

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mrs. Barbara Ciancaglini, President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Ms. Tina M. Toy, Mrs. Kimberly Kelly, Mr. David Chrans, Mr. Stephen Ranson, Mr. Joseph Szwed, Mrs. Sandra L. Coulbourn and Mrs. Barbara Ciancaglini. Also present were Mr. Michael G. Kozak, Superintendent, Mrs. Elizabeth A. DiPietro, School Business Administrator/Board Secretary, and B. Michael Borelli, Esq., Board Solicitor.

ROLL CALL

Mr. Harold R. Atkinson, Jr. was absent at roll call but arrived at 6:08 p.m.

Miss Marie J. Grochowski was absent.

The following names were listed in the Attendance Register.

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
John M. Sweeney	FT Support Staff Assn. (President)
Madeline Ramos	235 New Magnolia Rd., Vineland
June Cooney	2736 Tuckahoe Road
Sue Buriak	TFEA (Assn. Rep.)
Mike Cosgrove	619 Judy Ave.
Cindy Merckx	The Sentinel
Irene Klepac	TFEA (Vice President)
Nick Christian	2385 Williamstown Rd.
Donna Herrschaft	
Michele Busler	893 Royal Ave., Franklinville
Cathy, Bill and Billy Maher	Stanton Ave.
Tim and Jessica Zimmer	677 Dutch Mill Road
Shannon Showack	2892 Dutch Mill Road
Rhoda Callen	141B N. Delsea Dr.
Katherine Chiominto	141A N. Delsea Dr.
Mary and Terry Kientz	
Joe Petsch	2370 Stanton Ave.
Joanne McCleery	181 Fries Mill Road

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to go into closed session:

CLOSED SESSION

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Personnel, Attorney-Client Privilege; and

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on November 19, 2008 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately sixty (60) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 6:03 p.m.

Return to session 7:06 p.m.

Mr. Kozak introduced Mrs. Michele Busler and Mrs. Lindsey Leary, third grade teachers at Main Road School. Some of their students would be making a presentation on the "Election" at tonight's meeting.

PRESENTATION -  
"ELECTION" - THIRD GRADE  
STUDENTS FROM MAIN  
ROAD SCHOOL

The participating students are listed below:

Mrs. Busler's Class - Mikayla Beazley, Jack Cancglin, Wyatt DiGregorio, Parker Soloway, Evan Vandzura and Alexis Zimmer

Mrs. Leary's Class - Maria Delayo, Cooper Delowery, Sophia Gorrell, Cara Kientz, William Mayhew and Noah Nieves.

The presentation finished at 7:30 p.m.

Mrs. Ciancaglini moved, Mrs. Kelly seconded a motion to adopt the minutes of the regular and closed session of the October 15, 2008 meeting.

MINUTES

Vote on the motion: all ayes except for Ms. Toy, who abstained. Motion carried.

Mrs. Ciancaglini moved, Mrs. Kelly seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S  
REPORT

Statistical and Informational Report as of October 31, 2008

Enrollment: 1454  
Tuition Placement: 16  
Student Attendance:  
MFJ - 95.80%  
CLR - 96.73%  
MR - 96.60%  
Lake - 93.56%  
Student Suspensions:  
MFJ - 0  
CLR - 2  
MR - 0  
Lake - 0

Fire drills were held at each school in accordance with state law.  
Employee Attendance: 97.2% year to date

Mr. Kozak reviewed the curriculum and personnel committee agendas.

Mr. Kozak told the Board that the district was participating in the Toys for Tots program. Toys can be donated at any school district building and/or at the December 17, 2008 board meeting.

