

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mrs. Barbara Ciancaglini, Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Ms. Tina M. Toy, Mrs. Kimberly Kelly, Mr. Harold R. Atkinson, Jr., Mr. Stephen Ranson, Mr. Joseph Szwed, Miss Marie J. Grochowski and Mrs. Barbara Ciancaglini. Also present were Mr. Michael G. Kozak, Superintendent, and Mrs. Elizabeth A. DiPietro, School Business Administrator/ Board Secretary.

ROLL CALL

Mrs. Sandra L. Coulbourn was absent at roll call but arrived at 6:40 p.m.

Mr. David Chrans was absent.

The following names were listed in the Attendance Register:

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
Norman Merckx	330 Oak Ave., Malaga
Donna Herrschaft	
Robert Weigelt	C. L. Reutter School
Joseph C. Petsch	2370 Stanton Ave., Franklinville
Glenn McCormick	3267 Main Rd., Franklinville
Louise Gambino	603 Roberts Ave., Franklinville
Cathy and Dan Freeman	603 Roberts Ave., Franklinville
Martha Lincoln	2817 N. Blue Bell Rd.
Maureen Hoffman	1683 Dutch Mill Rd., Franklinville
Mrs. Duble	Franklin Township

The Board went on a walk-through of the Caroline L. Reutter School addition.

Mrs. Coulbourn arrived during the walk-through.

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to go into closed session:

CLOSED SESSION

Resolution

**WHEREAS,** The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

**WHEREAS,** This body finds it necessary to meet in closed session to discuss Attorney-Client Privilege, Personnel; and

**WHEREAS,** Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

**NOW, THEREFORE, BE IT RESOLVED,** that this meeting of the Township of Franklin Board of Education held on June 18, 2008 shall be closed to the public to permit discussion of the subject matter aforesaid;

**IT IS FURTHER RESOLVED,** that this session shall last for approximately thirty (30) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 6:45 p.m.

Return to session 7:25 p.m.

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to approve the attached resolution recognizing the following employees:

RESOLUTION -  
RECOGNITION OF RETIRED  
EMPLOYEES

- Doris Dodge - Supervisor of Special Services
- Louise Gambino - School Secretary
- David Mullen - School Psychologist
- Jeanne Whalen - Teacher

Motion carried unanimously.

Mrs. Ciancaglini and Mr. Kozak presented Mrs. Gambino and Mrs. Whalen with acknowledgments of their retirements.

RETIREMENT  
ACKNOWLEDGMENTS

Mrs. Ciancaglini moved, Ms. Toy seconded a motion to approve the attached resolution honoring the following individuals who served as board members in the past year:

RESOLUTION -  
RECOGNITION OF FORMER  
BOARD MEMBERS

- Stanley S. Evans, Jr.
- Glenn J. McCormick, Sr.
- Norman Merckx, Jr.

Mrs. Ciancaglini and Mr. Kozak made presentations to Mr. McCormick and Mr. Merckx to honor their years of board service.

PRESENTATION - BOARD OF  
EDUCATION SERVICE

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to adopt the minutes of the Regular and Closed Session of the May 21, 2008 meeting, with a correction made to the approved lunch prices.

MINUTES

Motion carried unanimously.

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S  
REPORT

Statistical and Informational Report as of May 31, 2008

- Enrollment: 1486
- Tuition Placement: 16
- Student Attendance:
  - MFJ - 93.78%
  - CLR - 95.90%
  - MR - 95.69%
  - Lake - 92.29%
- Student Suspensions:
  - MFJ - 0
  - CLR - 2
  - MR - 3
  - Lake - 0

Fire drills were held at each school in accordance with state law.  
Employee Attendance: 95.8% year to date.

The School Business Administrator reported:

SCHOOL BUSINESS  
ADMINISTRATOR/BOARD  
SECRETARY'S REPORT

Finance

- The Food Service Enterprise Fund Report as of April 30, 2008 and May 31, 2008

There wasn't a report by the Gloucester County College School Boards Association representative, Ms. Toy.

GCSBA REP. REPORT

Audience Participation I

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

AUDIENCE PARTICIPATION

When addressing the Board of Education, please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution or agenda item on which you will comment.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific resolution or agenda item.

Cindy Merckx, The Sentinel newspaper - Would like actual reading of the second reading of policy which will be adapted. Request that draft be put in folder for audience review.

Donna Herrschaft, Blue Bell Road, Franklinville - Would like public to be able to view policies up for vote. Had question about how ROVs reflected.

Audience participation ended.

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to approve the following Curriculum Committee items:

**CURRICULUM COMMITTEE**

1. Student Tuition Placement - 2008-2009, 2. Tuition Placement - Summer 2008, 3. After School Enrichment Program Activities, 4. Health Family Life Textbooks, 5. Kindergarten P.M. - Make-up Days

Motion carried unanimously by roll call vote.

1. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement of the following students for the 2008-2009 school year:

**STUDENT TUITION  
PLACEMENT - 2008-2009**

<b>Student</b>	<b>2008-2009 Grade/ Classification</b>	<b>Placement</b>	<b>2008-2009 Tuition</b>
A.A.	6/M.D.	Larc-Bellmawr	\$200.90/diem
B.B.	6/M.D.	Archway Program-Atco Campus	\$179.00/diem
R.C.	1/M.D.	Larc-Bellmawr	\$200.90/diem
R.F.	PSD/PSD	Clarke Auditory Oral Center	\$11,000
K.B.	4/A.I.	Marie Katzenbach School for Deaf	\$39,000 estimated
M.B.	5/E.D.	GCSSSD-Bankbridge Elementary	\$30,600
M.B.	5/E.D.	GCSSSD-Bankbridge Elementary	\$28,980
G.G.	6/M.D.	GCSSSD-Bankbridge Elementary	\$28,980
S.G.	K/M.D.	GCSSSD-Bankbridge Development Ctr.	\$30,600
D.H.	5/C.I.	GCSSSD-Bankbridge Elementary	\$28,980
G.L.	Grade 5	Real Regional Enrichment	
W.M.	3/M.D.	Hollydell, Inc.	\$275.75
J.S.	PSD/PSD	GCSSSD-Bankbridge Development	\$30,060
B.W.	PSD/PSD	Voorhees Pediatric Facility Bancroft NeuroHealth	\$105.00/diem

2. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement for the following students for the Summer of 2008.

**TUITION PLACEMENT -  
SUMMER 2008**

<b>Student's Name</b>	<b>Classification/ Program</b>	<b>Placement</b>	<b>Dates</b>	<b>Tuition</b>
B.W.		Bancroft Neurohealth Voorhees Pediatric Campus	7/1/08 - 8/14/08	31 days @ \$105.00/day, estimated
W.M.	ED	HollyDell	7/1/08 - 8/12/08	30 days @ \$206.00/day, estimated Nurse - \$47.00/hour @ 7.5 hours per day 1-1 Aide @ \$106.52/day

3. Move to approve the following After School Enrichment Program Activities for the 2008-2009 school year:

AFTER SCHOOL  
ENRICHMENT PROGRAM  
ACTIVITIES

Program (Grade)	Advisor	Dates	Day of Week	Hours
ASK Prep (Language Arts) Grades 3 & 4  <i>Main Road School</i>	Sandra Ciabattoni	October 6, 20, 27 November 3, 17 December 1, 8, 15 January 5, 12, 26 February 2, 9, 23 March 2, 9, 16, 23, 30 April 6, 20, 27 May 4, 11, 18	Mondays	2:30 p.m. to 3:45 p.m.
ASK Prep (Language Arts) Grades 5 & 6  <i>Main Road School</i>	Christine Rambone	October 6, 20, 27 November 3, 17 December 1, 8, 15 January 5, 12, 26 February 2, 9, 23 March 2, 9, 16, 23, 30 April 6, 20, 27 May 4, 11, 18	Mondays	2:30 p.m. to 3:45 p.m.
ASK Prep (Math) Grades 3 & 4  <i>Main Road School</i>	Sandra Ciabattoni	October 8, 15, 22, 29 November 12, 19 December 3, 10, 17 January 7, 14, 21, 28 February 4, 11, 18, 25 March 4, 11, 18, 25 April 1, 8, 15, 22, 29 May 6, 13	Wednesdays	2:30 p.m. to 3:45 p.m.
ASK Prep (Math) Grades 5 & 6  <i>Main Road School</i>	Christine Rambone	October 8, 15, 22, 29 November 12, 19 December 3, 10, 17 January 7, 14, 21, 28 February 4, 11, 18, 25 March 4, 11, 18, 25 April 1, 8, 15, 22, 29 May 6, 13	Wednesdays	2:30 p.m. to 3:45 p.m.
After School Chorus Rehearsal Grades 5 & 6  <i>Main Road School</i>	Kathryn Town	October 6, 20, 27 November 3, 17 December 1, 8, 15 March 16, 23, 30 April 6, 20, 27 May 4, 11, 18	Mondays	2:30 p.m. to 3:45 p.m.
Art Club Grade 5  <i>Main Road School</i>	Tina Audio	October 6, 20, 27 November 3, 17 December 1, 8, 15 January 5, 12, 26 February 2, 9, 23 March 2, 9, 16, 23	Mondays	2:30 p.m. to 3:45 p.m.
Art Club Grade 6  <i>Main Road School</i>	Tina Audio	October 8, 15, 22, 29 November 12, 19 December 3, 17 January 7, 14, 21, 28 February 4, 11, 18, 25 March 4, 11	Wednesdays	2:30 p.m. to 3:45 p.m.

