

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mrs. Barbara Ciancaglini, Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Ms. Tina Toy, Mrs. Kimberly Kelly, Mr. Henry Kobik, Mr. Joseph Szwed, Mrs. Sandra Coulbourn, Miss Marie Grochowski and Mrs. Barbara Ciancaglini. Also present were Mr. Michael G. Kozak, Superintendent, Mrs. Elizabeth A. DiPietro, School Business Administrator/ Board Secretary, and B. Michael Borelli, Board Solicitor.

ROLL CALL

Mr. Nicholas Christian was absent at roll call but arrived at 7:06 p.m.

Mr. Stephen Ranson was absent.

The following names were listed in the Attendance Register:

ATTENDANCE REGISTER

| <u>Name</u> | <u>Address</u> |
|-------------------------|---|
| Glenn Pender | 85 New Rd., Malaga, N.J. |
| Reagan Pender | 85 New Rd., Malaga, N.J. |
| Kim Smolsky | |
| Trevor Smolsky | |
| Ben Notaro | TFEA |
| Barb Freund | TFEA |
| Dolores Mazzoni | TFEA |
| Cindy Merckx | The Sentinel |
| Iolanda Zito | 3546 N. Bluebell Rd., Franklinville, N.J. |
| Joanne (indecipherable) | Franklinville, N.J. |
| Mark Schepacarter | Franklinville, N.J. |
| June Clemick | 653 Garrison Rd., Monroeville |
| JoAnne Urban | 489 Proposed Ave., Franklinville, N.J. |
| Anne Fisch | TFEA |
| Donna Herrschaft | |
| Mary Kietnz | |
| Pauline Bittner | TFEA |
| Carol Lyon | TFEA |
| John M. Sweeney | TFSSA President (Greensboro Rd., Franklinville) |

Miss Grochowski moved, Mr. Szwed seconded a motion to adopt the minutes of the Regular and Closed Sessions of the January 21, 2009 meeting.

MINUTES

Motion carried unanimously.

Miss Grochowski moved, Mr. Szwed seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent presented some district highlights:

SUPERINTENDENT'S REPORT

- Mr. Benjamin Notaro, grade 5 teacher from Main Road School, was recognized for his charitable donations.
- Artwork from students of Ms. Lois Paoletta, teacher at Main Road School, was chosen for EIRC Arts Festival.

Mr. Christian arrived.

The Superintendent reported:

Statistical and Informational Report as of January 31, 2009

- Enrollment: 1450
- Tuition Placement: 17
- Student Attendance:
 - MFJ - 94.39%
 - CLR - 95.86%
 - MR - 97.41%
 - Lake - 92.74%
- Student Suspensions:
 - MFJ - 0
 - CLR - 2
 - MR - 1
 - Lake - 0

Fire drills were held at each school in accordance with state law.
Employee Attendance: 96.7% year-to-date

The School Business Administrator reported:

SBA/BS REPORT

Finance

- The food service report for the months ended November 30, 2008 and December 31, 2008 are presented to the Board and show a year-to-date loss as of December 31, 2008 in the amount of \$6,537.34. The year-to-date bottom line December 31, 2007 was a loss of \$7,610.46. Therefore, the food service operation is \$1,073.12 ahead of last school year as of December 31, 2008.
- The Board Secretary and Treasurer of School Monies reports for the month ended January 31, 2009 are presented to the board of education tonight for approval. These two reports have been reconciled and agree to one another.

Committee Agendas

- Finance: On the finance committee agenda for approval tonight are payment of bills, payroll, budget transfers, board secretary and board of education certification that no line item has been overexpended and that there are enough funds to meet the district's financial obligations for the remainder of the fiscal year, revenue report, and approval of plan participation agreement for the district's 403(b) plan.

- Property: There are no motions put forth from the property committee.
- Transportation: On the transportation committee agenda for approval tonight are transportation jointures with Delsea Regional, as a result of Ad Hoc meetings which will increase shared services, and the award of bid for two 54-passenger school buses.

Ms. Toy, the district's Gloucester County School Boards Association representative, told the board about the legislative breakfast being held on Saturday, February 21, 2009 at the Centerton Country Club.

