

Township of Franklin
Board of Education
Regular Meeting
July 18, 2007
5:05 p.m.
Administration Building

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mr. Stanley S. Evans, Jr., Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Mrs. Tina M. Toy, Mr. Norman F. Merckx, Jr., Mrs. Kimberly H. Kelly, Mrs. Barbara Ciancaglini, Mrs. Sandra L. Coulbourn, Miss Marie J. Grochowski and Mr. Stanley S. Evans, Jr. Also present were Dr. Barbara Morella, Interim Superintendent, Mrs. Elizabeth A. DiPietro, School Business Administrator/Board Secretary, and B. Michael Borelli, Esq., Board Solicitor.

ROLL CALL

Mr. Harold R. Atkinson, Jr., was absent at roll call but arrived at 5:17 p.m.

Mr. Glenn J. McCormick, Sr. was absent.

A goal-setting workshop, conducted by Gwen Thornton of the N.J. School Boards Association, was held from 5:00 p.m. to 7:00 p.m.

PRESENTATION - GOAL-
SETTING WORKSHOP

Mr. Atkinson arrived during the presentation.

The following names were listed in the Attendance Register:

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
Cindy Merckx	330 Oak Ave., Malaga, N.J.
Donna Herrschaft	

Mr. Evans moved, Miss Grochowski seconded a motion to adopt the minutes of the Regular and Closed Sessions of the May 16, 2007 meeting, and the Special and Closed Sessions of the June 6, 2007 meeting.

MINUTES

Motion carried unanimously.

Mr. Evans moved, Miss Grochowski seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S
REPORT

Statistical and Informational Report as of June 30, 2007

Enrollment: 1549
 Tuition Placement: 17
 Student Attendance: MFJ - 94.4%
 CLR - 95.5%
 MR - 95%
 Student Suspensions: MFJ - 0
 CLR - 1
 MR - 2

Fire drills were held at each school in accordance with state law.
 Employee Attendance: 96.1% year-to-date

Committee Agendas (Curriculum and Personnel)

Curriculum - Presented for approval tonight is a 2007-08 student tuition placement.

Personnel - Presented for approval tonight are substitute teacher, teacher aide employment, and bus driver employment, business office bookkeeper employment, part-time bus cleaner employment, rescinding of part-time school nurse employment, and approving the bus driver trainer employment. Also for approval, the certificated staff seniority list, participation in Lee Denim Day on October 5, 2007, Board attendance at the N.J. School Boards Association Fall Workshop in October, an employment classification upgrade for a degree change and a resolution-authorization for emergent hiring pending completion of criminal history check.

Policy - There are no policy motions at this time. The Child Abuse policy and the travel policy are being updated and will be presented for a first reading in August. We will also be reviewing the policy drafts from Strauss Esmay in the coming months.

NJASK Results - Cycle I Reports (preliminary data) indicate the percentage of students districtwide, scoring at the proficient level on the 2007 N.J. Assessment of Skills and Knowledge, are as follows:

	Language Arts/Literacy	Math
Districtwide Grade 3	86.7 (75) 4.0	88.6 (62) .9
Districtwide Grade 4	80.7 (75) 4.4	82.1 (62) 1.0
Districtwide, Grade 5	92.1 (75) 5.7	86.2 (62) 5.7
Districtwide Grade 6	75.5 (66) 1.6	77.8 (49) 12.1

(required % in parentheses)

Under NCLB, the goal is for 100 percent proficiency by 2012.

Kindergarten Registration - Spring kindergarten registration was down from last year. The current count as of July 11, 2007 is 158. This includes any retentions.

Global Connect School Communication System - A copy of last year's phone number listing will be sent home with student's bus pass for updating. This form will be signed and returned to the homeroom teacher.

Student Handbook - The handbook for the 2007-08 school year is being updated. All administrators have submitted any suggested changes or corrections. We are waiting for the new testing dates to be released so they can be added to the handbook, then the handbook will go to print.

The School Business Administrator reported:

SCHOOL BUSINESS
ADMINISTRATOR/BOARD
SECRETARY'S REPORT

- The Food Service Enterprise Fund Report as of May 31, 2007 shows an overall net gain of \$32,642.02. This shows an increase of \$27,322.66 when compared to the overall gain of \$5,319.36 that we had as of May 31st last year.