Program (Grade)	Advisor	Dates	Day of Week	Hours
Kids Computer Club Grade 1  <i>Mary F. Janvier School</i>	Donna Harrison	January 8, 15, 22, 29 February 5, 19, 26 March 5, 12, 19, 26 April 2, 16, 23, 30 May 7, 14, 21	Thursdays	3:35 p.m. to 4:35 pm
Interactive Art Grade 2  <i>Mary F. Janvier School</i>	Catherine Bromwell	October 7, 14, 21, 28 November 4, 11, 18, 25 December 2, 9	Tuesdays	3:35 to 5:05 pm <i>all transportation provided by parents/guardians</i>
Virtual Art Tours Grade 2  <i>Mary F. Janvier School</i>	Catherine Bromwell	January 6, 13, 20, 27 February 3, 10, 17, 24 March 3, 10, 17, 24	Tuesdays	3:35 to 5:05 pm <i>all transportation provided by parents/guardians</i>
In the Style of..... Grade 2  <i>Mary F. Janvier School</i>	Catherine Bromwell	March 31 April 7, 14, 21, 28 May 5, 12, 19, 26	Tuesdays	3:35 to 5:05 pm <i>all transportation provided by parents</i>
Fitness Club # 1 Grade 5  <i>Caroline L. Reutter School</i>	Dennis Burlingame	October 14, 21, 28 November 11, 18 December 2, 9, 16	Tuesdays	2:40 p.m. to 3:40 p.m.
Fitness Club # 1 Grade 6  <i>Caroline L. Reutter School</i>	Dennis Burlingame	October 16, 23, 30 November 13, 20 December 4, 11, 18	Thursdays	2:40 p.m. to 3:40 p.m.
Fitness Club # 2 Grade 5  <i>Caroline L. Reutter School</i>	Dennis Burlingame	January 6, 13, 20, 27 February 3, 10, 17, 24	Tuesdays	2:40 p.m. to 3:40 p.m.
Fitness Club # 2 Grade 6  <i>Caroline L. Reutter School</i>	Dennis Burlingame	January 8, 15, 22, 29 February 5, 19, 26	Thursdays	2:40 p.m. to 3:40 p.m.
Winter Chorus Grades 5 & 6  <i>Caroline L. Reutter School</i>	Ryan Griffin	September 23, 30 October 7, 14, 21, 28 November 4, 11, 18, 25 December 2, 9	Tuesdays	2:40 p.m. to 3:40 p.m.
Spring Chorus Grades 5 & 6  <i>Caroline L. Reutter School</i>	Ryan Griffin	January 13, 20, 27 February 3, 10, 17, 24 March 3, 10, 17, 24, 31 April 14, 21, 28 May 5, 12	Tuesdays	2:40 p.m. to 3:40 p.m.

Program (Grade)	Advisor	Dates	Day of Week	Hours
Percussion Ensemble Grades 5 & 6  <i>Caroline L. Reutter School</i>	Ryan Griffin	September 18, 25 October 2, 9, 16, 23, 30 November 13, 20 December 4, 11	Thursdays	2:40 p.m. to 3:40 p.m.
After School Band Grades 5 & 6  <i>Caroline L. Reutter School</i>	Ryan Griffin	January 22, 29 February 5, 19, 26 March 5, 12, 19, 26 April 2, 16, 23, 30 May 7, 14	Thursdays	2:40 p.m. to 3:40 p.m.
Experimenting with Color Grade 6  <i>Caroline L. Reutter School</i>	Kathleen Rosa	October 7, 14, 21, 28 November 11, 18 December 2, 9, 16 January 6, 13, 20, 27 February 3, 10	Tuesdays	2:40 p.m. to 3:40 p.m.
Experimenting with Color Grade 5  <i>Caroline L. Reutter School</i>	Kathleen Rosa	October 2, 9, 16, 23, 30 November 13, 20 December 4, 11, 18 January 8, 15, 22, 29 February 5	Thursdays	2:40 p.m. to 3:40 p.m.
Learning from the Masters in Miniature... Grades 6  <i>Caroline L. Reutter School</i>	Kathleen Rosa	March 3, 10, 17, 24, 31 April 7, 14, 21, 28 May 5, 12, 19	Tuesdays	2:40 p.m. to 3:40 p.m.
Learning from the Masters in Miniature Grades 4 & 5  <i>Caroline L. Reutter School</i>	Kathleen Rosa	February 26 March 5, 12, 19, 26 April 2, 16, 23, 30 May 7, 14, 21	Thursdays	2:40 p.m. to 3:40 p.m.

4. Move to approve the adoption of Macmillan McGraw Hill, Health Family Life textbooks for grades K-6, as attached.
5. Move to approve the following as make-up dates for the afternoon Kindergarten p.m. sessions which had to be cancelled due to emergency early school closings.

HEALTH FAMILY LIFE  
TEXTBOOKS

KINDERGARTEN P.M. -  
MAKE-UP DAYS

Mrs. Coulbourn moved, Mrs. Kelly seconded a motion to approve the following Policy Committee items:

**POLICY COMMITTEE**

1. Policy 7510 - Second Reading, 2. Policy 0000 Series - First Reading, 3. Policy 1330 - Deletion

Vote on the motion: all ayes except Mr. Szwed, who abstained. Motion carried.