GCSBA REPORT

Mr. Szwed moved, Mrs. Coulbourn seconded a motion to open the audience participation portion of the meeting.

AUDIENCE PARTICIPATION

Motion carried unanimously.

Audience Participation I - Opened at 7:37 p.m.

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution or agenda item on which you will comment.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific resolution or agenda item.

Glen Pender, 85 New Road - Spoke to the board about the 6th grade trip to Washington, D.C. His daughter Reagan passed a petition around her school, Main Road, asking the board to add a bus for parents to accompany the students. Mr. Pender expressed his concern over safety issues.

Mrs. Ciancaglini and Mr. Kozak responded to Mr. Pender and told him that it was not the district's intention to prohibit parents from going on the trip, just that they would need to provide their own transport. It was suggested interested parents could get together and charter a bus.

Kim Smolsky, Stanton Avenue - Said that there was a short turnaround time with the chaperone letters which accompanied the permission slips from Main Road School.

Mrs. Ciancaglini explained the district's chaperone policy.

Mary Kents, 3890 Hancock Avenue - Clarified that the board would not pay for the bus and that parents would have to pay for bus up front. She expressed concern about field trip to Camden Aquarium and the ratio of one chaperone for every 10 students. She asked the board to reconsider the policy.

Cindy Merckx, The Sentinel - Asked about the motion to make closed session minutes public.

Mr. Borelli explained the process to Mrs. Merckx.

Mrs. Merckx suggested that the minutes be made public in a more timely fashion in the future.

Donna Herrschaft, 3897 Bluebell Road - Asked about the process for making minutes public.

Mr. Borelli explained that it was a two-step process:
Step 1 - Check minutes for accuracy
Step 2 - Make minutes public if matters discussed are settled

Mrs. Herrschaft asked about the ratio of chaperones to students for the Washington, D.C. trip.

Mr. Kozak explained the smaller ratio for the Washington trip.

Mrs. Kents - Expressed her concern about the ratio, not the cost; had concern about busing with Delsea and having younger children on bus with older children; thanked the board for implementing team teaching and said it was a strong step forward for the district.

Barbara Freund, teacher - Told the board that March 2, 2009 is Read Across America Day. She invited the board members to come in and read to district students.

Mr. Christian moved, Mrs. Kelly seconded a motion to close the audience participation portion of the meeting.

Motion carried unanimously.

Audience participation ended at 8:04 p.m.

Miss Grochowski moved, Ms. Toy seconded a motion to approve the following Curriculum Committee items:

CURRICULUM COMMITTEE

1. Homeless Received/Other Received Tuition Contract Agreements, 2. School Calendar 2009-2010, 3. After School Enrichment Program Activities - Revisions, 4. Homebound Instruction, 5. Team Teaching Model

Motion carried unanimously.

1. Move to approve the received student Tuition Contract Agreements for the 2008-2009 school year as follows:

HOMELESS RECEIVED/
OTHER RECEIVED TUITION
CONTRACT AGREEMENTS

| Student | Classification/Program/Grade/ Tier/ASSA | School | District Received from | Effective Date | Tuition |
|---------|--|--------|--|----------------|------------------|
| S.P. | 4/Elementary | CLR | Last District of Residence was Out-of-State (Ohio) Tuition to be paid by NJ Dept of Ed | 1/14/09 | \$8,538 prorated |

2. Move to approve the 2009-2010 school calendar, as attached.

SCHOOL CALENDAR
2009-2010

3. Move to approve the following revised After School Enrichment Program Activities for the 2008-2009 school year:

AFTER SCHOOL
ENRICHMENT PROGRAM
ACTIVITIES - REVISIONS

Note: All of the enrichment activities listed below were previously board approved; however, their titles and dates were adjusted.