Report on Ad Hoc meeting with Delsea, Elk and Franklin Township Boards of Education on October 22, 2008:

- Focused on facilities management
- Shared services
- Sharing expertise
- Buying from vendors - lower costs
- Share equipment/resources
- Mayor and Council are invited to the January 28, 2009 meeting at Delsea Regional Middle School Media Center for an update on the progress the three districts are making

New Jersey School Boards Convention

- a. Implementing Interdisciplinary Writing Curriculum to Achieve NJ ASK proficiency
  - i. Workshop presented by Wayne Township Elementary Principal Richard Erck and members of the staff
  - ii. Interdisciplinary and content-based writing program
  - iii. Writing process, peer editing, prewriting, rubric scoring
- b. Releasing the Canary: Mining data
  - i. Workshop presented by Dr. Rath and Dr. Vitella from the Mt. Laurel School District
  - ii. Use of formative assessment; MAP
- c. Overcoming Achievement Gaps among disadvantaged and special education students - I served as presenter
  - i. Sat on committee with two other superintendents
  - ii. Spoke on the use of formative assessment for establishing student data to drive instruction
- d. Analyzing salary guides workshop

Mr. Kozak spoke about the 2007-2008 audit, indicating that the district had no findings. He congratulated Mrs. DiPietro and her staff on a job well done and on another audit with no findings or recommendations.

Mr. Kozak recognized Mrs. DiPietro's efforts with NJASBO serving on two committees and serving as chair of a subcommittee drafting procedures in accordance with the new accountability regulations.

Mr. Kozak congratulated Mr. Atkinson on his successful bid for a seat on the Township Committee.

Mr. Atkinson thanked Mr. Kozak and the Board. He spoke about his 10 years of service on the Board of Education, indicating that his election to Township Committee was a bittersweet victory.

The School Business Administrator reported:

SBA/BS REPORT

- The Food Service report for the month ended September 30, 2008 shows a net loss of \$2,369.31 which is \$589.22 higher than last year's \$1,780.09. Participation is down slightly, food costs are higher, and less commodities available (produce and N. J. allocation of federal cheese).
- The Board Secretary's and Treasurer's Reports for the month ended October 31, 2008 are presented to the Board of Education tonight for approval. These two reports have been reconciled and agree to one another.

Committee Agendas:

Finance - For approval on the finance committee agenda tonight are payment of bills, payroll, budget transfers for October/November, Board Secretary and Board of Education certification that no line item has been over-expended and that there are enough funds to meet the district's financial obligations for the remainder of the fiscal year, revenue report, audit, corrective action plan (none), Southern N. J. School Groups Agreement - safety group and NCLB FY08 amendment.

Property - For approval on the property committee agenda tonight is approval of the Township of Franklin Recreation Commission's request to use the Mary F. Janvier all-purpose room on selected Saturdays from January 10, 2009 through March 7, 2009 free of charge.

Transportation - For approval on the transportation committee agenda tonight are jointures with Delsea Regional to transport one Delsea student (to Katzenbach) for \$27,590 and Clayton (to LARC) for \$25,756, establish route FSE8 to Mays Landing.

Other Items:

The New Accountability Regulations require every school district to have a manual of Standard Operating Procedures and Internal Controls by July 1, 2009. As a member of NJASBO Accounting/Auditing committee, I chaired one of three subcommittees to draft Standard Operating Procedures and Internal Control Document.

The audit was completed without any audit findings.

Mrs. DiPietro acknowledged the excellent staff working in the business office advising the Board that without this caliber of employee, the audit would not be as good.

There was no report from the Gloucester County School Boards representative, Ms. Toy.

GCSBA REPORT

Mrs. Ciancaglini moved, Mr. Szwed seconded a motion to open the audience participation portion of the meeting.

AUDIENCE PARTICIPATION

Motion carried unanimously.

Audience Participation I - Opened at 8:01 p.m.

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution or agenda item on which you will comment.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific resolution or agenda item.

John M. Sweeney - Introduced himself as the president of the Township of Franklin Supportive Staff Association. Mr. Sweeney requested a meeting with Mr. Kozak and Mrs. DiPietro.

Mr. Kozak suggested that Mr. Sweeney call Mrs. Vannini or Ms. Perrotti to set up an appointment.

