

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mr. Stanley S. Evans, Jr., Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Mr. Norman F. Merckx, Jr., Mrs. Kimberly Kelly, Mrs. Barbara Ciancaglini, Mr. Glenn J. McCormick, Sr., Mrs. Sandra L. Coulbourn, Miss Marie J. Grochowski, and Mr. Stanley S. Evans, Jr. Also present were Mr. John Scavelli, Jr., Superintendent, Mrs. Elizabeth A. DiPietro, Interim School Business Administrator/Board Secretary, and B. Michael Borelli, Board Solicitor.

ROLL CALL

Mr. Harold R. Atkinson, Jr., was absent at roll call but arrived at 7:07 p.m.

Mrs. Lorraine Sullivan was absent.

The following names were listed in the Attendance Register:

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
Kathie Giangiulio	Franklinville
Donna Herrschaft	

Ms. Dorothy Elwell (third grade teacher at Main Road School), along with Main Road School 3<sup>rd</sup> grade students, made a presentation regarding "Genealogy - Our Family Tree." The participating students were: Mark Allonardo, Joseph Booth, Alexandria Cannon, Sydney Casey, Morgan Hall, Jacob Hellmig, Victoria Lombardi, Thomas Michael and Nina Shaffer.

PRESENTATION -  
"GENEALOGY - OUR FAMILY  
TREE"

Mr. Atkinson arrived.

Mr. Evans moved, Miss Grochowski seconded a motion to adopt the minutes of the Special and Closed Session of the January 10, 2007 meeting (as amended), and the minutes of the Regular and Closed Sessions of the January 17, 2007 meeting.

MINUTES

Motion carried unanimously.

Mr. Evans moved, Miss Grochowski seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S  
REPORT

Statistical and Informational Report as of January 31, 2007

Enrollment: 1550  
Tuition Placement: 18  
Student Attendance:  
MFJ - 94%  
CLR - 94.3%  
MR - 95.5%  
Student Suspensions  
MFJ - 0  
CLR - 5  
MR - 3

Fire drills were held at each school in accordance with state law.  
Employee Attendance: 96.6% year-to-date

Committee Agendas

Curriculum: For approval tonight are tuition contract agreements for homeless students received, special education students sent, and for summer programs for 2007 including a new enrichment program for basic skills students. Also included for approval is submission of the "Enhancing and Expanding In-district Program Options for Students with Disabilities" Grant. The grant has a potential award of \$250,000 and would be effective for 25 months.

Personnel: Included for approval tonight are employment related motions for substitutes, Classroom Teacher Aides, and probationary employment acknowledgment. Also presented are leave of absence requests, Teacher Recognition representatives for 2006-2007, participation in the N.J. Teacher of the Year Program for 2007-2008, Teachers' Day resolution for May 8, 2007, Local Professional Development Plan for 2007-2008, conference attendance, field experience requests, and an interlocal services agreement with Delsea to provide technology services for the 2007-2008 school year.

School Report Card, 2005-2006: Has been released by the state department of education. A link is provided from our website home page.

Kindergarten Registration Scheduled: Kindergarten registration is scheduled for April 24, 2007, May 3, 2007 and May 10, 2007. Information will be sent home to parents in early March. Information will also be posted on our website and advertised in the newspaper.

Black History Month: Several activities have been occurring during the month of February to celebrate Black History Month.

The School Business Administrator reported:

SCHOOL BUSINESS  
ADMINISTRATOR/BOARD  
SECRETARY'S REPORT

Finance

- The Board Secretary's Report and Treasurer's Report for the month ending January 31, 2007 have been completed and show the same overall cash balance. Also, there are no budgetary line item over-expenditures as of January 31, 2007.

- The Food Services Enterprise Fund Report as of December 31, 2006 shows an overall net gain of \$30.74. This shows an increase of \$4,979.80 over the loss of \$4,949.06 that we had as of December last year.
- Approval is sought for the approval of acceptance of IDEIA funds for the 2006-07 school year.

Property

- Approval is sought for the disposition of equipment - Nextel phones.
- Approval is sought for the approval of specifications for the addition to the Caroline L. Reutter School and authorization for the business administrator to advertise for bids pending approval from the Department of Education.

Transportation

- Approval is sought to award contract for purchase of two 54-passenger school buses.