1. Move to approve the second reading of the following:

POLICY 7510 - SECOND  
READING

- Policy 7510 - Use of School Facilities

2. Move to approve the first reading of the following:

POLICY 000 SERIES - FIRST  
READING

- Policy 0110 - Identification
- Policy 0120 - Authority and Powers
- Policy 0131 - Bylaws and Policies
- Policy 0132 - Executive Authority
- Policy 0133 - Adjudication of Disputes
- Policy 0134 - Board Self Evaluation
- Policy 0141 - Board Member Number and Term
- Policy 0142 - Board Member Qualifications, Prohibited Acts and Code of Ethics
- Policy 0143 - Board Member Election and Appointment (**Revised Copy**)
- Policy 0144 - Board Member Orientation (**Revised Copy**)
- Policy 0145 - Board Member Resignation and Removal
- Policy 0146 - Board Member Authority
- Policy 0147 - Board Member Travel Expenses
- Policy 0147A - Board Member Travel Expenses
- Policy 0148 - Board Member Indemnification
- Policy 0151 - Organization Meeting
- Policy 0152 - Board Officers (**Revised Copy**)
- Policy 0153 - Annual Appointments
- Policy 0154 - Annual Motions and Designations
- Policy 0155 - Board Committees
- Policy 0157 - Board of Education Website
- Policy 0161 - Call, Adjournment and Cancellation
- Policy 0162 - Notice of Board Meetings
- Policy 0163 - Quorum
- Policy 0164 - Conduct of Board Meetings
- Policy 0165 - Voting
- Policy 0166 - Executive Sessions
- Policy 0167 - Public Participation in Board Meetings (**Revised Copy**)
- Policy 0168 - Recording Board Meetings
- Policy 0169 - Board Member Use of Electronic Mail/Internet
- Policy 0171 - Duties of President and Vice President
- Policy 0172 - Duties of Treasurer of School Monies
- Policy 0173 - Duties of Public School Accountant
- Policy 0174 - Duties of Board Attorney
- Policy 0175 - Contracts with Independent Consultants
- Policy 0176 - Collective Bargaining and Contract Approval/Ratification

Note: Policy 0167.1 - Recognition of Retired Employees and Board Members will be revised.

3. Move to delete the following policy:

POLICY 1330 - DELETION

- Policy 1330 - Use of School Facilities

Mr. Atkinson moved, Mrs. Kelly seconded a motion to approve the following Finance Committee items:

**FINANCE COMMITTEE**

1. Bills - June, 2. State Aid Deductions, 3. Payroll, 4. Board Secretary's Report and Treasurer of School Monies Report, 5. Budget Transfers - June, 6. Budget Overexpenditure Certification - Board Secretary, 7. Budget Overexpenditure Certification - Board of Education, 8. Anticipated Revenue Summary, 9. 2007-2008 Closeout, June 30, 2008, 10. Resolution Authorizing the Purchase of Goods or Services through State Agency for the 2007-2008 (revised) and 2008-2009 School Years, 11. Peer Review, 12. Joint Purchasing Agreement for Paper - Resolution, 13. Transfer of Capital Projects Proceeds, 14. Transfer of Current Year Surplus to Reserve, 15. Food Service Management Company - Reaffirmation

Motion carried unanimously by roll call vote.

1. Move to approve the list of bills for the month of June in the amount of \$385,656.79 as submitted by the School Business Administrator/ Board Secretary.

**BILLS - JUNE**

<b>Bill List</b>	<b>Amount</b>
Bill List #1 - June 4, 2008	\$ 213,704.32
Bill List #2 -	\$ 129,319.71
Bill List #3 - June 18, 2008	\$ 12,439.66
Bill List # 4 - June 18, 2008	\$ 27,177.73
<b>Grand Total</b>	<b>\$ 385,656.79</b>

2. Move to approve amounts withheld from State Aid payments for the month of May in the amount of \$34,280.00 paid to County Special Services, Katzenbach and Commission of the Blind, and June in the amount of \$35,660.00.

**STATE AID DEDUCTIONS**

3. Move to approve the payroll for the month of May in the amount of \$953,037.47 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary.

**PAYROLL**

4. Move to accept the reports of the School Business Administrator/Board Secretary and Treasurer of School Monies for the periods ending April 30, 2008 and May 31, 2008 and acknowledge that they are in agreement.

**BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT**

5. Move to approve budget transfers for the month of June in the amount of \$59,164.27 as submitted by the School Business Administrator/Board Secretary.

**BUDGET TRANSFERS - JUNE**

6. Move to approve the Board Secretary's Monthly Certification that as of April 30 2008 and May 31, 2008, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11.

**BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY**

- 7. Move to certify that as of April 30, 2008 and May 31, 2008, after review of the Board Secretary's Monthly Financial Report (appropriations sections) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. BUDGET  
OVEREXPENDITURE  
CERTIFICATION - BOARD OF  
EDUCATION
- 8. Move to approve the anticipated Revenue Summary Reports as of April 30, 2008 and May 31, 2008 as submitted by the School Business Administrator/Board Secretary. ANTICIPATED REVENUE  
SUMMARY
- 9. Move to authorize the Superintendent and School Business Administrator/Board Secretary to develop a supplemental bill list and appropriation transfers and to initiate other miscellaneous bookkeeping functions as deemed appropriate for the June 30, 2008 closeout and present any and all items for subsequent board approval in July 2008. 2007-2008 CLOSEOUT,  
JUNE 30, 2008.