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to close the audience participation portion of the meeting.

Motion carried unanimously.

Audience participation ended at 8:03 p.m.

Mrs. Coulbourn moved, Ms. Toy seconded a motion to approve the following Curriculum Committee items:

**CURRICULUM COMMITTEE**

Move to approve the following Curriculum Committee motions:

1. Curriculum Revisions, 2. Student Tuition Placement - Sent, 3. Oral Health Survey, 4. Homebound Instruction, 5. Field Trip - Delsea Regional School

Motion carried unanimously.

- 1. Move to approve Health/Family Life, Handwriting and Science curriculum revisions.

CURRICULUM REVISIONS

- 2. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement of the following students for the 2007-2008 school year:

STUDENT TUITION PLACEMENT - SENT

Student	Classification/Grade	Placement	Tuition	Effective Date
D.G.	Kindergarten	<b>Charter School - Pleasantech Academy</b> Charter School (School #1) 535 Martin Luther King Boulevard Pleasantville, NJ 08232	as per tuition rate- to be provided by state	9/4/08
G.W.	MD/Grade 3 BD Program	<b>Public School - Hamilton Township</b> Hess Educational Complex 700 Babcock Road Mays Landing, NJ 08330	\$27,190 + \$55.00 per hour for O.T.	11/11/08

- 3. Move to approve participation in the 2009 Oral Health Survey sponsored by the N. J. Department of Health and Senior Services. The survey will be distributed to parents of third grade students attending the Caroline L. Reutter Elementary School in January, 2009.

ORAL HEALTH SURVEY

- 4.. Move to approve homebound instruction for the following student:

HOMEBOUND INSTRUCTION

Name	Grade	Effective Date	Max. Hrs. (per wk.)	School
K. R.	6	November 12, 2008	5	CLR

(Home instruction provided by Brookfield Schools.)

- 5. Move to approve an intra-district trip for the preschoolers to Delsea Regional High School for a story hour presentation on December 12, 2008.

INTRA-DISTRICT TRIP - DELSEA REGIONAL HIGH SCHOOL

Mr. Atkinson moved, Mrs. Kelly seconded a motion to approve the following Finance Committee items:

**FINANCE COMMITTEE**

- 1. Bills - November, 2. State Aid Deductions, 3. Payroll, 4. Board Secretary's Report and Treasurer of School Monies Report, 5. Budget Transfers - October Board Meeting 6. Budget Transfers - October, 7. Budget Transfers - November, 8. Budget Overexpenditure Certification - Board Secretary, 9. Budget Overexpenditure Certification - Board of Education, 10. Anticipated Revenue Summary, 11. Audit 2007-2008 Fiscal Year, 12. Corrective Action Plan for Audit Recommendations, 13. Southern New Jersey School Group Agreement, 14. NCLB FY08 Amendment

Motion carried unanimously by roll call vote.

- 1. Move to approve the list of bills for the month of November in the amount of \$492,935.44 as submitted by the School Business Administrator/ Board Secretary:

BILL LIST - NOVEMBER

Bill List	Amount
Bill List #1 - November 6, 2008	\$ 221,337.44
Bill List #2 - November 19, 2008	\$ 271,598.00
Grand Total	\$ 492,935.44

- 2. Move to approve amounts withheld from State Aid payments for the month of October and paid to County Special Services, Katzenbach, NJ Commission for the Blind and State Facilities in the amount of \$23,970.00. STATE AID DEDUCTIONS
- 3. Move to approve the payroll for the month of October in the amount of \$991,666.61 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary. PAYROLL
- 4. Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending October 31, 2008 and acknowledge that they are in agreement. SBA/BS AND TREASURER OF SCHOOL MONIES REPORTS
- 5. Move to reaffirm approval of the budget transfers presented at the regular Board of Education meeting held on October 15, 2008 as follows: September - \$52,939.51 and October - \$45,203.14. BUDGET TRANSFERS - OCTOBER BOARD MEETING  
  
