

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mr. Stanley S. Evans, Jr., Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Mr. Norman F. Merckx, Jr., Mrs. Kimberly Kelly, Mrs. Barbara Ciancaglini, Mrs. Lorraine Sullivan, Mrs. Sandra L. Coulbourn, Miss Marie J. Grochowski, and Mr. Stanley S. Evans, Jr. Also present were Mr. John Scavelli, Jr., Superintendent, Mrs. Amy M. Capriotti, School Business Administrator/Board Secretary, and B. Michael Borelli, Board Solicitor.

ROLL CALL

Mr. Glenn J. McCormick, Sr., and Mr. Harold R. Atkinson, Jr., were absent.

The following names were listed in the Attendance Register:

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
Rick Stuart	139 Lay Drive
Deborah L. Rutter	716 Grant Avenue
Michelle Kellum	130 Morris Ave., Newfield
Milissa Earnest	28 7 th Street, Franklinville

Mr. Evans moved, Miss Grochowski seconded a motion to go into closed session.

CLOSED SESSION

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Student Residency, Personnel, Attorney/Client Privilege; and

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on December 20, 2006 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately sixty (60) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 6:03 p.m.

Return to session 7:07 p.m.

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to approve the attached resolution honoring the following employee:

RESOLUTION -
RECOGNITION OF RETIRED
EMPLOYEE

Sandra Foster - Transportation Supervisor

Motion carried unanimously.

Mr. Evans and Mr. Scavelli acknowledged the retirement of Sandra Foster.

RETIREMENT
ACKNOWLEDGMENT

Mrs. Betty Nichols (6th grade teacher at Caroline L. Reutter School), along with Caroline L. Reutter 6th grade students, made a presentation regarding "Cell Membranes." The participating students were: Christina Aten, Courtney Earnest, Jared Eimer, Heather Kellum, Shawn Marshall, Rachael Mecholsky, Casey Schaffer, Sarah Stuart, Brandon Terry, Stephanie Ward, Joshua Weaver and Hannah Wszelaki.

PRESENTATION - "CELL
MEMBRANES"

Mr. Evans moved, Miss Grochowski seconded a motion to adopt the minutes of the Regular and Closed Sessions of the November 15, 2006 meeting.

MINUTES

Motion carried unanimously.

Mr. Evans moved, Miss Grochowski seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S
REPORT

Statistical and Informational Report as of November 30, 2006

- Enrollment: 1529
- Tuition Placement: 17
- Student Attendance:
 - MFJ - 95%
 - CLR - 96%
 - MR - 95%
- Student Suspensions
 - MFJ - 1
 - CLR - 4
 - MR - 1

Fire drills were held at each school in accordance with state law.
Employee Attendance: 97.1% year-to-date

Committee Agendas

Curriculum: Presented for approval are student tuition placement and homeless student contract agreements, after-school enrichment activities, school calendar revision for 2006-07, and approval to participate with the GCAVA Commission in 2007-08.

Personnel: Presented for approval are employment related motions for substitutes, school nurse and bus driver, resignation of school nurse, leave of absence for a bus driver, employee calendar revision, mileage reimbursement rate, staff participation in National Wear Red Day, and a student teacher request.

School Nutrition Policy: In September 2006, much stricter standards were implemented regarding School Nutrition and what can and cannot be served to students during school hours. Our policy does allow for a few exceptions, though, for special school celebrations or for curriculum related activities. Exempt from the policy will be Halloween, Thanksgiving, Winter Holiday, Valentine's Day, and End-of-Year (Fun Day). It is important to understand that Foods of Minimal Nutritional Value can never be served, sold or given out as free promotion anywhere on school property at any time before the end of the school day. Notice of this went home to parents on December 15, 2006.

Global Connect School Communication System: Three tests have been completed and the overall results are positive. We learned much about the system and its capabilities. For the last test, a personalized message was sent to each child's contact phone numbers. The final result was that only two households didn't receive the communication either via live person or voice mail. Both these students had only one contact phone number with no voice mail.