| Program (Grade) | Advisor | Dates | Hours |
|--|-------------------|---|---|
| Writing for Success - Winter 3 rd Grade Caroline L. Reutter School | Cindy Grochowski | January 6, 8, 13, 15, 20, 22, 27, 29 February 3, 5, 10, 17, 19, 24, 26 | 2:40 pm - 3:40 pm Tuesdays and Thursdays |
| Writing for Success - Spring 3 rd Grade Caroline L. Reutter School | Cindy Grochowski | March 3, 5, 10, 12, 17, 19, 24, 26, 31 April 2, 7, 14, 16, 21, 23, 28, 30 | 2:40 pm - 3:40 pm Tuesdays and Thursdays |
| Writing for Success - Winter Group A 4 th Grade Caroline L. Reutter School | Lanaya Alexander | January 6, 8, 13, 15, 20, 22, 27, 29 February 3, 5, 10, 17, 19, 24, 26 | 2:40 pm - 3:40 pm Tuesdays and Thursdays |
| Writing for Success - Spring Group A 4 th Grade Caroline L. Reutter School | Lanaya Alexander | March 3, 5, 10, 12, 17, 19, 24, 26, 31 April 2, 7, 14, 16, 21, 23, 28, 30 | 2:40 pm - 3:40 pm Tuesdays and Thursdays |
| Writing for Success - Winter Group B 4 th Grade Caroline L. Reutter School | Samantha Shaffer | January 6, 8, 13, 15, 20, 22, 27, 29 February 3, 5, 10, 17, 19, 24, 26 | 2:40 pm - 3:40 pm Tuesdays and Thursdays |
| Writing for Success - Spring Group B 4 th Grade Caroline L. Reutter School | Samantha Shaffer | March 3, 5, 10, 12, 17, 19, 24, 26, 31 April 2, 7, 14, 16, 21, 23, 28, 30 | 2:40 pm - 3:40 pm Tuesdays and Thursdays |
| Writing for Success - Winter 5 th Grade Caroline L. Reutter School | Wanda Smith | January 6, 8, 13, 15, 20, 22, 27, 29 February 3, 5, 10, 17, 19, 24, 26 | 2:40 pm - 3:40 pm Tuesdays and Thursdays |
| Writing for Success - Spring 5 th Grade Caroline L. Reutter School | Wanda Smith | March 3, 5, 10, 12, 17, 19, 24, 26, 31 April 2, 7, 14, 16, 21, 23, 28, 30 | 2:40 pm - 3:40 pm Tuesdays and Thursdays |
| ASK Prep - Fall/Winter (Language Arts) Grades 3 and 4 Main Road School | Sandra Ciabattoni | October 6, 20, 27 November 3, 17 December 1, 8, 15 January 5, 12, 26 February 2, 9, 23 | 2:30 pm - 3:45 pm Mondays |
| ASK Prep - Spring (Language Arts) Grades 3 and 4 Main Road School | Sandra Ciabattoni | March 2, 9, 16, 23, 30 April 6, 20, 27 May 4, 11, 18 | 2:30 pm - 3:45 pm Mondays |
| ASK Prep - Fall/Winter (Math) Grades 3 and 4 Main Road School | Sandra Ciabattoni | October 8, 15, 22, 29 November 12, 19 December 3, 10, 17 January 7, 14, 21, 28 February 4 | 2:30 pm - 3:45 pm Wednesdays |
| ASK Prep - Spring (Math) Grades 3 and 4 Main Road School | Sandra Ciabattoni | February 11, 18, 25 March 4, 11, 18, 25 April 1, 8, 15, 22, 29 May 6, 13 | 2:30 pm - 3:45 pm Wednesdays |