2007-08 Budget Update

- Per e-mail from NJASBO: In a conference call on Feb. 21, 2007 with Commissioner Davy and the major educational organizations, NJASBO was advised that the Governor's budget will include a three percent (3%) across the board increase in state aid for all non-Abbott school districts. Also, state aid figures may be released as early as Monday, Feb. 26, 2007.
- The budget calendar has been released. Some important dates are:
  - February 21, 2007 - budget software, part I, available on state website
  - February 23, 2007 - budget rollout at Stockton
  - March 1, 2007 - State aid available
  - March 13, 2007 - Budgets due in County Office
  - March 26-29, 2007 - Public Hearings
  - April 17, 2007 - Annual School Election

Mrs. Ciancaglini, Gloucester County School Boards Association representative, was unable to attend last month's meeting, so there wasn't an update.

GCSBA REPORT

Audience participation:

AUDIENCE PARTICIPATION

Katie Giangiulio

- Had question regarding what the impact would be on an average class size with the addition of Newfield 5<sup>th</sup> and 6<sup>th</sup> grades.

Mr. Scavelli responded that the Newfield 5<sup>th</sup> and 6<sup>th</sup> grades would probably average about three students additional per classroom if integrated into the Main Road School.

Audience participation ended.

Miss Grochowski moved, Mr. Merckx seconded a motion to approve the following Curriculum Committee items:

CURRICULUM COMMITTEE

1. Grant Submission - Special Education, 2. Homeless Tuition Contract Agreements - Received, 3. Student Tuition Placement - Sent, 4. Summer Programs - 2007

Motion carried unanimously.

1. Move to approve submission of the Enhancing and Expanding In-District Program Options for Students with Disabilities Grant to the New Jersey Department of Education.

GRANT SUBMISSION - SPECIAL EDUCATION

2. Move to approve homeless student Tuition Contract Agreements for the 2006-07 school year as follows:

HOMELESS TUITION CONTRACT AGREEMENTS - RECEIVED

Student	Classification/ Program/Grade/Tier/ASSA	School	Last District of Residence	Effective Date	Tuition
C.S.	PSD/PSD/PSD/tier 2/ Elementary	MFJ	Pittsgrove Twp. Norma Elementary Pittsgrove, NJ Salem County	01/16/07	\$9,720 prorated
A.B.	5/Elementary	MR	Pittsgrove Twp. Pittsgrove Middle Pittsgrove, NJ Salem County	01/16/07	\$8,100 prorated
C.M.	SLD/LLD/4/tier2/Elementary	CLR	Philadelphia, PA	01/17/07	\$8,640 prorated
J.O.	3/Elementary	CLR	Willingboro, NJ	01/23/07	\$8,100 prorated

3. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement of the following student for the 2006-07 school year:

STUDENT TUITION PLACEMENT - SENT

Student	Grade/ Classification	Placement	Tuition	Effective Date
J.S.	5/ED	Creative Achievement Wood Street Campus (previously attended GCSSSD, Bankbridge)	2 days per week tuition \$170.51/diem 1-1 aide \$65.00/diem	02/21/07
T.M.	5/MD	LARC Creek Road and Park Drive Bellmawr, NJ 08031	prorated \$33,615.00 1-1 aide	02/14/07

Revised from previous 12/20/06 Board Approval for Atlantic County Special Services School District, effective 12/6/06. The child never attended ACSSSD.

4. Move to approve the following indistrict 2007 summer programs

SUMMER PROGRAMS - 2007

Program	Location	Dates	Grade Level
ESY - Special Education	MFJ	July 2, 2007 - August 13, 2007	PSD-6
Fast ForWord	CLR	July 9, 2007 - August 17, 2007	3-5
Reading Enrichment Clinic	CLR	July 10, 2007 - August 16, 2007	3-5
Summer Enrichment Program (Basic Skills)	MR	July 9, 2007 - August 10, 2007	2-5

Mr. Atkinson moved, Miss Grochowski seconded a motion to approve the following Finance Committee items:

**FINANCE COMMITTEE**

1. Bills - February, 2. Payroll, 3. Board Secretary's Report and Treasurer of School Monies Report, 4. Budget Overexpenditure Certification - Board Secretary, 5. Budget Overexpenditure Certification - Board of Education, 6. Budget Transfers - February, 7. Anticipated Revenue Summary, 8. Individuals with Disabilities Education Improvement Act (IDEIA-B) FY 2007

Motion carried unanimously.