By Statute, these transfers require 2/3 affirmative vote of the full membership of the board (e.g., at least six members). Due to the fact that there were only five board members in attendance at the October meeting, there were not sufficient votes.
- 6. Move to approve budget transfers for the month of October in the amount of \$84,689.81 as submitted by the School Business Administrator/Board Secretary. BUDGET TRANSFERS - OCTOBER
- 7. Move to approve budget transfers for the month of November in the amount of \$62,257.72 as submitted by the School Business Administrator/Board Secretary. BUDGET TRANSFERS - NOVEMBER
- 8. Move to approve the Board Secretary's Monthly Certification that as of October 31, 2008, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.12( c)3. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY
- 9. Move to certify that as of October 31, 2008, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.12( c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD OF EDUCATION
- 10. Move to approve the anticipated Revenue Summary as of October 31, 2008 as submitted by the School Business Administrator/ Board Secretary. ANTICIPATED REVENUE SUMMARY

- 11. Move to accept the Auditors Management Report and the Comprehensive Annual Financial Report for the Fiscal Year Ending June 30, 2008. There are no recommendations. AUDIT 2007-2008 FISCAL YEAR
- 12. Move to acknowledge that a Corrective Action Plan for the audit from the Fiscal Year Ending June 30, 2008 is not needed, as there were zero findings and recommendations. CORRECTIVE ACTION PLAN FOR AUDIT RECOMMENDATIONS
- 13. Move to approve the resolution to participate in the Southern New Jersey School Group safety group dividend plan from July 1, 2008 through June 30, 2011, as attached. SOUTHERN N. J. SCHOOL GROUP AGREEMENT
- 14. Move to approve submission of Amendment 1 for the NCLB FY08 Grant. This amendment is necessary in order to carry forward the unspent monies from NCLB FY07 Final Report which received DOE approval on August 26, 2008. The total of the carry-forward amount is \$995 and is all nonpublic monies. Analysis of this amendment is attached. NCLB FY08 AMENDMENT

Mrs. Ciancaglini moved, Ms. Toy seconded a motion to approve the following Personnel Committee items:

**PERSONNEL COMMITTEE**

- 1. Substitute Employment, 2. Extended Leave of Absence Request - Teacher, 3. Leave of Absence Request - Teacher, 4. Leave of Absence Request - Teacher, 5. Leave of Absence Request - Custodian, 6. Retirement Resignation - Teacher, 7. Retirement Resignation - Teacher Aide/1-1 Assistant, 8. Job Description - Revision, 9. Field Experience Student Placement Requests, 10. Travel Expense - Professional Staff, Non-Unit Staff and Support Staff, 11. Supplemental Compensation, 12. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously by roll call vote.

- 1. Move to approve, upon the recommendation of the Superintendent and the approval of the N. J. Dept. of Education, the employment of the following substitutes for the 2008-2009 school year: SUBSTITUTE EMPLOYMENT

<u>Teacher</u>	<u>Food Service</u>	<u>Teacher Aide</u>
Kristin Cuccio	Debbie Dougherty	Debra Sherrick
Jamie Franks	Daniella Masso	
Jacquelyn Joas		
Jill Lind		
Elise McEvoy		
<i>Amanda Miduski</i>		

*\* Indicates they will not need emergent hire approval.*

- 2. Move to approve an extended unpaid leave of absence for Jennifer Cockerill, teacher, effective February 2, 2009 to June 30, 2009. EXTENDED LEAVE OF ABSENCE REQUEST - TEACHER