| Program (Grade) | Advisor | Dates | Hours |
|---|----------------------|---|---------------------------------|
| ASK Prep - Fall/Winter (Language Arts) Grades 5 and 6 Main Road School | Christine Rambone | October 6, 20, 27 November 3, 17 December 1, 8, 15 January 5, 12, 26 February 2, 9, 23 | 2:30 pm - 3:45 pm Mondays |
| ASK Prep - Fall/Winter (Language Arts) Grades 5 and 6 Main Road School | Christine Rambone | March 2, 9, 16, 23, 30 April 6, 20, 27 May 4, 11, 18 | 2:30 pm - 3:45 pm Mondays |
| ASK Prep - Fall/Winter (Math) Grades 5 and 6 Main Road School | Christine Rambone | October 8, 15, 22, 29 November 12, 19 December 3, 10, 17 January 7, 14, 21, 28 February 4 | 2:30 pm - 3:45 pm Wednesdays |
| ASK Prep - Fall/Winter (Math) Grades 5 and 6 Main Road School | Christine Rambone | February 11, 18, 25 March 4, 11, 18, 25 April 1, 8, 15, 22, 29 May 6, 13 | 2:30 pm - 3:45 pm Wednesdays |
| Book Club - Winter/Spring Grades 5 and 6 No busing needed - parents/ guardians will provide transportation Caroline L. Reutter School | Samantha Shaffer | January 26 February 2, 9, 23 March 2, 9, 16, 23, 30 April 6, 20, 27 May 4, 11, 18 | 2:40 pm - 3:40 pm Mondays |
| Book Club - Winter/Spring Grades 5 and 6 No busing needed - parents/ guardians will provide transportation Caroline L. Reutter School | Samantha Shaffer | January 28, 26 February 4, 11, 25 March 4, 11, 18, 25 April 1, 8, 22, 29 May 6, 13, 20 | 2:40 pm - 3:40 pm Wednesdays |
| After School Chorus Rehearsal - Winter Grades 5 and 6 Main Road School | Kathryn Town | October 6, 20, 27 November 3, 17 December 1, 8, 15 | 2:30 pm - 3:45 pm Mondays |
| After School Chorus Rehearsal - Spring Grades 5 and 6 Main Road School | Kathryn Town | March 16, 23, 30 April 6, 20, 27 May 4, 11, 18, 15 | 2:30 pm - 3:45 pm Mondays |
| Art Club - Winter Grade 5 Main Road School | Tina Audio | October 6, 20, 27 November 3, 17 December 1, 8, 15 | 2:30 pm - 3:45 pm Mondays |
| Art Club - Spring Grade 5 Main Road School | Tina Audio | January 5, 12, 26 February 2, 9, 23 March 2, 9, 16, 23 | 2:30 pm - 3:45 pm Mondays |
| Art Club - Winter Grade 6 Main Road School | Tina Audio | October 8, 15, 22, 29 November 12, 19 December 3, 17 | 2:30 pm - 3:45 pm Wednesdays |
| Art Club - Spring Grade 6 Main Road School | Tina Audio | January 7, 14, 21, 28 February 4, 11, 18, 25 March 4, 11 | 2:30 pm - 3:45 pm Wednesdays |

- 4. Move to approve homebound instruction for the following student:

HOMEBOUND INSTRUCTION

| Name | Grade | Effective Date | School |
|------|-----------------|-------------------|--------|
| A.W. | 2 nd | February 18, 2009 | MFJ |

- 5. Move to approve the establishment of a team-teaching model to support the inclusion of special education students in a general education classroom, as attached.

TEAM-TEACHING MODEL

NOTE: All 3rd and 4th grade special education students will attend Caroline L. Reutter School and all 5th and 6th grade special education students will attend Main Road School. Students in the self-contained Multiple Disabled room will remain at the Caroline L. Reutter School.

Mrs. Kelly moved, Miss Grochowski seconded a motion to approve the following Finance Committee items:

FINANCE COMMITTEE

- 1. Bills - February, 2. State Aid Deductions, 3. Payroll, 4. Board Secretary's Report and Treasurer of School Monies Report, 5. Budget Transfers - February, 6. Budget Overexpenditure Certification - Board Secretary, 7. Budget Overexpenditure Certification - Board of Education, 8. Anticipated Revenue Summary, 9. OMNI Plan Adoption Agreement

Motion carried unanimously by roll call vote.

- 1. Move to approve the list of bills for the month of February in the amount of \$813,976.31 as submitted by the School Business Administrator/Board Secretary:

BILLS - FEBRUARY

| Bill List | Amount |
|----------------------------------|----------------------|
| Bill List #1 - February 2, 2009 | \$ 277,592.53 |
| Bill List #2 - February 5, 2009 | \$ 248.43 |
| Bill List #3 - February 18, 2009 | \$ 536,135.30 |
| Grand Total | \$ 813,976.31 |

- 2. Move to approve amounts withheld from State Aid payments for the month of January and paid to County Special Services, Katzenbach, N.J. Commission for the Blind and State Facilities in the amount of \$30,702.00.