1. Move to approve the list of bills for the month of February in the amount of \$923,962.93 as submitted by the School Business Administrator/ Board Secretary:

**BILLS - FEBRUARY**

Bill List	Amount
Bill List #1 - February 5, 2007	\$255,529.44
Bill List #2 - February 21, 2007	\$668,433.49
<b>Grand Total</b>	<b>\$923,962.93</b>

2. Move to approve the payroll for the month of January in the amount of \$902,227.10 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary.
3. Move to accept the reports of the School Business Administrator/Board Secretary and Treasurer of School Monies for the period ending January 31, 2007 and acknowledge that they are in agreement.
4. Move to approve the Board Secretary's Monthly Certification that as of January 31, 2007, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11.

**PAYROLL**

**BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT**

**BUDGET OVEREXPENDITURE - BOARD SECRETARY**

- 5. Move to certify that as of January 31, 2007, after review of the Board Secretary's Monthly Financial Report (appropriations sections) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. BUDGET  
OVEREXPENDITURE  
CERTIFICATION - BOARD OF  
EDUCATION
- 6. Move to approve budget transfers for the month of February in the amount of \$33,362.99 as submitted by the School Business Administrator/ Board Secretary. BUDGET TRANSFERS -  
FEBRUARY
- 7. Move to approve the anticipated Revenue Summary as of January 31, 2007 as submitted by the School Business Administrator/Board Secretary. ANTICIPATED REVENUE  
SUMMARY
- 8. Move to accept the following Individuals With Disabilities Education Improvement Act (IDEIA-B) grants for the 2006-07 school year as follows: IDEIA-B FY 2007

Basic	\$363,375
Preschool	\$ 21,980

Mr. McCormick moved, Mrs. Ciancaglini seconded a motion to approve the following Property Committee items:

**PROPERTY COMMITTEE**

- 1. Disposal of Equipment, 2. Specifications - Caroline L. Reutter School Addition

Motion carried unanimously by roll call vote.

- 1. Move to approve the disposal of the following equipment: DISPOSAL OF EQUIPMENT

Property No.	Description	Model No.
005828-005832	Motorola phones for Nextel Service	I305
005790-005792	Motorola phones for Nextel Service	I550
005027-005052	Motorola phones for Nextel Service	I550
005053	Motorola phone for Nextel Service	I 1000
005055	Motorola phone for Nextel Service	I 1000

- 2. Move to approve the specifications for the Caroline L. Reutter School addition and authorize the School Business Administrator/Board Secretary to advertise for bids, pending final approval from the N.J. Dept. of Education. SPECIFICATIONS - C. L.  
REUTTER SCHOOL  
ADDITION

Mr. McCormick moved, Mrs. Ciancaglini seconded a motion to approve the following Transportation Committee item:

**TRANSPORTATION COMMITTEE**

1. Two (2) School Buses - Bid Opening

Motion carried unanimously.

Bids were opened for two (2) 54-passenger school buses on Feb. 7, 2007 at 10:00 a.m. in the Administration Building. Those present were: Amy Capriotti, School Business Administrator/Board Secretary; Kimberly Clark, Transportation Supervisor; Ken Koenig, American Bus & Coach; Paul Romond, H. A. DeHart & Son; and Michael Ott, Wolfington Body Company. Bids were received from:

**TWO SCHOOL BUSES - BID OPENING**

Bidders	Price	*Option #1		**Option #2	
		A	B	A	B
American Bus & Coach	183,900.00	700.00	350.00	1,000.00	1,000.00
Truck King International	161,786.00	1,150.00	395.00	900.00	900.00
H.A. Dehart & Son	175,978.00	600.00	500.00	1,000.00	1,000.00

\*Option 1 - Extended Warranty Costs

\*\*Option 2 - Trade-in values

1. Move to award the bid for two (2) 2008 54-passenger school buses in the amount of \$183,900.00 to American Bus & Coach, without options 1 and 2.

Note: Truck King International and H. A. DeHart & Son did not meet the specifications, as attached.

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to go into closed session:

**CLOSED SESSION**

**Resolution**

**WHEREAS,** The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

**WHEREAS,** This body finds it necessary to meet in closed session to discuss Personnel, Attorney-Client Privilege; and

**WHEREAS,** Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

**NOW, THEREFORE, BE IT RESOLVED,** that this meeting of the Township of Franklin Board of Education held on February 21, 2007 shall be closed to the public to permit discussion of the subject matter aforesaid;

**IT IS FURTHER RESOLVED**, that this session shall last for approximately forty-five (45) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 7:45 p.m.