2007-2008 Budget Outlook: Aside from potential legislation that could dramatically change the structure of education in N.J., there is not much information coming out of Trenton regarding the 2007-2008 budget. There is no indication of how much state aid we will receive and when we will be notified of the amount. Budget books with tentative appropriations will be distributed by the end of the week. A special board meeting to review the tentative appropriations will be held on Wednesday, January 10, 2007.

The School Business Administrator reported:

Finance

- The Board Secretary's Report and Treasurer's Report for the months ending October 31, 2006 and November 30, 2006 have been completed and show the same overall cash balance. Also, there are no budgetary line item overexpenditures as of October 31, 2006 or November 30, 2006.
- The Food Services Enterprise Fund Report as of October 31, 2006 shows an overall net gain of \$3,970.84. This shows a large improvement over the loss of \$3,251.26 that we had as of October last year.

SCHOOL BUSINESS
ADMINISTRATOR/BOARD
SECRETARY'S REPORT

Property

- Last night, the Township of Franklin Planning Board provided a courtesy review of the drawings for the Caroline L. Reutter School addition project. At that meeting, our architect, Wayne Neville, did a short presentation to the Planning Board to explain the drawings and the project. Mr. Neville will be attending our Board meeting in January to discuss the status of all construction documents with the full Board.

Transportation

- Approval is sought on the specifications for the purchase of two 54-passenger school buses. The bid opening will be held on January 10, 2007, and we'll plan to award the bid at the January 17, 2007 regular Board meeting.

Bond Sale - Caroline L. Reutter School

- We had an electronic bid auction on December 14, 2006 for the interest rate on the bond sale for the addition at Reutter School. We received three bids, with the winning bid going to Wachovia Securities. The bid results are as follows:

Wachovia Securities	3.9128%
Citigroup	3.9492%

GCSBA REPORT

Mrs. Ciancaglini, Gloucester County School Boards Association representative, and Mr. Atkinson attended the December meeting. At the meeting there was a presentation on shared services. The next meeting will be in March.

AUDIENCE PARTICIPATION

There was no audience participation.

CURRICULUM COMMITTEE

Miss Grochowski moved, Mrs. Sullivan seconded a motion to approve the following Curriculum Committee items:

1. Student Tuition Placement - Sent, 2. Homeless Tuition Contract Agreements - Received, 3. After School Enrichment Program Activities - Revised, 4. School Calendar Revision, 2006-07, 5. Gloucester County AVA Commission - 2007-08

Motion carried unanimously.

STUDENT TUITION
PLACEMENT - SENT

1. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement of the following students for the 2006-2007 school year:

Student	Grade/ Classification	Placement	Tuition	Effective Date
T.M.	5/MD	Atlantic County Special Services School District 4805 Nawakwa Boulevard CN 3000 Mays Landing, NJ 08330	\$33,470.00 (1-1 aide) <u>\$28,800.00</u> \$62,270.00	12/06/06
G.G.	4/MD	Gloucester County Special Services School District Bankbridge Elementary	\$26,775.00	12/14/06

2. Move to approve homeless student Tuition Contract Agreements for the 2006-2007 school year as follows:

HOMELESS TUITION
CONTRACT AGREEMENTS -
RECEIVED

Student	Classification/ Program/Grade/Tier/ ASSA	School	Last District of Residence	Effective Date	Tuition
T.M.	Grade 3	MR	Salisbury, Maryland	12/14/06	\$8,100 (prorated)
J.M.	Grade 2	MFJ	Salisbury, Maryland	12/14/06	\$8,100 (prorated)

3. Move to approve the following After School Enrichment Program Activities for the 2006-2007 school year:

AFTER SCHOOL
ENRICHMENT PROGRAM
ACTIVITIES - REVISED

Program (Grade)	Advisor	Dates	Hours
Family Fun Night (6)	Michael Capecci	January 12, 2007	6:30 p.m. - 9:30 p.m.