STATE AID DEDUCTIONS

- 3. Move to approve the payroll for the month of January in the amount of \$984,268.31 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary.

PAYROLL

- 4. Move to accept the reports of the School Business Administrator/Board Secretary and Treasurer of School Monies for the period ending January 31, 2009 and acknowledge that they are in agreement.

BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT

- 5. Move to approve budget transfers for the month of February in the amount of \$225,909.06 as submitted by the School Business Administrator/ Board Secretary:

BUDGET TRANSFERS - FEBRUARY

| Transfer List | Amount |
|------------------|----------------------|
| Transfer List #1 | \$ 225,909.06 |
| Total | \$ 225,909.06 |

- 6. Move to approve the Board Secretary's Monthly Certification that as of January 31, 2009, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.12 (c)3.

BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY

- 7. Move to certify that as of January 31, 2009, after review of the Board Secretary's Monthly Financial Report (appropriations sections) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.12 (c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BUDGET OVEREXPENDITURE CERTIFICATION - BOARD OF EDUCATION

- 8. Move to approve the anticipated Revenue Summary as of Jan. 1, 2009 as submitted by the School Business Administrator/Board Secretary.

ANTICIPATED REVENUE SUMMARY

- 9. Move to approve the 403(b) Plan Adoption Agreement as prepared by the OMNI Group.

OMNI PLAN ADOPTION AGREEMENT

Miss Grochowski moved, Ms. Toy seconded a motion to approve the following Personnel Committee items:

PERSONNEL COMMITTEE

- 1. Substitute Employment, 2. Extended Leave of Absence Request - Custodian, 3. Employment - Custodian, 4. Contract Amendment, 5. Resignation - Bus Driver, 6. Resignation - Bus Aide, 7. Teacher Recognition Program Representatives, 8. New Jersey Teacher of the Year Program 2009-2010, 9. Teachers' Day - Resolution, 10. Field Experience - Student Placement Requests, 11. Travel Expense - Professional Staff, Non-Unit Staff and Support Staff, 12. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Roll call vote on the motion: motions 1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 12 - all ayes; motion 6 - all ayes except for Mrs. Kelly, who abstained. Motion carried.

- 1. Move to approve, upon the recommendation of the Superintendent and the N.J. Dept. of Education, the employment of the following substitutes for the 2008-2009 school year: SUBSTITUTE EMPLOYMENT

| | |
|--------------------|------------------|
| <u>Teacher</u> | <u>Custodian</u> |
| Source 4 Teachers | Chuck Spratt |
| Stephanie Hoolahan | |
| Samuel Wright | |

Indicates the above individual has completed the fingerprint process.

- 2. Move to approve an extended unpaid leave of absence for Regina Sims, custodian, from March 2, 2009 through June 2, 2009 or such earlier date as she is able to return to work. EXTENDED LEAVE OF ABSENCE - CUSTODIAN
- 3. Move to approve, upon the recommendation of the Superintendent and the N.J. Dept. of Education, the employment of Michelle Robey as custodian for the 2008-2009 school year at a salary of \$31,006.00, prorated, in accordance with the TFSSA Negotiated Agreement, step 1, effective March 2, 2009. EMPLOYMENT - CUSTODIAN
- 4. Move to accept the amendments as recommended by the County Superintendent for the School Business Administrator/Board Secretary's 2008-2009 employment contract. EMPLOYMENT CONTRACT AMENDMENTS
- 5. Move to approve the resignation of Nancy Garbarino, bus driver, effective February 20, 2009. RESIGNATION - BUS DRIVER
- 6. Move to approve the resignation of Ronald Dixon, bus aide, effective January 26, 2009. RESIGNATION - BUS AIDE
- 7. Move to certify the following teachers as representatives of the Township of Franklin School District for the 2008-2009 Gloucester County Teacher Recognition Program as selected by the District Selection Panel and authorize a \$500 appropriation for each representative to utilize for an educational purpose: TEACHER RECOGNITION PROGRAM REPRESENTATIVES

| | |
|-------------------|---------------------|
| <u>Name</u> | <u>School</u> |
| Colleen Sharkey | Mary F. Janvier |
| Dennis Burlingame | Caroline L. Reutter |
| Tina Audio | Main Road |