- 3. Move to approve an unpaid leave of absence for Gail Dalponte, teacher, under the provisions of the Family and Medical Leave Act, to begin on or about March 16, 2009 and ending on or about June 5, 2009 with a subsequent extension from June 8, 2009 to June 30, 2009. LEAVE OF ABSENCE REQUEST - TEACHER
- 4. Move to approve an unpaid leave of absence for Christina Eavis, teacher, under the provisions of the Family and Medical Leave Act, to begin on or about April 14, 2009 and ending June 30, 2009 . LEAVE OF ABSENCE REQUEST - TEACHER
- 5. Move to approve an unpaid leave of absence for Regina Sims, custodian, under the provisions of the Family and Medical Leave Act, on or about December 1, 2008 and ending on or about March 1, 2009. LEAVE OF ABSENCE REQUEST - CUSTODIAN
- 6. Move to accept, with regret, the retirement resignation of Nicholas Magolda, teacher, effective January 1, 2009. (Mr. Magolda has been employed in the district since September, 1969.) RETIREMENT RESIGNATION - TEACHER
- 7. Move to accept, with regret, the retirement resignation of Alice Willis, teacher aide/1-1 assistant, effective February 1, 2009. (Mrs. Willis has been employed in the district since September, 1979.) RETIREMENT RESIGNATION - TEACHER AIDE/1-1 ASSISTANT
- 8. Move to approve the job description revision and title change for the following positions, as attached. JOB DESCRIPTION - REVISION

Current Title	New Title
Supervisor of Curriculum and Instruction	Supervisor of Curriculum and Instruction/ Co-Supervisor of Early Childhood
Supervisor of Special Services	Supervisor of Special Services/Co-Supervisor of Early Childhood

- 9. Move to approve the following requests for placements as follows: FIELD EXPERIENCE - STUDENT PLACEMENT REQUESTS

Student Name	University/College	School	Placement (Staff Member)	Date	Experience Description/ College Year
Heather Keen	Rowan	MFJ	Donna Harrison grade 1	Spring 2009	Clinical Practice/Student Teaching
Michele Mariski	Rowan	CLR	Dennis Burlingame physical education	Spring 2009	Clinical Practice/Student Teaching
Kelly Lafferty-Goneau	Rowan	MFJ	Kristen Hoffman grade 2	Spring 2009	Clinical Practice/Student Teaching
Megan Olsen	Fairleigh Dickinson	CLR	Angel Colucci grade 3	Spring 2009	Clinical Practice/Student Teaching
Madeline Ramos	Cumberland Co. College	MR	Michele Busler grade 3	Fall 2008	Observation
Mary Byrnes	Rowan	MFJ	Catherine Bromwell Art	Spring 2009	Clinical Practice/Student Teaching
Jacquelyn Joas	Rowan	CLR	Samantha Shaffer Basic Skills	Fall 2008	Observation November 19-December 20, 2008

10. Move to approve travel expenses, as attached.

TRAVEL EXPENSE - PROFESSIONAL STAFF, NON-UNIT STAFF AND SUPPORT STAFF

11. Move to approve payment to Orysia Zorzi for September 24, October 16, 20, 23, and 28, 2008, at a per diem rate of \$234.50, for the reason of facilitating the transition to the school nurse position at the Mary F. Janvier School.

SUPPLEMENTAL COMPENSATION

12. Move to approve the following resolution:

RESOLUTION - AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY

Resolution

WHEREAS, the Township of Franklin Board of Education seeks to employ Kristin Cuccio, Jamie Franks, Jacquelyn Joas, Jill Lind, Elise McEvoy, Debra Sherrick, on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Kristin Cuccio, Jamie Franks, Jacquelyn Joas, Jill Lind, Elise McEvoy, Debra Sherrick has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq, as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Kristin Cuccio, Jamie Franks, Jacquelyn Joas, Jill Lind, Elise McEvoy, Debra Sherrick.

Mrs. Coulbourn moved, Mrs. Kelly seconded a motion to approve the following Policy Committee items:

**POLICY COMMITTEE**

- 1. Policy 2340 Field Trip (amended),
- 2. Policy 4352 to 4440.1 Series - Second Reading,
- 3. Policy 5000 Series - Second Reading,
- 4. Policy 6000 Series - Second Reading,
- 5. Policy 7000 Series - Second Reading,
- 6. Memorandum of Agreement 2008-2009

Motion carried unanimously.