10. Move to approve the following resolution:

RESOLUTION AUTHORIZING  
THE PURCHASE OF GOODS  
OR SERVICES THROUGH  
STATE AGENCY FOR THE  
2007-2008 (REVISED) AND  
2008-2009 SCHOOL YEARS

Resolution

WHEREAS, the Township of Franklin Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C.5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Franklin Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Township of Franklin Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Township of Franklin Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2007-2008 (revised) and 2008-2009 school years pursuant to all conditions of the individual State contracts as follows:

<u>Vendor</u>	<u>State</u>	<u>Commodity/Service</u>
	<u>Contract #</u>	

As per attached list

- 11. Move to acknowledge receipt of peer review letter for Nightlinger, Colavita & Volpa, P.A. PEER REVIEW

12. Move to approve the following resolution:

JOINT PURCHASING  
AGREEMENT FOR PAPER -  
RESOLUTION

Resolution

THIS AGREEMENT made this 18<sup>th</sup> day of June, 2008, between the BOARD OF EDUCATION OF THE TOWNSHIP OF PITTSBORO, New Jersey (hereinafter referred to as "PITTSBORO", and the BOARD OF EDUCATION OF FRANKLIN, New Jersey (hereinafter referred to as "JOINT PURCHASER").

WITNESSETH:

- A. N.J.S.A. 18A:18A-11 authorizes joint purchasing by education districts.
- B. PITTSBORO purchases paper, materials and supplies on a regular basis.
- C. JOINT PURCHASER wishes to join the PITTSBORO to purchase paper, materials and supplies.

NOW, THEREFORE, in consideration of the premises and the covenants hereinafter set forth, the parties agree as follows:

- 1. PITTSBORO and JOINT PURCHASER shall from time-to-time purchase paper, materials, and supplies.
- 2. PITTSBORO will be responsible for preparing the quotes, specifications and bid documents, and supervising the receiving of bids/quotes.
- 3. The bids/quotes will be in the name of PITTSBORO.
- 4. PITTSBORO will have the right to accept or reject any bid(s)/ quote(s) as to items where it is the sole purchaser, or where it is a joint purchaser or with JOINT PURCHASER.
- 5. JOINT PURCHASER shall have the right to accept or reject any item where it is the sole purchaser of an item.
- 6. JOINT PURCHASER shall pay PITTSBORO directly for those items (or portions thereof) which they purchase.

13. Move to approve the following resolution:

TRANSFER OF CAPITAL  
PROJECTS PROCEEDS

Resolution

WHEREAS, N.J.S.A. 18A:24-54 permits a Board of Education to transfer the proceeds of a capital project when the project is completed, and such funds are no longer necessary for the original purpose or any other authorized purpose; and

WHEREAS, the aforementioned statute authorizes the Board of Education to determine whether to apply such funds to either the general fund or the debt service fund of the district; and

WHEREAS, the Township of Franklin Board of Education has determined that \$55,383.40 is available for such transfer;

NOW THEREFORE BE IT RESOLVED by the Township of Franklin Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the debt service fund consistent with all applicable laws and regulations.

14. Move to approve the following resolution:

TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and /or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Township of Franklin Board of Education wishes to deposit anticipated current year surplus into a maintenance reserve account at year end, and

WHEREAS, the Township of Franklin Board of Education has determined that an amount not to exceed \$435,186.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Township of Franklin Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

15. Move to reaffirm awarding the contract for the Food Services Management Company to Nutri-Serve Food Management, Inc., for the 2008-2009 school year with a management fee of \$22,500.00. Nutri-serve guarantees that the bottom line on the operational financial report for the school year will be a return no less than \$836.00. If the actual bottom line is below this amount, Nutri-Serve will subsidize the bottom line of the Township of Franklin School District up to 100 percent of their management fee.

FSMC - REAFFIRMATION

Mr. Atkinson moved, Miss Grochowski seconded a motion to approve the following Property Committee item:

**PROPERTY COMMITTEE**

1. Use of Facilities

Motion carried unanimously.

1. Move to approve the request for use of facilities received from Cornerstone Ministries of Gloucester County to use Caroline L. Reutter School on Sundays from 9:00 a.m. to 1:00 p.m.

USE OF FACILITIES

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to approve the following Transportation Committee items:

**TRANSPORTATION COMMITTEE**

- 1. Transportation Shared Service with Clayton-Repair/Maintenance of Bus Fleet for 2008-2009, 2. CDL Training Reimbursement, 3. Transportation Jointure, 4. Shared Services Agreement -Transportation

Motion carried unanimously.

