

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mr. Stanley S. Evans, Jr., Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Mrs. Tina M. Toy, Mrs. Kimberly Kelly, Mrs. Barbara Ciancaglini, Mrs. Sandra L. Coulbourn, Mr. Harold R. Atkinson, Jr., Miss Marie J. Grochowski, and Mr. Stanley S. Evans, Jr. Also present were Mr. Michael G. Kozak, Superintendent, Mrs. Elizabeth A. DiPietro, School Business Administrator/ Board Secretary, and B. Michael Borelli, Board Solicitor.

ROLL CALL

Mr. Glenn J. McCormick, Sr., was absent at roll call but arrived at 7:08 p.m.

The following names were listed in the Attendance Register:

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
Cindy Merckx	The Sentinel
Stephen Ranson	783 Royal Ave., Franklinville
Joseph Szwed	189 Kendle Ave., Franklinville
Bonnie Zuccarini	923 Williamstown Rd., Franklinville
Anne Fisch	6390 Lake Rd., Newfield
Richard Harker	37 Sandra Way, Franklinville
Faith Abagnale	64 7 th Street, Franklinville
Dolores Mazzoni	2554 Delsea Dr., Franklinville
Betty Nichols	461 Pennsylvania Ave., Franklinville
Barbara Freund	819 S. Broad St., Franklinville
Kathy Burmaster	30 W. Summit Ave., Haddonfield
Joseph C. Petsch	2370 Stanton Ave., Franklinville
Norman Merckx	330 Oak Ave., Franklinville

Mr. Evans moved, Miss Grochowski seconded a motion to adopt the minutes of the Regular and Closed Session of January 16, 2008 meeting.

MINUTES

Vote on the motion all ayes except for Mrs. Ciancaglini, who abstained.
Motion carried.

Mr. Evans moved, Miss Grochowski seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S
REPORT

Statistical and Informational Report as of January 31, 2008

- Enrollment: 1477
- Tuition Placement: 17
- Student Attendance:
 - MFJ - 95.28%
 - CLR - 95.66%
 - MR - 94.61%
 - Lake - 92.76%
- Student Suspensions:
 - MFJ - 0
 - CLR - 1
 - MR - 0
 - Lake - 0

Fire drills were held at each school in accordance with state law.
 Employee Attendance: 96.4% year-to-date

Mr. McCormick arrived at 7:08 p.m. during the Superintendent's Report.

The School Business Administrator reported:

SCHOOL BUSINESS
ADMINISTRATOR/BOARD
SECRETARY'S REPORT

Finance

- The Board Secretary's Report and Treasurer's Report for the month ending January 31, 2008 have been completed and show the same overall cash balance. Also, there are no budgetary line item overexpenditures as of January 31, 2008.
- Cafeteria financials indicate that the 2007-08 school year thus far is not as profitable as the 2006-07 school year. The major factor is the decreased enrollments and decreased participation. In addition, product costs have risen due to the increase in fuel.

Since there wasn't a meeting of the Gloucester County School Boards Association, Mrs. Ciancaglini, the district's rep, did not have a report.

GCSBA REPORT

Audience participation:

AUDIENCE PARTICIPATION

Cindy Merckx - Asked about the number of employees in the district.

Mr. Kozak will get back to Mrs. Merckx with that information.

Stephen Ranson - Questioned Change Order E-1.

Barbara Freund - A request was made for volunteers to participate in "Read Across America Day."

Serena Sinclair - Introduced herself to the Board as she is being board approved tonight.

Audience participation ended.

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to approve the following Curriculum Committee items: CURRICULUM COMMITTEE

1. Monthly Updates for Sent and Received Students, 2. Homeless Received/ Other Received Tuition Contract Agreements, 3. School Calendar 2008-2009, 4. Summer Programs - 2008, 6. Student Tuition Placement - Sent

Motion carried unanimously.