- 8. Move to approve participation in the 2009-2010 New Jersey Teacher of the Year Program and authorize the Superintendent to appoint the Selection Panel. N.J. TEACHER OF THE YEAR PROGRAM 2009-2010
- 9. Move to adopt the attached resolution designating Tuesday, May 5, 2009 as Teachers' Day within the Township of Franklin School District. TEACHERS' DAY - RESOLUTION
- 10. Move to approve the following requests for placement as follows: FIELD EXPERIENCE - STUDENT PLACEMENT REQUESTS

| Student Name | University/ College | School | Placement (Staff Member) | Date | Experience Description/College Year |
|---------------------|---------------------------|--------|-----------------------------|-------------|-------------------------------------|
| Megan Madden | Gloucester County College | MFJ | Amy Harris Grade 1 | Spring 2009 | Observation/Field Experience |
| Laura Green | Gloucester County College | MFJ | Kimberly Miles Grade 2 | Spring 2009 | Observation/Field Experience |
| Melissa Renner | Gloucester County College | MR | Kathleen Niewoehner Grade 5 | Spring 2009 | Observation/Field Experience |
| Jacquelyn Tonia | Gloucester County College | CLR | Karen Scott Grade 4 | Spring 2009 | Observation/Field Experience |
| Julie Hollingsworth | Fairleigh Dickinson | MFJ | Andrea Watson Kindergarten | Spring 2009 | Observation/Field Experience |

10. Move to approve travel expenses, as attached.

TRAVEL EXPENSE - PROFESSIONAL STAFF, NON-UNIT STAFF AND SUPPORT STAFF

12. Move to approve the following resolution:

RESOLUTION - AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK

RESOLUTION

WHEREAS, the Township of Franklin Board of Education seeks to employ Stephanie Hoolahan, Chuck Spratt, Samuel Wright, on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Stephanie Hoolahan, Chuck Spratt, Samuel Wright, has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq, as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Stephanie Hoolahan, Chuck Spratt, Samuel Wright.

Mrs. Coulbourn moved, Miss Grochowski seconded a motion to approve the following Policy Committee items:

POLICY COMMITTEE

1. Revised Policy 4433 - Second Reading, 2. Policy 9100 to 9720 Series - First Reading

Motion carried unanimously by roll call vote.

- 1. Move to approve the revised second reading of policy 4433.

REVISED POLICY 4433 -
SECOND READING

- 2. Move to approve the first reading of the following:

POLICY 9100 TO 9720
SERIES - FIRST READING

| Number | Title |
|--------|--|
| 9100 | Public Relations |
| 9110 | Quality Assurance Annual Report |
| 9120 | Public Relations Program |
| 9125 | School District Cable Television Channel |
| 9130 | Public Complaints and Grievances |
| 9140 | Citizens Advisory Committees |
| 9150 | School Visitors |
| 9160 | Public Attendance at School Events |
| 9161 | Crowd Control |
| 9162 | Athletic Code of Conduct |
| 9180 | School Volunteers |
| 9181 | Volunteer Athletic Coaches |
| 9190 | Community Organizations |
| 9191 | Booster Clubs |
| 9200 | Cooperation Between Parents and School |
| 9210 | Parent Organizations |
| 9230 | Parental Responsibilities |
| 9240 | Rights of Parents |
| 9260 | Parental Liability for Vandalism |
| 9270 | Home Schooling and Equivalent Education |
| 9280 | Parent Conferences |
| 9310 | Cooperation with Municipal Agencies |
| 9320 | Cooperation with Law Enforcement Agencies |
| 9321 | Fingerprinting Pupils |
| 9323 | Notification of Juvenile Offender Case Disposition |
| 9324 | Sex Offender Registration and Notification |
| 9340 | Cooperation with Public Library |
| 9400 | News Media Relations |
| 9500 | Cooperation With Educational Agencies |
| 9541 | Student Teachers/Interns |
| 9550 | Educational Research Projects |
| 9560 | Administration of School Surveys |
| 9700 | Special Interest Groups |
| 9713 | Recruitment by Special Interest Groups |
| 9720 | Solicitations by Vendors |

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to approve the following Transportation Committee items:

**TRANSPORTATION
COMMITTEE**

- 1. Transportation Jointures, 2. Two School Buses - Bid Opening

Roll call vote on the motion: all ayes except for Mr. Christian, who voted no.
Motion carried.