4. Move to approve the revised 2006-07 School Calendar, as attached.
5. Move to approve the participation in the Gloucester County Audio-Visual Aids Commission for the 2007-2008 school year at a \$4.10 per pupil assessment.

SCHOOL CALENDAR
REVISION, 2006-07

GLOUCESTER COUNTY AVA
COMMISSION - 2007-08

Mrs. Coulbourn moved, Mrs. Sullivan seconded a motion to approve the following Finance Committee items:

FINANCE COMMITTEE

1. Bills - December, 2. Payroll, 3. Board Secretary's Report and Treasurer of School Monies Report, 4. Board Secretary's Report and Treasurer of School Monies Report (October), 5. Budget Overexpenditure Certification - Board Secretary, 6. Budget Overexpenditure Certification - Board Secretary (October), 7. Budget Overexpenditure Certification - Board of Education, 8. Budget Overexpenditure Certification - Board of Education (October), 9. Budget Transfers - December, 10. Anticipated Revenue Summary, 11. Anticipated Revenue Summary (October)

Motion carried unanimously.

1. Move to approve the list of bills for the month of December in the amount of \$465,252.62 as submitted by the School Business Administrator/ Board Secretary:

BILLS - DECEMBER

Bill List	Amount
Bill List #1 - December 8, 2006	\$212,230.51
Bill List #2 - December 20, 2006	\$253,022.11
Grand Total	\$465,252.62

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| 2. | Move to approve the payroll for the month of November in the amount of \$952,900.90 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary. | PAYROLL |
| 3. | Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending November 30, 2006 and acknowledge that they are in agreement. | BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT |
| 4. | Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending October 31, 2006 and acknowledge that they are in agreement. | BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT (OCTOBER) |
| 5. | Move to approve the Board Secretary's Monthly Certification that as of November 30, 2006, no budgetary line item account has been overexpended in violation of <u>N.J.A.C. 6A:23-2.11</u> . | BUDGET
OVEREXPENDITURE
CERTIFICATION - BOARD SECRETARY |
| 6. | Move to approve the Board Secretary's Monthly Certification that as of October 31, 2006, no budgetary line item account has been overexpended in violation of <u>N.J.A.C. 6A:23-2.11</u> . | BUDGET
OVEREXPENDITURE
CERTIFICATION - BOARD SECRETARY (OCTOBER) |
| 7. | Move to certify that as of November 30, 2006, after review of the Board Secretary's Monthly Financial Report (appropriations sections) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of <u>N.J.A.C. 6A:23-2.11</u> and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. | BUDGET
OVEREXPENDITURE
CERTIFICATION - BOARD OF EDUCATION |
| 8. | Move to certify that as of October 31, 2006, after review of the Board Secretary's Monthly Financial Report (appropriations sections) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of <u>N.J.A.C. 6A:23-2.11</u> and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. | BUDGET
OVEREXPENDITURE
CERTIFICATION - BOARD OF EDUCATION (OCTOBER) |

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| 9. | Move to approve budget transfers for the month of December in the amount of \$221,044.51 as submitted by the School Business Administrator/ Board Secretary. | BUDGET TRANSFERS -
DECEMBER |
| 10. | Move to approve the anticipated Revenue Summary as of November 30, 2006 as submitted by the School Business Administrator/Board Secretary. | ANTICIPATED REVENUE
SUMMARY |
| 11. | Move to approve the anticipated Revenue Summary as of October 31, 2006 as submitted by the School Business Administrator/Board Secretary. | ANTICIPATED REVENUE
SUMMARY (OCTOBER) |

Mrs. Ciancaglini moved, Mrs. Sullivan seconded a motion to approve the following Transportation Committee item:

**TRANSPORTATION
COMMITTEE**

1. School Bus Specifications

Motion carried unanimously by roll call vote.