1. Move to approve the recognition of the updated sending and receiving contract agreements for the 2007-2008 school year, as attached. MONTHLY UPDATES FOR SENT AND RECEIVED STUDENTS
2. Move to approve the received student Tuition Contract Agreements for the 2007-2008 school year as follows: HOMELESS RECEIVED/ OTHER RECEIVED TUITION CONTRACT AGREEMENTS

Student	Classification/ Program/Grade/Tier/ ASSA	School	District Received from	Effective Date	Tuition
D.S.	MD/MD/3/tier 3/Elem	CLR	Therapeutic Home Placement in Franklin Twp. Tuition pd by State of NJ	1/30/08	17,854

3. Move to approve the 2008-2009 School Calendar, as attached. SCHOOL CALENDAR 2008-2009
4. Move to approve the following indistrict 2008 summer programs: SUMMER PROGRAMS - 2008

Program	Location	Dates	Grades
ESY- Special Education	MFJ	July 7, 2008 - August 15, 2008	PSD-6
Fast ForWord	CLR	July 7, 2008 - August 15, 2008	3-5
Summer Enrichment Program (Basic Skills)	MR	July 7, 2008 - August 7, 2008	2-5

6. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement of the following student for the 2007-2008 school year: STUDENT TUITION PLACEMENT - SENT

Student	Grade/ Classification	Placement	Tuition	Effective Date
B.W.	PSD(3 yr old)	Voorhees Pediatric Facility	\$91.23 per diem/prorated at \$5200.11	3/20/08

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to approve the following Curriculum Committee item:

CURRICULUM COMMITTEE

5. Master Teacher Service Agreement

Motion carried unanimously.

- 5. Move to accept the termination of the Master Teacher Service Agreement with Delsea Regional School District for the 2007-2008 school year in the amount of \$4,000.00, effective February 13, 2008.

MASTER TEACHER SERVICE AGREEMENT - TERMINATION

Mr. Atkinson moved, Miss Grochowski seconded a motion to approve the following Finance Committee items:

FINANCE COMMITTEE

- 1. Bills - February, 2. State Aid Deductions, 3. Payroll, 4. Board Secretary's Report and Treasurer of School Monies Report, 5. Budget Transfers - February, 6. Budget Overexpenditure Certification - Board Secretary, 7. Budget Overexpenditure Certification - Board of Education, 8. Anticipated Revenue Summary, 9. Resolution - Tentative Budget 2008-2009, 10. Tentative Tuition Rates - 2008-2009

Motion carried unanimously by roll call vote.

- 1. Move to approve the list of bills for the month of February in the amount of \$1,116,757.20 as submitted by the School Business Administrator/Board Secretary:

BILLS - FEBRUARY

Bill List	Amount
Bill List #1 - February 1, 2008	\$ 241,337.82
Bill List #2 - February 20, 2008	\$ 604,368.97
Bill List #3 - February 20, 2008	\$ 271,050.41
Grand Total	\$ 1,116,757.20

- 2. Move to approve amounts withheld from State Aid payments for the month of January and paid to County Special Services, Katzenbach, N.J. Commission for the Blind and State Facilities in the amount of \$25,624.00.

STATE AID DEDUCTIONS

- 3. Move to approve the payroll for the month of January in the amount of \$953,908.79 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary.

PAYROLL

- 4. Move to accept the reports of the School Business Administrator/Board Secretary and Treasurer of School Monies for the period ending January 31, 2008 and acknowledge that they are in agreement.

BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT

- 5. Move to approve budget transfers for the month of February in the amount of \$289,022.05 as submitted by the School Business Administrator/ Board Secretary.

BUDGET TRANSFERS - FEBRUARY

- 6. Move to approve the Board Secretary's Monthly Certification that as of January 31, 2008, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.12 (c)3. BUDGET
OVEREXPENDITURE -
BOARD SECRETARY
- 7. Move to certify that as of January 31, 2008, after review of the Board Secretary's Monthly Financial Report (appropriations sections) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.12 (c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. BUDGET
OVEREXPENDITURE
CERTIFICATION - BOARD OF
EDUCATION
- 8. Move to approve the anticipated Revenue Summary as of January 31, 2008 as submitted by the School Business Administrator/Board Secretary. ANTICIPATED REVENUE
SUMMARY
- 9. Move to approve the following resolution to adopt the tentative 2008-2009 budget: RESOLUTION - TENTATIVE
BUDGET 2008-2009

Resolution

WHEREAS, the Township of Franklin Board of Education has developed a tentative school district budget for the 2008-2009 school year according to the guidelines as set forth by the New Jersey Department of Education; and

NOW THEREFORE BE IT RESOLVED to approve the tentative 2008-2009 school district budget for submission to the County Superintendent as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 17,025,675	\$ 7,984,990
Special Revenue Fund	\$ 514,278	\$ -0-
Debt Service Fund	\$ 200,005	\$ 200,005
Total	\$ 17,739,958	\$ 8,184,995

BE IT FURTHER RESOLVED to apply for no waiver requests to the tentative 2008-2009 school budget.