- 1. Move to approve jointure agreements with Delsea Regional School District, as needed, for the combined transportation of grades three through eight beginning in the 2009-2010 school year, as discussed at the Ad Hoc meetings.

**TRANSPORTATION
JOINTURES**

Bids were opened for two (2) 54-passenger school buses on January 14, 2009 at 10:00 a.m. in the Administration Building. Those present were: Elizabeth A. DiPietro, SBA/BS; Kimberly Clark, Transportation Supervisor; Ken Koenig, American Bus & Coach; Paul Romond, H.A. DeHart & Sons; Michael Ott, Wolfington Body Company; and Ken Swartz, Truck King/International. Bids were received from:

| Company | Unit Price | **Option 1 | | ***Option 2 | | | |
|---|------------|------------|----------|-------------|-------|-------|-------|
| | | A | B | A | B | C | D |
| H.A. DeHart (Diesel) | \$ 176,598 | 450 | Included | 500 | 500 | 500 | 500 |
| Truck King International (Diesel) | \$ 164,720 | 2,875 | Included | 1,500 | 1,500 | 1,500 | 1,500 |
| *Truck King International (Alternate Bid) | \$ 149,800 | | | | | | |
| American Bus & Coach (Diesel) | \$ 165,082 | 1,700 | Included | 2,000 | 2,000 | 2,000 | 2,000 |
| Wolfington (Diesel) | \$ 159,654 | 1,500 | Included | 1,600 | 1,600 | 1,600 | 1,600 |
| *Wolfington (Diesel) | \$ 154,798 | | | | | | |
| American Bus & Coach (Propane) | \$ 191,434 | N/A | Included | 2,000 | 2,000 | 2,000 | 2,000 |

**Option 1 - Extended Warranty Costs

***Option 2 - Trade-in Values

2. Move to award the contract for two (2) 2010 54-passenger school buses, type C in the amount of \$160,482 to American Bus and Coach, who is the lowest qualified bidder.

BID OPENING - TWO SCHOOL BUSES

Mr. Szwed moved, Mrs. Kelly seconded a motion to open public comment.

OPEN PUBLIC COMMENT

Motion carried unanimously.

The Open Public Comment portion of the meeting began at 8:32 p.m.

This meeting will now be open to the public. If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the superintendent after the meeting since we do not discuss these items in public. ___

Donna Herrschaft, 3897 Bluebell Road - Told the board she'd called Ponzio about the feasibility study. Ponzio told her that their company does not do the study.

The Board explained that Ponzio commissions the study through subcontractors.

Chalie Dains, Tuckahoe Road - Stated that the board isn't paying for the feasibility study but the taxpayer is paying. He asked if the signage had been placed at Caroline L. Reutter School for the handicapped exits. Mr. Dains questioned the purchase of the superintendent's desk. He stated that expenditures should be directed toward students.

Ms. Toy urged that signage should be posted at Caroline L. Reutter School.

Mark Schepacarter - Questioned the making up of snow days.

The Superintendent explained that some districts build in snow days. The Township of Franklin School District school calendar does not have these days built in. Mr. Kozak is considering building in snow days in future calendars.

Mr. Schepacarter asked if a two-hour delay would have been sufficient instead of a snow day.

Mr. Kozak explained the process of determining calling a snow day in Gloucester County.

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to close public comment.

Motion carried unanimously.

The Open Public Comment section of the meeting was closed at 8:53 p.m.

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to go into closed session:

CLOSED SESSION

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Personnel, Attorney-Client Privilege; and

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on February 18, 2009 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately forty-five (45) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 8:54 p.m.

Return to session 9:51 p.m.

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to approve the following items:

OTHER BUSINESS

- 1. March Board Meeting Date, 2. April Special Board Meeting/Public Hearing,
- 3. Closed Minutes

Motion carried unanimously by roll call vote.