- 1. Move to approve the following agreement:

**TRANSPORTATION SHARED SERVICES WITH CLAYTON - REPAIR/MAINTENANCE OF BUS FLEET FOR 2008-2009**

Agreement between the Township of Franklin Board of Education, in the County of Gloucester (hereinafter referred to as "Franklin"), and the Clayton Board of Education, in the County of Gloucester (hereinafter referred to as "Clayton").

Whereas, the facilities of Clayton are not adequate for the economical repair of school buses while the facilities of Franklin are adequate for such purposes, and

Whereas, the School authorities desire to implement a program whereby Franklin shall provide repair and maintenance of bus fleet of Clayton.

Now, therefore, in consideration of the mutual premises herein contained, the school authorities agree as follows:

**Effective Period**

This agreement shall be in effect as of July 1, 2008 and shall be in effect through June 30, 2009. The agreement may be terminated by notice in writing given by either school authority to the other, at least thirty (30) days prior to date of termination.

**Repair and Maintenance**

Franklin shall provide labor and parts and materials for the repairing and normal maintenance of the Clayton bus fleet. Arranges for road service, towing and remote maintenance and repairs through the use of district or outside contractors as needed.

**Charges**

Labor

Franklin will invoice Clayton each month at the rate of \$50.00 per hour for labor, plus parts, on the repair and maintenance of buses. Franklin will invoice Clayton each month at the rate of \$52.00 per hour for labor, plus parts, for emergency road service. Payment of said invoices shall be made forthwith upon approval thereof by Clayton.

Parts and Contracted Work

Clayton will be responsible for payment for parts at jobber costs and payment for the performance of contracted work assigned by Franklin. Itemized invoices will be submitted on a monthly basis for same. Payment of said invoices shall be made forthwith upon approval by Clayton. It is understood that outside contractors will be paid at an agreed upon rate different than the proposed Franklin (\$50.00) per hour labor rate. Clayton Administrative Staff will be informed when a bus is being repaired by an outside contractor.

Major Repair

Any single repair expenditure over a \$500 threshold requires that notification and approval of the Clayton Business Administrator, Superintendent, or Facilities Maintenance Supervisor, whomever is available. In the event that none of the individuals are available, Franklin has the authority to perform the repairs and inform Clayton as soon as possible thereafter.

**Responsibility**

Clayton agrees to hold Franklin harmless with respect to any and all claims, charges and/or liability arising from or out of Clayton's acts in fulfillment of the provisions of this agreement.

Likewise, Franklin agrees to hold Clayton harmless with respect to any and all claims, charges and/or liability arising from or out of Franklin's acts in fulfillment of the provisions of this agreement.

**Records**

Franklin shall be responsible for keeping all records as required by the New Jersey Department of Education and the New Jersey Division of Motor Vehicles.

**Fleet of Buses**

Clayton will provide a fleet of buses to meet its transportation needs throughout the duration of the contract. Appropriate number of vehicles will be available to maintain routes when buses are being repaired.

- 2. Move to approve wording for the CDL Training Reimbursement agreement as follows:

CDL TRAINING REIMBURSEMENT

I understand that the Board of Education has accepted my application to become a substitute bus driver contingent upon me obtaining a CDL which is required for performance of my duties. I understand that the Board will provide me with the training necessary for me to receive my CDL at at cost to the Board not to exceed \$1,500.00. In consideration for the training provided, I agree to reimburse the Board in full for the cost of training in event that I terminate my employment with the Board within one (1) year of receiving the CDL.

- 3 Move to approve a transportation jointure with Delsea Regional School District to transport one (1) Franklin Township student, along with two (2) Delsea Student(s), on route SP07 to Hollydell, from July 1, 2008 to August 12, 2008 at a cost of \$1,800.00 per student.

TRANSPORTATION JOINTURE

- 4. Move to approve the shared services agreement with Delsea Regional to provide substitute transportation services on an as needed basis, as attached

SHARED SERVICES AGREEMENT - TRANSPORTATION

NOTE: This will reaffirm the motion made by this board on September 19, 2007 regarding sharing of these services..

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to go into closed session:

CLOSED SESSION

Resolution

**WHEREAS**, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

**WHEREAS**, This body finds it necessary to meet in closed session to discuss Personnel, Attorney Client Privilege, and;

**WHEREAS**, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

**NOW, THEREFORE, BE IT RESOLVED**, that this meeting of the Township of Franklin Board of Education held on June 18, 2008 shall be closed to the public to permit discussion of the subject matter aforesaid;

**IT IS FURTHER RESOLVED**, that this session shall last for approximately thirty (30) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 8:23 p.m.

Ms. Toy left the meeting closed session.

Return to session 8:55 p.m.

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to approve the following Personnel Committee items:

**PERSONNEL COMMITTEE**

1. New Substitute Salary Position, 2. Substitute Employment, 3. Leave of Absence - Teacher, 4. Resignation - Supervisor of Curriculum and Instruction, 5. Resignation - Classroom Teacher Aide/1-1 Assistant, 6. Retirement Resignation - School Nurse, 7. Employment - Night Custodian, 8. Custodian Reassignments, 9. Teacher Reassignments, 10. Employment - Bus Mechanic, 11. Employment - Elementary World Language Teacher (Spanish) 12. Additional Non-Unit Staff Contract, 13. Summer Employment, 14. Curriculum Development, 15. Summer School Employment, 16. Vacation Carry Over, 17. Kindergarten Orientation, 18. Lee National Denim Day, 19. Field Experience - Student Placement Requests, 20. Interlocal Services Agreement - Technology Services, 21. Travel Expense - Professional Staff, Non-Unit Staff and Support Staff, 22. School Photographer, 23. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously by roll call vote.