- 10. Move to establish the tentative tuition rates for the 2008-2009 school year as follows: TENTATIVE TUITION RATES -
2008-2009

Grade	Cost
Kindergarten	\$ 6,723
Grades 1-5	\$ 8,538
Grade 6	\$ 8,004
Multiple Disabilities	\$ 19,264
Learning/Language Disabilities	\$ 13,903
Preschool Disabilities	\$ 9,589

Note: Estimated calculated rate per Department of Education 2008-2009 school year budget program.

Mrs. Coulbourn moved, Mr. Evans seconded a motion to approve the following Policy Committee item:

POLICY COMMITTEE

- 1. Policy - First Reading

Motion carried unanimously by roll call vote.

- 1. Move to approve the first reading of the following:

POLICY - FIRST READING

Policy 5131.9 - Prohibiting Harassment, Intimidation and Bullying

Mr. McCormick moved, Mrs. Ciancaglini seconded a motion to approve the following Transportation Committee items:

TRANSPORTATION COMMITTEE

- 1. Bus Route, 2. Bus Route

Motion carried unanimously.

- 1. Move to approve route FSE9 to REAL as an additional bus route for the 2007-2008 school year.
- 2. Move to approve a transportation jointure with Gloucester County Special Services School District to transport one(1) student (SB) to Hopewell Crest Elementary School, Bridgeton, route S4021, effective January 22, 2008 through February 14, 2008 @ \$544.00 per diem and effective February 19, 2008 the route will be S4022 for the 2007-2008 school year @ \$188.00 per diem.

BUS ROUTE

BUS ROUTE

Note: This jointure will be reimbursed by the State of New Jersey.

Mr. McCormick moved, Mrs. Coulbourn seconded a motion to approve the following Property Committee items:

PROPERTY COMMITTEE

- 1. Use of Facilities, 2. Change Order Request #E-1

Motion carried unanimously by roll call vote.

- 1. Move to approve the application submitted by Franklin Township Recreation for the use of the Mary F. Janvier APR for youth basketball on Saturdays from 9:00 am to 4:00 pm on the following dates, January 5, 12, 26, February 2, 9, 23, and March 1, 2008, free of charge.

USE OF FACILITIES

- 2. Move to approve change order # E-1 to DEC Electrical Contractors, Inc., in the net amount of \$3,883.32 for:

CHANGE ORDER REQUEST, #E-1

\$1,839.77 adding clock/speaker units in rooms 114 & 115 (office and conference rooms) where only clocks were indicated on the original drawings, and

\$1,753.55 providing install emergency battery packs with dual head remote light fixture at each corridor exit door, and

\$290.00 (\$5,290.00 less \$5,000.00 allowance from original contract award) to complete the balance of work for the revised electrical distribution system (panels and transformers) due to space constraints and existing equipment,

This change order increases the contract total from \$128,800.00 to a new total of \$132,683.32 relative to the addition at Caroline L. Reutter School.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following Personnel Committee items:

PERSONNEL COMMITTEE

- 1. Substitute Employment, 2. Resignation - World Language Teacher (Spanish), 3. Retirement Resignation - Custodian, 4. Retirement Resignation - Supervisor of Special Services, 5. Leave of Absence Request, 6. Leave of Absence Request, 7. Employment - Elementary World Language Teacher (Spanish), 8. Employment - Priority Substitute Teacher, 9. Employment - Classroom Teacher Aide/1 to 1 Assistant, 10. Employment - Bus Driver Route FSE9, 11. Employment - Priority Substitute Bus Driver, 12. Teacher Aide Reassignment, 13. Teacher Recognition Program Representatives, 14. New Jersey Teacher of the Year Program 2008-2009, 15. Employee Calendar 2008-2009, 16. Teachers' Day - Resolution, 17. Field Experience - Student Placement Requests, 18. Travel Expense - Professional Staff, Non-Unit Staff and Support Staff, 19. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Roll call vote on the motion: items 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 - all ayes; item 1 - all ayes except for Mrs. Kelly, who abstained. Motion carried.