The net gain for the month of May was \$1,237.04

- In the finance committee section, in addition to the approval of the recurring monthly items such as bills, payroll and transfers, tonight we will seek approval for the following:
 - Authorization for Superintendent and School Business Administrator/ Board Secretary to develop bill list and transfers for July and present lists at next board meeting.
 - Approve to recognize 2006-07 extraordinary aid in the 2006-07 school year.
 - Rescind appointment of Commerce and The Bank of Gloucester County as secondary depositories for the 2007-08 school year.
 - Approve to appoint First National Bank of Elmer and Franklin Savings Bank as secondary depositories for the 2007-08 school year.
 - Approve Thomas Communications for professional E-rate consulting services for funding years 2008 and 2009.
 - Approve private schools to include meals as part of the tuition.
 - Approve to 'buy out' the Xerox lease agreements and approve a lease with Canon. This will bring 11 copiers into the district to replace three and will save approximately \$20,000.
 - Approve the settlement agreement with DEP for the May 10, 2007 discharge at Janvier in the amount of \$2,500.00.
 - Approve the agreement between the Board of Education and Patrick Rafferty for the reimbursement of the \$2,500.00 back to the district.
 - Approve to apply for IDEIA Basic B and Preschool in the amounts of \$356,604.00 and \$2,173.00, respectively.
- In the property committee section, tonight we will seek approval of the following:
 - Disposal of equipment
 - Resolution to rescind bids from round 2 and authorize negotiations with contractors for the Caroline L. Reutter School addition/ renovation.

Mrs. Ciancaglini, the Gloucester County School Boards Association representative, reported to the Board that training is now being required for second and third year board members. A workshop will be held in Atlantic City for Board Member training.

GCSBA REP. REPORT

There was no audience participation.

AUDIENCE PARTICIPATION

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to approve the following Curriculum Committee items:

CURRICULUM COMMITTEE

- 1. Student Tuition Placement - Summer 2007, 2. Student Tuition Placement - 2007-08

Motion carried unanimously by roll call vote.

- 1. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement for the following student for the summer of 2007:

STUDENT TUITION PLACEMENT - SUMMER 2007

Student	Classification/Program	Placement	Dates	Tuition
R.C.	M.D.	Larc - Bellmawr	7/9/07 - 8/17/07	\$5,874.30 (30 days)

- 2. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement of the following student for the 2007-08 school year:

STUDENT TUITION PLACEMENT - 2007-08

Student	Grade/Classification	Placement	Tuition
R.C.	Kindergarten/M.D.	Larc-Bellmawr	\$195.81/diem

Mr. Atkinson moved, Mrs. Coulbourn seconded a motion to approve the following Finance Committee items:

FINANCE COMMITTEE

- 1. Bills - June (Additional), 2. Payroll Agency Balances, 3. Bills - July, 4. State Aid Deductions, 5. Payroll, 6. Budget Transfers - June Supplemental, 7. 2006-07 Extraordinary Aide, 8. Secondary Depositories (Rescinded), 9. Secondary Depositories (Revised), 10. E-Rate Consultant, 11. Private Schools - Meal Expenses, 12. Lease Buy Out (Xerox Copiers), 13. Lease Agreement (Canon Copiers), 14. DEP Settlement Agreement, 15. Reimbursement to Board of Education by Patrick Rafferty, 16. Individuals with Disabilities Education Act (IDEIA-B) FY 2008, Part B, Basic Flow-Through, 17. Individuals with Disabilities Education Act (IDEIA-B) FY 2008, Part B, Preschool Flow-Through

Vote on the motion: items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17 - all ayes; item 11 - all ayes except for Mrs. Ciancaglini, who abstained. Motion carried.

- 1. Move to approve the additional list of bills for the month of June in the amount of \$151,333.21 as submitted by the School Business Administrator/ Board Secretary: BILLS - JUNE (ADDITIONAL)

Bill List	Amount
Bill List #3	\$130,288.70
Bill List #4	\$ 21,044.51
Total	\$151,333.21

- 2. Move to approve the transfer of Payroll Agency account balances to the general account as of June 30, 2007 as follows: PAYROLL AGENCY
BALANCES

Account	Amount
Unemployment (003)	4.92
PERS Pension (005)	(6.04)
TPAF Pension (012)	(0.21)
Prudential Financial (022)	1.10
NJEA Dues (025)	5.55
American General Disability (070)	.20
Mentoring (099V)	
Net Transfer	5.52