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| 1. | Move to approve the specifications for the purchase of two 54-passenger school buses, and authorize the School Business Administrator/Board Secretary to advertise for bids. | SCHOOL BUS
SPECIFICATIONS |
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Mr. Evans moved, Miss Grochowski seconded a motion to approve the following Personnel Committee items:

PERSONNEL COMMITTEE

1. Substitute Employment, 2. Leave of Absence - Extended, 3. Resignation - School Nurse, 4. Employment - School Nurse, 5. Employment - Bus Driver (Route MR11), 6. Employee Calendar Revision, 2006-07, 7. Mileage Reimbursement - TFEA and Non-Unit Personnel, 8. National Wear Red Day, 9. Clinical Practice - Student Teaching Requests, 10. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously by roll call vote.

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| 1. | Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of the following substitutes for the 2006-2007 school year: | SUBSTITUTE EMPLOYMENT |
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<u>Teacher</u>	<u>Nurse</u>
Source 4 Teachers	Kelly Master
Sarah Maccarelli	
Jason Ruczynski	

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| 2. | Move to approve an extended unpaid leave of absence for Joyce Smith, bus driver, under the provisions of the Family and Medical Leave Act from December 2, 2006 through January 17, 2007, or such earlier date as she is able to return to work. | LEAVE OF ABSENCE -
EXTENDED |
| 3. | Move to accept the resignation of Kelly Master, school nurse, effective January 31, 2007. | RESIGNATION - SCHOOL
NURSE |

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| 4. | Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of Lorraine Kiger, school nurse, for the 2006-2007 school year at a salary in accordance with the TFEA Negotiated Agreement salary guide BA step 5, effective January 31, 2007. | EMPLOYMENT - SCHOOL NURSE |
| 5. | Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of Tracy Polo, bus driver (route MR11), for the 2006-2007 school year at an hourly rate in accordance with the TFSSA Negotiated Agreement, step 1, effective December 21, 2006. | EMPLOYMENT - BUS DRIVER (ROUTE MR11) |
| 6. | Move to approve the revised 2006-07 employee calendar, as attached. | EMPLOYEE CALENDAR REVISION, 2006-07 |
| 7. | Move to approve the mileage reimbursement rate of 48.5 cents per mile (IRS rate) for TFEA and non-unit personnel, effective January 1, 2007. | MILEAGE REIMBURSEMENT - TFEA AND NON-UNIT PERSONNEL |
| 8. | Move to approve participation in the National Wear Red Day on Friday, February 2, 2007. | NATIONAL WEAR RED DAY |
| 9. | Move to approve the Clinical Practice - Student Teaching request for the spring 2007 as follows: | CLINICAL PRACTICE - STUDENT TEACHING REQUEST |

Name/University	School	Cooperating Teacher
Samantha A. Walters/Rowan	Mary F. Janvier	Marilyn Webb, Kindergarten

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| 10. | Move to approve the following resolution:

<u>RESOLUTION</u>

WHEREAS, the Township of Franklin Board of Education seeks to employ Sarah Maccarelli on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Sarah Maccarelli, has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of <u>N.J.S.A. 18A:6-7.1 et seq</u> , <u>N.J.S.A. 18A:39-17 et seq.</u> , or <u>N.J.S.A. 18A:6-4.13 et seq</u> , as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Sarah Maccarelli. | RESOLUTION - AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK |
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Mrs. Ciancaglini wanted to extend an invitation to the Township Committee to attend the budget review at the January 10, 2006 Special Board Meeting. Mr. Scavelli informed Mrs. Ciancaglini that a notice for every Board Meeting is posted in the township municipal building

OTHER BUSINESS
BUDGET REVIEW MEETING

Miss Grochowski moved, Mrs. Ciancaglini seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned at 7:59 p.m.

Respectfully submitted,

Amy Capriotti
School Business Administrator/
Board Secretary

Typed by: jmp