- 1. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of the following substitutes for the 2007-2008 school year: SUBSTITUTE EMPLOYMENT

<u>Teacher</u>	<u>Custodian</u>	<u>Food Service</u>
Source 4 Teachers	<i>Linda Betteridge</i>	Lisa Bakota
Cammie Gorman		Anne Marie Lombardi
<i>Kathy Dumas</i>	<u>Teacher Aide</u>	
Wallace Shope	Serena Sinclair	<u>Bus Driver</u>
		Robert Fixler
		Brian Pio
<u>Secretary</u>		
<i>Maria Cancglin</i>		

Indicates employee may not need an emergent hire.

- 2. Move to accept the resignation of Brooke Wright, world language teacher, effective January 31, 2008. RESIGNATION - WORLD LANGUAGE TEACHER (SPANISH)
- 3. Move to accept, with regret, the retirement resignation of Keith Mathews, custodian, effective July 31, 2008. (Mr. Mathews has been employed in the district since February, 1978.) RETIREMENT RESIGNATION - CUSTODIAN
- 4. Move to accept, with regret, the retirement resignation of Doris J. Dodge, supervisor of special services, effective July 1, 2008. (Mrs. Dodge has been employed in the district since July, 1989.) RETIREMENT RESIGNATION - SUPERVISOR OF SPECIAL SERVICES
- 5. Move to approve an unpaid leave of absence for Deborah Harrell, teacher aide, from March 7, 2008 through March 17, 2008. LEAVE OF ABSENCE REQUEST
- 6. Move to approve an unpaid leave of absence for Jiselle Knauss, teacher, under the provisions of the Family and Medical Leave Act, from March 10, 2008 through March 17, 2008 or such earlier date as she is able to return to work. LEAVE OF ABSENCE REQUEST
- 7. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of Rosalind Townley, as elementary world language teacher (Spanish) from February 4, 2008 through June 30, 2008 at a salary of \$41,700.00, prorated, in accordance with the Township of Franklin Education Association Negotiated Agreement, salary guide BA step 2. EMPLOYMENT - ELEMENTARY WORLD LANGUAGE TEACHER (SPANISH)
- 8. Move to approve the employment, upon the recommendation of the Superintendent, of the following individuals as priority substitute teachers for the respective term indicated: EMPLOYMENT - PRIORITY SUBSTITUTE TEACHERS

Name	Term
Christie Barbara	Mar. 25, 2008 to June 16, 2008
James Castelli	Jan. 22, 2008 to Mar. 17, 2008 (ending date is tentative)
Scott Gant	Jan. 10, 2008 to Feb. 28, 2008

10. Move to approve the assignment of the following individual to the indicated bus route effective February 21, 2008: BUS ROUTE ASSIGNMENT

Karen Handy - Route FSE9 - \$17.69 per hour

11. Move to approve the employment of Valerie Bonvechio as priority substitute bus driver for the 2007-2008 school year, effective February 21, 2008. EMPLOYMENT - PRIORITY
SUBSTITUTE BUS DRIVER

12. Move to approve the following teacher aide reassignment for the 2007-2008 school year, effective February 14, 2008: TEACHER AIDE
REASSIGNMENT

Teacher Aide	Current Assignment	Revised Assignment
Debbie Harrell	CLR - Debra LoCicero	MR - David Mac Donald/Kristin Hayden

13. Move to certify the following teachers as representatives of the Township of Franklin School District for the 2007-2008 Gloucester County Teacher Recognition Program as selected by the District Selection Panel and authorize a \$500 appropriation for each representative to utilize for an educational purpose: TEACHER RECOGNITION
PROGRAM

Name	School
Judy Tipton	Mary F. Janvier
Angela Colucci	Caroline L. Reutter
Michele Busler	Main Road

14. Move to approve participation in the 2008-2009 New Jersey Teacher of the Year Program and authorize the Superintendent to appoint the Selection Panel. NEW JERSEY TEACHER OF
THE YEAR PROGRAM
2008-2009

15. Move to approve the 2008-2009 Employee Calendar, as attached. EMPLOYEE CALENDAR
2008-2009

16. Move to adopt the following resolution designating May 6, 2008 as Teachers' Day within the Township of Franklin School District, as attached. TEACHERS' DAY -
RESOLUTION