1. Move to approve the salary of the following new substitute position for the 2008-2009 school year as follows: NEW SUBSTITUTE SALARY POSITION  

Personal Assistant      \$ 8.75 per hour
  
2. Move to approve, upon the recommendation of the Superintendent and the approval of the N. J. Dept. of Education, the employment of the following substitutes for the 2008-2009 school year: SUBSTITUTE EMPLOYMENT  

<u>Teacher</u> Gina Forte Serena Sinclair	<u>Teacher Aide</u> Gina Forte	<u>Nurse</u> Jeanne Hesser
<u>Food Service</u> Kimberly Lombardi Belinda Morgan Karen Seniff		<u>Personal Assistant</u> Rebecca Dick

*Indicates they do not need emergent hire.*
  
3. Move to approve an unpaid leave of absence, under the provisions of the Family and Medical Leave Act, to begin on or about Sept. 23, 2008 through Feb. 2, 2009 for Jennifer Cockerill, grade 5 teacher LEAVE OF ABSENCE REQUEST - TEACHER  
  

Note: Ms. Cockerill will utilize sick days during the permissive period of disability from Sept. 4, 2008 through on or about Sept. 22, 2008.
  
4. Move to accept, with regret, the resignation of Andrew Moskowitz, supervisor of curriculum and instruction, effective August 11, 2008. RESIGNATION - SUPV. OF CURRICULUM AND INSTRUCTION
  
5. Move to accept, with regret, the resignation of Megan Olsen, classroom teacher aide/1-1 assistant, effective July 1, 2008. (Ms. Olsen has been employed in the district since October 2005.) RESIGNATION - CLASSROOM TEACHER AIDE/1-1 ASSISTANT
  
6. Move to accept, with regret, the retirement resignation of Judith Tipton, school nurse, effective October 31, 2008. (Ms. Tipton has been employed in the district since September 1985.) RETIREMENT RESIGNATION - SCHOOL NURSE
  
7. Move to approve, upon the recommendation of the Superintendent of Schools and the N. J. Dept. of Education, the employment of Michael Bullock as night custodian, for the 2008-2009 school year at a prorated salary of \$31,006.00, in accordance with the TFSSA Negotiated Agreement, step 1, effective September 1, 2008. EMPLOYMENT - NIGHT CUSTODIAN
  
8. Move to approve the following custodian reassignments for the 2007-2008 and the 2008-2009 school year: CUSTODIAN REASSIGNMENTS

Custodian	Current Assignment	Revised Assignment
John M. Sweeney	MFJ - Night Custodian .5 day Lake - Night Custodian .5 day	CLR - Day Custodian
Dolores Mazzarelli	MFJ - Night Custodian .5 day Admin Bldg. - Night Custodian .5 day	Admin. Bldg. - Night Custodian .5 day Lake - Night Custodian .5 day

9. Move to approve the following teacher reassignment(s) for the 2008-2009 school year: TEACHER REASSIGNMENTS

Teacher	Current Assignment	Revised Assignment
Barbara Freund	CLR - 6 <sup>th</sup> Grade Teacher	CLR .5 day - Project T.H.I.N.K Teacher MR .5 day - Project T.H.I.N.K Teacher
Kelly Underwood	MR - 6 <sup>th</sup> Grade Teacher	CLR - 6 <sup>th</sup> Grade Teacher

10. Move to approve, upon the recommendation of the Superintendent and the approval of the N. J. Dept. of Education, the employment of Duane Patnode as bus mechanic for the 2008-2009 school year at a prorated salary of \$46,862.00, in accordance with the Township of Franklin Supportive Staff Negotiated Agreement, employment step OG1, effective July 7, 2008. EMPLOYMENT - BUS MECHANIC

11. Move to approve, upon the recommendation of the Superintendent and the approval of the N. J. Dept. of Education, the employment Rosalind Townley, as elementary world language teacher (Spanish) for the 2008-2009 school year at a salary of \$44,000.00, in accordance with the Township of Franklin Education Association Negotiated Agreement, salary guide BA step 3, effective September 1, 2008. EMPLOYMENT - ELEMENTARY WORLD LANGUAGE TEACHER (SPANISH)

12. Move to approve, upon the recommendation of the Superintendent, the issuance of the employment contract for the 2008-2009 school year as follows: ADDITIONAL NON-UNIT STAFF CONTRACT

Employee Name	Title	Amount
Judith Krauss	Nurse-Part Time	\$15,600.00

13. Move to approve, upon the recommendation of the Superintendent, the employment of the following individuals during the summer of 2008 at a salary in accordance with the unit agreement. The hours of each employee shall not exceed the number indicated for the term of the summer employment. SUMMER EMPLOYMENT