Return to session 9:15 p.m.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following Personnel Committee items:

**PERSONNEL COMMITTEE**

1. Substitute Employment, 2. Leave of Absence Request, 3. Leave of Absence Request, 4. Leave of Absence Request - Extended, 5. Leave of Absence Request - Temporary, 6. Employment - Classroom Teacher Aide/ 1 to 1 Assistant, 7. Employment - Classroom Teacher Aide/1 to 1 Assistant, 9. Probationary Employment Acknowledgment, 10. Priority Substitute Secretary, 11. Priority Substitute Bus Driver, 12. Interlocal Services Agreement - Technology Services, 13. Teacher Recognition Program Representatives, 14. New Jersey Teacher of the Year Program 2007-2008, 15. Teachers' Day - Resolution, 16. Local Professional Development Plan 2007-2008, 17. NJBGA Convention, 18. Field Experience Requests, 19. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

8. Employment - Classroom Teacher Aide/1 to 1 Assistant - The Superintendent did not have a candidate for this position; therefore, this motion was not acted upon.

ITEM 8 - PERSONNEL ITEM NOT ACTED UPON

Motion carried unanimously, on items 1-7 and 9-19, by roll call vote.

1. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of the following substitutes for the 2006-2007 school year:

SUBSTITUTE EMPLOYMENT

<u>Teacher</u>	<u>Food Service</u>	<u>School Nurse</u>
Source 4 Teachers	Dawn Hendricks	Debra D'Alonzo
Joseph Canino	Margaret Jacobs	
Amy Sayell	Colleen Reed	<u>Bus Driver</u>
Kelly Swenk		Lori Halikman
Kristen Wagner		

2. Move to approve an unpaid leave of absence for Beatrice Fabrizio, teacher, under the provisions of the Family and Medical Leave Act, from February 6, 2007 through March 9, 2007 or such earlier date as she is able to return to work.

LEAVE OF ABSENCE REQUEST

3. Move to approve an unpaid leave of absence for Bobbie May, bus driver, under the provisions of the Family and Medical Leave Act, from February 13, 2007 (½ day p.m.) through March 28, 2007 or such earlier date as she is able to return to work.

LEAVE OF ABSENCE REQUEST

4. Move to approve an extended unpaid leave of absence for Joyce Smith, bus driver, under the provisions of the Family and Medical Leave Act, from January 18, 2007 through February 2, 2007.

LEAVE OF ABSENCE REQUEST - EXTENDED

- 5. Move to approve temporary unpaid leaves of absence for the following employees: LEAVE OF ABSENCE REQUESTS - TEMPORARY

Name	Position	Dates
Alice Willis	Teacher Aide/1-1 Assistant	May 21, 2007 - June 1, 2007
Phyllis Ruczynski	Bus Driver	April 16, 2007 - April 20, 2007

- 6. Move to approve, upon the recommendation of the Superintendent of Schools and the approval of the N.J. Dept. of Education, the employment of Ashley Minton as classroom teacher aide/1 to 1 assistant for the 2006-2007 school year at a salary in accordance with the TFSSA Negotiated Agreement, step 1, effective February 26, 2007. EMPLOYMENT - CLASSROOM TEACHER AIDE/ 1-1 ASSISTANT

- 7. Move to approve, upon the recommendation of the Superintendent of Schools and the approval of the NJ. Dept. of Education, the employment of Joanne Lucas as classroom teacher aide/1 to 1 assistant for the 2006-2007 school year at a salary in accordance with the TFSSA Negotiated Agreement, step 1, effective March 5, 2007. EMPLOYMENT - CLASSROOM TEACHER AIDE/ 1-1 ASSISTANT

- 9. Move to acknowledge the successful probationary employment of the following individual: PROBATIONARY EMPLOYMENT ACKNOWLEDGMENT

Employee	Position	Effective Date
Betty Sanders	Bus Driver	February 16, 2007

- 10. Move to approve June Clemick as priority substitute secretary at Caroline L. Reutter School for the 2006-2007 school year effective February 22, 2007 at the rate of \$10.00 per hour. PRIORITY SUBSTITUTE SECRETARY
- 11. Move to approve Andrew Jones as priority substitute bus driver for the 2006-2007 school year effective February 22, 2007 at the rate of \$13.00 per hour. PRIORITY SUBSTITUTE BUS DRIVER
- 12. Move to approve an Interlocal Services Agreement with Delsea Regional High School District for Technology Services effective July 1, 2007 - June 30, 2008 for an amount not to exceed \$82,400. INTERLOCAL SERVICES AGREEMENT - TECHNOLOGY SERVICES
- 13. Move to certify the following teachers as representatives of the Township of Franklin School District for the 2006-2007 Gloucester County Teacher Recognition Program as selected by the District Selection Panel and authorize a \$500 appropriation for each representative to utilize for an educational purpose: TEACHER RECOGNITION PROGRAM REPRESENTATIVES