17. Move to approve the following requests for placement as follows: FIELD EXPERIENCE -
STUDENT PLACEMENT
REQUESTS

Student Name	University/College	School	Placement (Staff Member)	Date	Experience Description/College Year
Sinclair, Serena	Cumberland County College	MFJ	Donna Harrison Grade 1	Spring 2008	Observation/Field Experience
DeBoard, Priscilla	Gloucester County College	MR	Maria Colonna Grade 3	Spring 2008	Observation/Field Experience
Scimeca, Desiree	Gloucester County College	MR	Anne Scaffo Grade 6	Spring 2008	Observation/Field Experience

18. Move to approve travel expenses, as attached.

TRAVEL EXPENSES -
PROFESSIONAL STAFF,
NON-UNIT STAFF AND
SUPPORT STAFF

19. Move to approve the following resolution:

RESOLUTION -
AUTHORIZATION FOR
EMERGENT HIRING
PENDING COMPLETION OF
CRIMINAL HISTORY CHECK

RESOLUTION

WHEREAS, the Township of Franklin Board of Education seeks to employ Cammie Gorman, Wallace Shope, Serena Sinclair, on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Cammie Gorman, Wallace Shope, Serena Sinclair, has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Cammie Gorman, Wallace Shope, Serena Sinclair.

Mr. Evans moved, Miss Grochowski seconded a motion to go into closed session:

CLOSED SESSION

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Personnel, Attorney-Client Privilege; and

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on February 20, 2008 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately forty-five (45) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 8:39 p.m.

Mrs. Ciancaglini left the session at 8:43 p.m.

Return to session 10:35 p.m.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the non-unit salary considerations.

OTHER BUSINESS
NON-UNIT SALARY
CONSIDERATIONS

Motion carried unanimously by roll call vote.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the suspension for just case of bus mechanic L.T. for 40 days without pay and the suspension for just cause of bus mechanic M.A. for 10 days without pay.

SUSPENSIONS

Roll call vote on the motion: aye - Mrs. Toy, Mrs. Kelly, Mrs. Coulbourn, Mr. Atkinson, Miss Grochowski, Mr. Evans; nay - Mr. McCormick. Motion carried.

Mrs. Toy moved, Mrs. Coulbourn seconded a motion to approve the following item:

RESOLUTION OPPOSING
PROPOSED LEGISLATION
S-2249 AND A-3812

- 1. Resolution Opposing Proposed Legislation S-2249 and A-3812

Motion carried unanimously by roll call vote.

RESOLUTION

WHEREAS, the Franklin Township Board of Education employs over 216 individuals; and

WHEREAS, it is imperative to the educational process that we employ

WHEREAS, substitutes when employees are absent from work; and New Jersey State Statute 18A:30-2 already mandates that

WHEREAS, we provide a minimum of 10 sick days annually to all our employees; and

WHEREAS, passage of this legislation could greatly increase absenteeism as many more employees will avail themselves of this additional benefit, thus increasing the cost of operating our programs; and

WHEREAS, the Franklin Township Board of Education does experience difficulty in employing an adequate number of substitutes; and

WHEREAS, the Franklin Township Board of Education currently negotiates with two separate unions regarding the salary and benefits their employees receive; and

WHEREAS, paid leave is an employee benefit that should be left to the give and take of the collective bargaining process. These bills legislate an employee benefit that should be discussed at the bargaining table, not in Trenton; and

WHEREAS, this legislation is a tax increase for our employees. Should the current system of funding the program be insufficient to support the number of employees taking paid leave, there will be an additional tax increase. Or, unions will demand that the employer pay the bill on behalf of unit members; and

WHEREAS, the administrative and logistical challenges inherent in implementing a paid leave system, tracking every hour an employee utilizes paid family leave time, and ensuring that the employee's family member actually suffers a "serious health condition" is yet another unnecessary bureaucratic burden on the employer, and takes away valuable resources from the other educational programs.

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education opposes this proposed legislation and encourages you to do the same.

RESOLVED, That a copy of this resolution be sent to Governor Corzine, Senator Stephen Sweeney, Senator Barbara Buono, Commissioner of Education Lucille Davy, Gloucester County Superintendent Dr. H. Mark Stanwood, the New Jersey School Boards Association, and the Gloucester County School Boards Association.

Mr. Evans moved, Mrs. Coulbourn seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned 10:43 p.m.

Respectfully submitted,

Elizabeth A. DiPietro
School Business Administrator/
Board Secretary

Typed by: jmp