- 1. Move to approve the amended policy #2340 as per attached.

POLICY 2340 FIELD TRIP (AMENDED)

- 2. Move to approve the second reading of the following:

POLICY 4352 TO 4440.1 SERIES - SECOND READING

Policy Number	Title
4352	Sexual Harassment
4360	Support Staff Member Tenure
4381	Protection Against Retaliation
4410	Compensation
4411	Placement on Guide Step
4413	Overtime Compensation
4415	Substitute Wages
4420	Benefits
4425	Work Related Disability Pay
4425.1	Modified Duty Early Return to Work Program
4431	Uncompensated Leave
4431.1	Family Leave
4432	Sick Leave
4433	Vacations
4434	Holidays
4435	Anticipated Disability
4436	Personal Leave
4437	Military Leave
4438	Jury Duty
4440	Travel Expenses
4440.1	Job Expenses (Abbott Districts)

- 3. Move to approve the second reading of the following:

POLICY 5000 SERIES - SECOND READING

Policy Number	Title
5111	Eligibility of Resident/Nonresident Pupils
5112	Entrance Age
5113	Postgraduate Pupils
5114	Children Displaced by Domestic Violence
5116	Education of Homeless Children
5120	Assignment of Pupils
5130	Withdrawal From School
5200	Attendance
5230	Late Arrival and Early Dismissal
5240	Tardiness
5250	Excusal from Class or Program
5300	Use of Defibrillator(s)
5305	Health Services Personnel
5306	Health Services To Nonpublic Schools
5307	Nursing Services Plan
5308	Pupil Health Records
5310	Health Services
5320	Immunization
5330	Administration of Medication
5331	Anaphylaxis to Food and Other Substances
5332	Do No Resuscitate Orders
5335	Treatment of Asthma
5350	Pupil Suicide Prevention
5410	Promotion and Retention
5411	Promotion From Eighth Grade
5412	Junior High School Graduation
5420	Reporting Pupil Progress
5430	Class Rank
5431	"Good Pupil" Status
5440	Honoring Pupil Achievement
5450	Athletic Awards
5460	High School Graduation
5465	Early Graduation
5466	Graduation and Year Book Fees
5500	Expectations for Pupil Conduct
5511	Dress and Grooming
5512	Hazing
5512.01	Harassment, Intimidation, and Bullying *Amended as per state regulation
5512.02	Cyber-Bullying
5513	Care of School Property
5514	Pupil Use of Vehicles
5516	Remotely Activating Communication Devices – Pagers & Cellular Telephones
5517	Pupil Identification Cards
5520	Disorder and Demonstration
5530	Substance Abuse
5533	Smoking
5535	Passive Breath Alcohol Sensor Device
5550	Disaffected Pupils
5560	Disruptive Pupils
5570	Sportsmanship
5600	Pupil Discipline/Code of Conduct
5610	Suspension
5611	Removal of Pupils From The General Education Program for Weapons/Firearms Offenses
5612	Assault by Pupils on Board Members or Employees
5615	Suspected Gang Activity
5620	Expulsion
5700	Pupil Rights

Policy Number	Title
5701	Plagiarism
5710	Pupil Grievance
5721	Independent Publications
5750	Equal Educational Opportunity
5751	Sexual Harassment
5752	Marital Status and Pregnancy
5755	Equity in Educational Programs and Services
5770	Pupil Right of Privacy
5810	Pupil Participation in School Governance
5820	Student Government
5830	Pupil Fund Raising
5841	Secret Societies
5842	Equal Access of Pupil Organizations
5843	Latchkey Program
5850	Social Events and Class Trips
5860	Safety Patrol
5880	Public Performances by Pupils