Name	School
Terri Griffin	Mary F. Janvier
Kathleen Rosa	Caroline L. Reutter
Susan Buriak	Main Road

- 14. Move to approve participation in the 2007-2008 New Jersey Teacher of the Year Program and authorize the Superintendent to appoint the Selection Panel. N.J. TEACHER OF THE YEAR PROGRAM 2007-2008
- 15. Move to adopt the following resolution designating May 8, 2007 as Teachers' Day within the Township of Franklin School District (see attached). TEACHERS' DAY - RESOLUTION
- 16. Move to approve the 2007-2008 Local Professional Development Plan. LOCAL PROFESSIONAL DEVELOPMENT PLAN 2007-2008
- 17. Move to approve the attendance of Thomas Rambone, Buildings and Grounds Supervisor, at the N.J. Buildings and Grounds Association Conference in Atlantic City, N.J. from April 3-4, 2007, with expenses. NJBGA CONVENTION
- 18. Move to approve the following field experience placements for the spring 2007 as follows: FIELD EXPERIENCE REQUESTS

Name/University	School	Cooperating Teacher
Christine Fitzgibbon/ Gloucester County College	CLR	Jennifer Cockerill, grade 5
Pat Magnuson/ Gloucester County College	MR	Anne Scaffo, grade 6
Debra Swenk/ Fairleigh Dickinson University	MR	Denise Wagner, Computer Literacy

- 19. Move to approve the following resolution: RESOLUTION - AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK
- RESOLUTION
- WHEREAS, the Township of Franklin Board of Education seeks to employ Joseph Canino, Debra D'Alonzo, Lori Halikman, Amy Sayell, Kelly Swenk, Kristen Wagner on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and
- WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and
- WHEREAS, Joseph Canino, Debra D'Alonzo, Lori Halikman, Amy Sayell, Kelly Swenk, Kristen Wagner, has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq, as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Joseph Canino, Debra D'Alonzo, Lori Halikman, Amy Sayell, Kelly Swenk, Kristen Wagner.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following items:

**OTHER BUSINESS**

- 1. Administrative Appointments 2006-2007 as of February 20, 2007, 2. Signatures - Bank Accounts as of February 20, 2007, 3. Resolution - Appointment of Purchasing Agent 2006-2007

Motion carried unanimously by roll call vote.

- 1. Move to approve the following appointments for the 2006-2007 school year, as of February 20, 2007.

ADMINISTRATIVE APPOINTMENTS 2006-2007 AS OF FEB. 20, 2007

- Section 504 Compliance Officer - Elizabeth DiPietro
- ADA Coordinator - Elizabeth DiPietro
- Public Agency Compliance Officer - Elizabeth DiPietro
- Custodian of Public Records (OPRA) - Elizabeth DiPietro

- 2. Move to authorize the following signatures for the respective accounts with the Newfield National Bank:

SIGNATURES - BANK ACCOUNTS AS OF FEB. 20, 2007

Account No.	Fund	Title	Signature
125-065-3	General Operating	Board President Board Secretary Treasurer	Stanley S. Evans, Jr. Elizabeth A. DiPietro Frances Carder
109-002-6	Unemployment Trust	Superintendent Board Secretary	John Scavelli, Jr. Elizabeth A. DiPietro
109-010-9	Summer Pay	Superintendent Board Secretary	John Scavelli, Jr. Elizabeth A. DiPietro
262	Safe Deposit Box	Superintendent Board Secretary	John Scavelli, Jr. Elizabeth A. DiPietro
175-744-2	Student Activity Account	Superintendent Board Secretary	John Scavelli, Jr. Elizabeth A. DiPietro
240-268-3	Capital Reserve Account	Superintendent Board Secretary	John Scavelli, Jr. Elizabeth A. DiPietro
182-162-75	Money Market Savings Account	Board President Board Secretary Treasurer	Stanley S. Evans, Jr. Elizabeth A. DiPietro Frances Carder

3. Move to approve Elizabeth A. DiPietro, Interim School Business Administrator/Board Secretary, as the purchasing agent for the 2006-2007 school year, as of February 20, 2007.

PURCHASING AGENT

ADJOURNMENT

Mr. Evans moved, Miss Grochowski seconded a motion to adjourn.

Motion carried unanimously.

Meeting adjourned 9:17 p.m.

Respectfully submitted,

Elizabeth A. DiPietro  
Interim School Business Administrator/  
Board Secretary

Typed by: jmp