- 3. Move to authorize the Superintendent and School Business Administrator/Board Secretary to develop a bill list and appropriation transfers and to pay amounts due and owing in July 2007 and present any and all items for subsequent board approval in August 2007. BILLS - JULY
- 4. Move to approve amounts withheld from state aid payments for the month of June and paid to County Special Services, Katzenbach, NJ Commission for the Blind and State Facilities in the amount of \$38,680.70. STATE AID DEDUCTIONS
- 5. Move to approve the payroll for the month of June in the amount of \$965,482.59 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary. PAYROLL
- 6. Move to approve supplemental Budget Transfers for the month of June in the amount of \$187,389.30 as submitted by the School Business Administrator/Board Secretary. BUDGET TRANSFERS - JUNE
SUPPLEMENTAL
- 7. Move to accept 2006-07 extraordinary aid in the amount of \$11,598.00 and to increase 2006-07 appropriations line item 11-000-100-565-09 and increase anticipated revenue to account #10-3131-000 for \$11,598.00. 2006-07 EXTRAORDINARY
AID

- 8. Move to rescind the April 25, 2007 approval of Commerce Bank and The Bank of Gloucester County as secondary depositories for investment purposes for the 2007-08 school year. SECONDARY DEPOSITORIES (RESCINDED)

- 9. Move to approve the following institutions as Secondary Depositories for investment purposes for the 2007-08 school year, First National Bank of Elmer and Franklin Savings Bank. SECONDARY DEPOSITORIES (REVISED)

- 10. Move to approve Thomas Communications & Technologies, LLC (TC&T) contract for Professional E-Rate Consulting Services for Funding Year 2008 and Funding Year 2009 at a fee of \$3,000.00 for each year. E-RATE CONSULTANT

- 11. Move to approve that the following private schools are not required to charge the Franklin Township School District students for any paid or reduced meals furnished directly or indirectly by the private schools to them, effective July 1, 2007 through June 30, 2008: PRIVATE SCHOOLS - MEAL EXPENSES
 - Larc School
 - Archway

- 12. Move to authorize the School Business Administrator/Board Secretary to issue a check to Xerox in the amount of \$ 32,797.73 to "buy out" the leases on three copiers as follows: LEASE BUY OUT (XEROX COPIERS)

Serial No.	Model No.	Total
CTF021379	DC490STC	\$ 10,927.61
CTF021374	DC490STC	\$ 10,935.06
CTF021376	DC490STC	\$ 10,935.06
Grand Total		\$ 32,797.73

This total amount is to be refunded to the Township of Franklin Public School District by Quality First

- 13. Move to authorize the Business Administrator to enter into a 60-month lease with Quality First for 3 heavy duty Canon copiers rated at 105 pages per minute, 6 Canon copiers rated at 50 pages per minute and 2 Canon copiers rated at 30 pages per minute at a cost of \$3,650.00 per month, no overage charges and includes all supplies and service except paper and staples. LEASE AGREEMENT (CANON COPIERS)

- 14. Move to approve the resolution for the Settlement Agreement - EA ID #NEA070001-46363-Mary F. Janvier Elem School as attached. DEP SETTLEMENT AGREEMENT

- 15. Move to approve the agreement between the Township of Franklin Board of Education and Patrick Rafferty for the reimbursement of \$2,500.00 to Board of Education relative to the DEP settlement agreement. REIMBURSEMENT TO BOARD OF EDUCATION BY PATRICK RAFFERTY

- 16. Move to approve the Superintendent and School Business Administrator/Board Secretary making application for funds through Individuals With Disabilities Education Act (IDEIA), Part B, Basic Flow-Through, FY 2008 (award amount \$356,604.00). IDEIA FY 2008, PART B, BASIC FLOW-THROUGH
- 17. Move to approve the Superintendent and School Business Administrator/Board Secretary making application for funds through Individuals With Disabilities Education Act (IDEIA), Part B, Preschool Flow-Through, FY 2008 (award amount \$21,738.00). IDEIA FY 2008, PART B, PRESCHOOL FLOW-THROUGH

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to approve the following Property Committee items: **PROPERTY COMMITTEE**

1. Disposal of Equipment, 2. Resolution To Reject General Construction, HVAC, Plumbing, Electrical and Steel Bids for the Additions and Renovations to the Caroline L. Reutter School, and to authorize the Initiation of Negotiations for the Award of the Subject Contracts

Motion carried unanimously by roll call vote.