Staff	Project	Maximum Hours
Jeanne Whalen	Project T.H.I.N.K.	20
Barbara Freund	Project T.H.I.N.K.	20

14. Move to approve, upon the recommendation of the Superintendent, the employment of the following individuals at a salary in accordance with the unit agreement to write the following revised Curriculums: CURRICULUM DEVELOPMENT

Employee	Curriculum - Grade	Maximum Hours
Sandra Ciabattoni	Handwriting - Grades K-6	14
Donna Harrison	Health Family Life - Grades 1-3	24
Samantha Shaffer	Health Family Life - Grade 4	24
Christine Rambone	Health Family Life - Grade 5	24
Terri Griffin	Health Family Life - Grade 6	24
Susan Buriak	Science - Grades 1-6	24

15. Move to approve, upon the recommendation of the Superintendent, the employment of the following individuals during the summer of 2008: **SUMMER SCHOOL EMPLOYMENT**

Name	Position	Hourly Salary
Luz Eldridge	Summer School <b>Substitute</b> Teacher Aide (as needed)	\$12.68
Betty DuBrink	Summer School <b>Substitute</b> Teacher (as needed)	\$28.00

16. Move to approve, in accordance with Policy 4152/4252, the maximum carry-over of unused vacation days into the 2008-2009 school year as follows: **VACATION DAY CARRY-OVER**

Employee	Maximum Carry-Over Days
Debra Bononcini	6.5
Denise Ciocco	5.5
Kimberly Clark	2.0
Anthony Ettore	20.0
Deborah Lovell	10.0
Andrew Moskowitz	4.0
Jean M. Perrotti	20.0
Thomas Rambone	16.0
Beverly S. Vannini	20.0
Robert Weigelt	15.0

17. Move to approve the following personnel for kindergarten orientation on August 27, 2008, as listed below: **KINDERGARTEN ORIENTATION**

Anne Fisch, Santa Kerr, Andrea Watson, Marilyn Webb, Bonnie Zuccarini, Christine Wagner, Denise Hannum, Ruth Hage, Donna Seagrave, Calamity Singleton, Jeanette Warfield, Eileen Foster, Joyce Smith, Sheila Dizenzo and Lori Halikman.

18. Move to approve participation in the Lee National Denim Day on October 3, 2008. LEE NATIONAL DENIM DAY

19. Move to approve the following requests for placement as follows: FIELD EXPERIENCE - STUDENT PLACEMENT REQUESTS

Student Name	University/ College	School	Placement (Staff Member)	Date	Experience Description/ College Year
Crystal McShane	Rowan	Main Road	Irene Klepac	Fall 2008	Junior Field Experience
Theresa Murphy	Rowan	Main Road	Irene Klepac	Fall 2008	Junior Field Experience
Julie Riggs	Rowan	C.L. Reutter	Lanaya Alexander	Fall 2008	Junior Field Experience
Lauren Rudman	Rowan	C.L. Reutter	Lanaya Alexander	Fall 2008	Junior Field Experience
Katie Schlegel	Rowan	M.F.Janvier	Amy Harris	Fall 2008	Junior Field Experience
Rachel Schon	Rowan	M.F.Janvier	Amy Harris	Fall 2008	Junior Field Experience

20. Move to approve an Interlocal Services Agreement with Delsea Regional High School District for Technology Services effective July 1, 2008 thru June 30, 2009 in the amount of \$87,650.00. INTERLOCAL SERVICES AGREEMENT - TECHNOLOGY SERVICES

21. Move to approve travel expenses, as attached. TRAVEL EXPENSE - PROFESSIONAL STAFF, NON-UNIT STAFF AND SUPPORT STAFF

22. Move to approve the firm of Lifetouch as school photographer for the 2008-2009 school year. SCHOOL PHOTOGRAPHER

23. Move to approve the following resolution: RESOLUTION - AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK

RESOLUTION

WHEREAS, the Township of Franklin Board of Education seeks to employ Gina Forte on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Gina Forte has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq, as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Gina Forte.

This meeting will now be open to the public. If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the superintendent after the meeting since we do not discuss these items in public.\_\_\_\_

OPEN PUBLIC COMMENT

Cindy Merckx, *The Sentinel* - Had question about use of facilities.

Donna Herrschaft, Bluebell Road, Franklinville - Had comment regarding feasibility study.

The open public comment portion of the meeting ended.

Mrs. Ciancaglioni moved, Miss Grochowski seconded a motion to approve the adoption of the QSAC Committees, as attached.

**OTHER BUSINESS**  
N. J. QUALITY SINGLE  
ACCOUNTABILITY PROGRAM  
(QSAC) COMMITTEES

Motion carried unanimously.

Mrs. Coulbourn moved, Mrs. Kelly seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned 9:04 p.m.

Respectfully submitted,

Elizabeth A. DiPietro  
School Business Administrator/  
Board Secretary

Typed by: jmp