- 1. Move to approve moving the March board meeting scheduled for March 25, 2009 to March 18, 2009. MARCH BOARD MEETING DATE

- Note: At reorganization the March meeting was scheduled for the 25th of March to be the public hearing. Due to revisions to the 2009 election calendar, public hearings must be held between March 30, 2009 and April 2, 2009.

- 2. Move to approve a special board meeting/public hearing for April 1, 2009 at 6:00 p.m. for purposes of a public hearing on the proposed 2009-2010 school budget. APRIL SPECIAL BOARD MEETING/PUBLIC HEARING

- 3. Move to approve making the minutes of the following Closed Sessions public: CLOSED MINUTES

January 11, 2006, February 15, 2006, August 16, 2006, October 18, 2006, January 10, 2007, February 21, 2007, May 16, 2007, June 6, 2007, June 20, 2007, August 8, 2007, September 19, 2007, September 26, 2007, October 17, 2007, November 28, 2007 (Closed Session I only), February 13, 2008, February 20, 2008, April 23, 2008, April 28, 2008, May 21, 2008, June 18, 2008, July 24, 2008, August 20, 2008, September 17, 2008, October 15, 2008, November 19, 2008 (Closed Session II only), December 17, 2008

Ms. Toy read the following statement:

For approximately the past year or so, it has been my understanding we, as a board, have conducted closed sessions unethically with regards to the hiring of Mr. Gagliano to conduct the consolidation study. During those closed sessions, I voiced concerns that we should include the publics' consensus as well as Delsea and Elk Boards' of Education. As an Elected member of this board of education who represents a portion of public opinion, it is my duty to convey information to tax payers of this township which was not readily available to them during those said closed sessions.

At this time, I would like to ask you, Mr. Borelli, to briefly remind our Board of the Sunshine Law. Could you please read that to us? Thank you.

Mr. Borelli responded that there are a list of items by statute that can be discussed outside of the public. Mr. Borelli said that in the years he'd been associated with the Township of Franklin School District, everything that was discussed in closed session was proper. He indicated that it is a violation of the Open Public Meetings Act to have a closed session that's not legal. Mr. Borelli also said that it's a violation for any person in closed session to reveal what was discussed during that closed session.

Ms. Toy said that she felt that she's only one voice on the board and that as a board, they don't all have to agree because they are expected to have their own voice. She commented that her concern is with litigation regarding issues which have been identified as attorney-client privilege.

Mr. Borelli said that without violating what was discussed in closed session, it is not necessary for an entire board of education to agree, or even for a majority to agree. What is important is that the issues discussed be kept confidential. An issue being discussed doesn't necessarily have to be an actual case which has a docket number. Things being discussed may become legal strategy or may become litigation at one point.

Mr. Borelli said that he had consulted with Mr. Gagliardi on the issue and he was in agreement that the issue was something which should be in closed session.

Mrs. Ciancaglini acknowledged Ms. Toy's comment. She stated that whatever discussion was held in closed session was done so at the advice of counsel, which Ms. Toy should know because she was in attendance.

Mrs. Kelly commented that she wanted clarification from Ms. Toy. She felt that although Ms. Toy is entitled to her comments, it seemed that Ms. Toy implied that the rest of the board have been doing something unethical. Mrs. Kelly stated that she would not do anything which was unethical. If she (Mrs. Kelly) was acting in an unethical manner, she would expect that Mr. Borelli would tell her so. Mrs. Kelly wanted it publicly known that she did not do anything unethical.

Ms. Toy responded to Mrs. Kelly that she wasn't pointing fingers but wanted clarification from Mr. Borelli that she (Ms. Toy) wasn't acting unethically.

Mrs. Kelly indicated that she understood Ms. Toy's concern, but she (Mrs. Kelly) also remembered the board asking Mr. Borelli's opinion about the closed session discussion.

Mrs. Ciancaglini moved, Mr. Szwed seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned 10:04 p.m.

Respectfully submitted,

Elizabeth A. DiPietro
School Business Administrator/
Board Secretary

Typed by: jmp