4. Move to approve the second reading of the following:

POLICY 6000 SERIES -  
SECOND READING

Policy Number	Title
6111	Special Education Medicaid Initiative (SEMI) Program
6141	Tax Revenues
6150	Tuition Income
6160	Grants from Private Sources
6162	Corporate Sponsorships
6210	Fiscal Planning
6220	Budget Preparation
6230	Budget Hearing
6320	Purchases Subject to Bid
6340	Multiple Year Contracts
6350	Competitive Contracting
6360	Political Contributions
6361	Relations With Vendors (Abbott Districts)
6362	Contributions to Board members and Contract Awards
6421	Purchases Budgeted
6422	Budget Transfers
6423	Expenditures for Non-Employee Activities, Meals, and Refreshments
6424	Emergency Contracts
6440	Cooperative Purchasing
6450	Choice of Vendor
6470	Payment of Claims
6480	Purchase of Food Supplies
6510	Payroll Authorization
6520	Payroll Deductions
6620	Petty Cash
6640	Cafeteria Fund
6650	Scholarship Fund
6660	Student Activity Fund
6700	Investments
6740	Capital Reserve Account
6810	Financial Objectives
6820	Financial Reports
6830	Audit and Comprehensive Annual Financial Report
6831	Withholding or Recovering State Aid

5. Move to approve the second reading of the following:

POLICY 7000 SERIES -  
SECOND READING

Policy Number	Title
7100	Long-Range Facilities Planning
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7230	Gifts, Grants, and Donations
7231	Gifts From Vendors (Abbott Districts)
7243	Supervision of Construction
7250	School and Facility Names
7300	Disposition of Property
7320	Lease of School Premises
7410	Maintenance and Repair
7420	Hygienic Management
7421	Indoor Air Quality Standards
7422	School Integrated Pest Management Plan
7430	School Safety
7432	Eye Protection
7433	Hazardous Substances
7434	Smoking on School Grounds
7435	Alcoholic Beverages on School Premises
7436	Drug Free Workplace
7440	Security of School Premises
7441	Electronic Surveillance In School Buildings and On School Grounds
7450	Property Inventory
7460	Energy Conservation
7480	Motor Vehicles on School Property
7490	Animals on School Property
7513	Recreational Use of Playgrounds
7520	Loan of School Equipment
7540	Joint Use of Facilities
7610	Vandalism
7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting

6. Move to acknowledge the Uniform State Memorandum of Agreement for the 2008-2009 school year and approve its terms and provisions as agreed to during the 2007-2008 school year.

MEMORANDUM OF  
AGREEMENT 2008-2009

Mr. Atkinson moved, Mrs. Kelly seconded a motion to approve the Property Committee motion:

**PROPERTY COMMITTEE**

1. Use of Facilities

Motion carried unanimously by roll call vote.

1. Move to approve the application for use of facilities by the Franklin Township Youth Basketball. They would like to use the Mary F. Janvier All-Purpose Room on the following Saturdays from 8:30 a.m. - 2:00 p.m. free of charge:

USE OF FACILITIES

January 10, 17, 24, 31    February 3, 4, 21, 28    March 7

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to approve the following Transportation Committee items:

**TRANSPORTATION  
COMMITTEE**

- 1. Transportation Jointure - Clayton,
- 2. Transportation Jointure - Delsea,
- 3. Transportation Route FSE8

Motion carried unanimously.

- 1. Move to approve the contract amount of \$25,756.00 for the transportation jointure with Clayton on route FSE4 to LARC School - Bellmawr. The jointure was originally approved at the regular board meeting on August 20, 2008, but the cost had not been established at that time.
- 2. Move to approve the contract amount of \$27,590.00 for the transportation jointure with Delsea on route FSE5 to Katzenbach-Trenton. The jointure was originally approved at the regular board meeting on August 20, 2008, but the cost had not been established at that time.\_
- 3. Move to approve transportation for G.W. to George L. Hess Educational Complex - Mays Landing on route # FSE8 for the 2008-2009 school year effective November 11, 2008.

