)	Option 2 (A)
H. A. DeHart	\$ 49,028.00	No Bid	No Bid	\$ 500.00
Wolfington	\$ 50,322.00	N/A	N/A	\$1,000.00
American Bus & Coach	\$ 49,370.00	See Enclosed Warranty	See Enclosed Warranty	\$1,500.00
H. A. DeHart (bus w/ wheelchair)	\$ 59,400.00	No Bid	No Bid	
Wolfington (bus w/ wheelchair)	\$ 59,999.00	N/A	N/A	
American Bus & Coach (bus w/ wheelchair)	\$ 55,575.00	See Enclosed Warranty	See Enclosed Warranty	

*Option 1 - Extended Warranty Costs, **Option 2 - Trade-in values

1. Move to award the contract for two (2) 2009 24-passenger school buses, one wheelchair equipped, in the amount of \$103,445.00 to American Bus & Coach without options 1A and 1B and with option 2A.
2. Move to approve a transportation contract for one student (SB) to Hopewell Crest School on route FSE8, effective January 14, 2008 for the 2007-08 school year at \$90.88 per diem.
3. Move to approve a transportation jointure with Clayton Board of Education to transport one student (MM) to Larc School, Bellmawr on route FSE4, effective January 7, 2008 for the 2007-08 school year at \$115.88 per diem.

BUS ROUTE

BUS ROUTE

Mr. McCormick moved, Miss Grochowski seconded a motion to approve the following Property Committee item:

PROPERTY COMMITTEE

1. Change Order Request

Motion carried unanimously by roll call vote.

1. Move to approve change order #P-1 to C. J. Schmidt in the amount of \$4,161.00 for supplying labor and material to extend the new 4" sanitary line approximately 100 feet from tie-in shown on drawings down to the existing septic tank. This change order increases the contract total from \$62,300.00 to a new total of \$66,461.00 relative to the addition at Caroline L. Reutter School.

CHANGE ORDER REQUEST

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following Personnel Committee items:

PERSONNEL COMMITTEE

- 1. Substitute Employment, 2. Extended Leave of Absence Request - Classroom Teacher Aide/1-1 Assistant, 3. Food Service - Employment, 4. Probationary Employment Acknowledgment, 5. Travel Expense - Professional Staff, Non Unit Staff and Support Staff. 6. National Wear Red Day, 7. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously by roll call vote.

- 1. Move to approve, upon the recommendation of the Superintendent and the approval of the N. J. Dept. of Education, the employment of the following substitutes for the 2007-2008 school year: SUBSTITUTE EMPLOYMENT

<u>Teacher</u>	<u>Bus Driver</u>	<u>Teacher Aide</u>
Source for Teachers Maria Cancglin <i>Christine Crispin</i>	Catherine Jordan	Rebecca Dick
Janet Fabrizio <i>Patrick Magnuson</i>	<u>Food Service</u> <i>Ruth A. Pope-Dean</i>	

Indicates employee may not need an emergent hire.

- 2. Move to approve an extended unpaid leave of absence for Megan Olsen, classroom teacher aide/1 to 1 assistant at the Caroline L. Reutter School effective March 5, 2008 through June 30, 2008. EXTENDED LEAVE OF ABSENCE - CLASSROOM TEACHER AIDE/1 TO 1 ASSISTANT
- 3. Move to approve, upon the recommendation of Nutri-Serve Food Management, Inc., and the approval of the N. J. Dept. of Education, the employment of the following food service employees for the 2007-2008 school year: FOOD SERVICE - EMPLOYMENT

Name	Position	School
Joyce Hawkins-Eggleston	Cafeteria Aide	M. F. Janvier

- 4. Move to acknowledge the successful probationary employment of the following individuals: PROBATIONARY EMPLOYMENT ACKNOWLEDGMENT

Employee	Position	Effective Date
Lori Halikman	Bus Driver	December 1, 2007
Andrew Jones	Bus Driver	December 1, 2007
Maryangela Ramos	Bus Driver	December 20, 2007
Yvette Weber-Twesten	Bus Aide	December 20, 2007

5. Move to approve travel expenses, as attached.

TRAVEL EXPENSE -
PROFESSIONAL STAFF,
NON-UNIT STAFF AND
SUPPORT STAFF

6. Move to approve participation in the National Wear Red Day on Friday, February 1, 2008.

NATIONAL WEAR RED DAY

7. Move to approve the following resolution:

RESOLUTION -
AUTHORIZATION FOR
EMERGENT HIRING
PENDING COMPLETION OF
CRIMINAL HISTORY CHECK

RESOLUTION

WHEREAS, the Township of Franklin Board of Education seeks to employ Maria Cancglin, Rebecca Dick, Janet Fabrizio, Catherine Jordan, Patrick Magnuson, on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Maria Cancglin, Rebecca Dick, Janet Fabrizio, Catherine Jordan, Patrick Magnuson, has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq, as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Maria Cancglin, Rebecca Dick, Janet Fabrizio, Catherine Jordan, Patrick Magnuson.

Mr. Evans moved, Miss Grochowski seconded a motion to notify the affected parties of the Board's decision regarding the approval/denial of residency status of students J.B. and S.B. within seven (7) days.

OTHER BUSINESS
STUDENT RESIDENCY
(J.B. AND S.B.)

Motion carried unanimously by roll call vote.

Mr. Evans moved, Miss Grochowski seconded a motion to establish the deadline for candidates to file nominating petitions for the 2008 Annual School Election with the School Business Administrator/Board Secretary to be February 25, 2008 by 4:00 p.m.

NOMINATING PETITION
DEADLINE

Motion carried unanimously.

Mr. Evans moved, Miss Grochowski seconded a motion to draw the names for candidate ballot position for the 2008 Annual School Election on March 5, 2008 at 4:05 p.m. in the Administration Building.

DRAWING OF NAMES

Motion carried unanimously.

Mr. Evans moved, Mrs. Toy seconded a motion to approve the resignation of Board Member Norman Merckx, Jr., effective December 27, 2007.

RESIGNATION OF BOARD MEMBER

Motion carried unanimously.

Mrs. Toy told the Board about a homemade bus stop sign on Route 47. Mrs. DiPietro will contact the Township

NEW BUSINESS
BUS STOP SIGN

Mr. Merckx commented from the audience that the flashing lights in front of Delsea Regional are not working. Mrs. DiPietro will contact the Delsea administration.

Mr. Evans moved, Mrs. Toy seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned at 8:52 p.m.

Respectfully submitted,

Elizabeth A. DiPietro
School Business Administrator/
Board Secretary

Typed by: jmp