TRANSPORTATION  
JOINTURE - CLAYTON

TRANSPORTATION  
JOINTURE - DELSEA

TRANSPORTATION ROUTE  
FSE8

Mrs. Ciancaglini moved, Ms. Toy seconded a motion to open public comment.

OPEN PUBLIC COMMENT

Motion carried unanimously.

The Open Public Comment portion of the meeting began at 8:14 p.m.

This meeting will now be open to the public. If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the superintendent after the meeting since we do not discuss these items in public.\_\_\_\_

Donna Herrschaft, 3897 Blue Bell Rd., Franklinville

Had questions about air conditioners - would there be air conditioning units at schools or not?

Mr. Kozak responded that he had investigated the issue. He said that the air conditioning for Main Road School was removed from the budget for budget reduction. Also, a decision to use window units at Mary F. Janvier School was made prior to his arrival in the district. Mr. Kozak is looking into alternatives, especially with the new technology available, which would be more efficient and green. This is an ongoing process.

Charlie Dains, Tuckahoe Rd., Franklinville

Spoke to the Board about the elimination of the handicapped ramp at Caroline L. Reutter School. Asked if a notice had been posted that it is not a handicapped exit, as he had suggested at a prior meeting.

Mr. Kozak responded that a sign has not yet been specifically posted; however, fire exit maps are posted throughout the school.

Mr. Dains felt that the Board was hearing what he was saying (about safety issue), but wasn't doing anything about it.

Mr. Dains asked the Board about the fire alarm at C. L. Reutter School. He expressed concern about its functioning.

Mr. Kozak stated that there weren't any problems with the fire system at the C. L. Reutter School. He explained the 'test button' on the existing system compared to the system in new wing which works by pulling an alarm to test not only the alarm but to confirm that it goes through to the fire company. He reiterated that the fire system works properly and that the children's safety is of the utmost importance to the district.

Mr. Dains asked if computers are available for teachers. He had heard that the system at a school was down and there were computers stored in a technology lab.

Mrs. Ciancaglini responded that all teachers have computers available to them.

Nick Christian, 2385 Williamstown Rd.

Mr. Christian is the parent of a special needs student in the first grade and also a kindergartner. He is also a member of a special interests group, the New Jersey Coalition of Inclusive Education. He read a letter to the Board from the NJCIE which indicated that December 1-5, 2008 was Inclusive Schools Week in New Jersey. The NJCIE has asked people to write letters to the editor or op-ed pieces in the local papers, expressing positive experiences with inclusion. The group feels that it is important to include special needs children into a general education in order to afford them the opportunities that typical children have.

Mr. Christian encouraged the district to enhance inclusive framework within the district, and acknowledged that he was aware that Mr. Kozak and Mrs. Dobzanski were working on this issue.

Mr. Szwed moved, Mrs. Ciancaglini seconded a motion to close public comment.

Motion carried unanimously.

The open public comment section of the meeting was closed at 8:30 p.m.

Mr. Raymond Colavita, district auditor, made a presentation of the district's audit for the 2007-2008 school year.

AUDIT PRESENTATION

Mr. Szwed moved, Mrs. Coulbourn seconded a motion to go into closed session.

CLOSED SESSION

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Personnel, Attorney-Client Privilege; and

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on November 19, 2008 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately sixty (60) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 8:41 p.m.

Return to session 10:35 p.m.

Mr. Szwed spoke to the Board about the Toys for Tots program.

NEW BUSINESS

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to authorize entering into an agreement, as amended, rescinding the dismissal and accepting the retirement resignation of Ruth Hage, effective September 17, 2008.

**OTHER BUSINESS**  
**AGREEMENT**

Roll call vote on the motion: all ayes except for Mr. Ranson, who voted no. Motion carried.

Mr. Atkinson moved, Mrs. Coulbourn seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned 10:37 p.m.

Respectfully submitted,

Elizabeth A. DiPietro  
School Business Administrator/  
Board Secretary