- 1. Move to approve disposal of the following equipment: DISPOSAL OF EQUIPMENT

Location/ School	Property Number	Model Number	Serial Number	Description
Trans.	15	1994 International	1HVBAZRMORH544863	Bluebird Bus - 12
MFJ	003713	A1-1000	2022646	Apollo Overhead
MFJ	003718	A1-1000	2040414	Apollo Overhead
MFJ	002263	RQ2104		Panasonic Slimline Cassette Player
MFJ	002060	3203DCR		Seville AM/FM Digital Clock Radio
MFJ	003874	RP-7988A	60012947	RCA CD/Cassette Boom Box
MFJ	003817	CC420	549630598	RCA Camcorder
MFJ	002574	LY333662	IK6555IH	Pioneer Turntable PL590
CLR	002337	28A81C	1587197	Dukane Filmstrip
CLR	002174	935	66487	Hamilton Record Player
CLR	002199	28A53A	1431815	Dukane Filmstrip
CLR		WP-5600MDS	H56435879	Brother Typewriter
CLR	001458	28A81C	1779154	Dukane Filmstrip
CLR	002349	28A81C	1648233	Dukane Filmstrip
CLR	001456	28A81C	1779161	Dukane Filmstrip
CLR		PV-9400	C91C96141	Panasonic VHS
CLR	001164			Bioscope Triple X Scope
CLR	00196	SCM6500	12EC603265	Samsung cassette/cd recorder
CLR		WP5600MDS	H56435866	Brother Typewriter

Location/ School	Property Number	Model Number	Serial Number	Description
CLR		CT1400	C957A517914	Brother Monitor
CLR		DX2200	106855	Fugitsu Dot Matrix Printer
CLR	002344	MX401	01B018830	TOA Powered Mixer
CLR		CD122992	901700155	Shure Power Supply
CLR		PS28530	SNAGRLO	IBM Computer
CLR	002318	935	81384	Hamilton Record Player
CLR		PI8MB	OTGIO25898	Epson LQ1050 Printer
CLR		5F		Smith Corona word processor
CLR	001186	M2		IBM Keyboard
CLR	001790	SK1000REW		IBM Keyboard
CLR				Wooden Storage Cart
CLR				Science Lab Mobile (3)
CLR	004339	H3673DT		Zenith TV
CLR	002313	A1-1000	8102584	Apollo Projector
CLR		WP-2450DS	L36184 637	Brother PC WP
CLR	001201	28A33	703604	Dukane Filmstrip Projector
CLR	002322	28A8IC	087547	Dukane Filmstrip Projector
CLR	001315	28A8IC	810521	Dukane Filmstrip Projector
CLR	002178	28A8IC	1427383	Dukane Filmstrip Projector
CLR	002180	935	71915	Hamilton Record Player
CLR		8014	98142727	Buhl OH Projector
CLR		AL/000	2022867	Apollo OH Projector
CLR	001231	88AG	008588B	3M OH Projector

2. Move to approve the following resolution:

WHEREAS, The Franklin Township Board of Education first received bids on June 19, 2007 for the Additions and Renovations to the Caroline L. Reutter School Project (“the project”); and

WHEREAS, The total amount of the bids exceeded the pre-bid construction cost estimate prepared by Wayne Neville, Architect, the Board’s architect for the Project (“the Architect”); and

WHEREAS, On June 20, 2007, the Board rejected all bids received on June 19, 2007 because said bids exceeded the pre-bid construction cost estimate provided by the Architect; and

RESOLUTION TO REJECT GENERAL CONSTRUCTION, HVAC, PLUMBING, ELECTRICAL AND STEEL BIDS FOR THE ADDITIONS AND RENOVATIONS TO THE CAROLINE L. REUTTER SCHOOL, AND TO AUTHORIZE THE INITIATION OF NEGOTIATIONS FOR THE AWARD OF THE SUBJECT CONTRACTS

WHEREAS, On June 20, 2007, the Board authorized the re-advertisement for bids for the Project; and

WHEREAS, The Board of Education received bids for the Project on July 10, 2007, as per attached list, and

WHEREAS, For the second time, the low bids exceeded the Architect's pre-bid construction cost estimate for the Project; and

WHEREAS, It is the recommendation of the Architect to reject the bids received on July 10, 2007 for the General Construction, HVAC, Plumbing, Electrical, and Steel work because they exceed the pre-bid construction cost estimate, now therefore be it

RESOLVED, That the Franklin Township Board of Education rejects the bids received on July 10, 2007 for the Project because each of the said bids exceeds the pre-bid construction cost estimate provided by the Architect, and because there are insufficient funds to award these contracts; and be it further

RESOLVED, That the Franklin Township Board of Education hereby authorizes the initiation of negotiations for the award of the General Construction, HVAC, Plumbing, Electrical and the Steel work contracts for the Project in accordance with N.J.S.A. 18A:18A-5 c).

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following items:

PERSONNEL COMMITTEE

- 1. Substitute Employment, 2. Employment - Bookkeeper - Business Office, 3. Rescind Employment - School Nurse (part-time), 4. Bus Driver Trainer, 5. Seniority List, 6. Lee National Denim Day, 7. New Jersey School Boards Association (N.J.S.B.A.) Fall Workshop - October, 8. Employment Classification Upgrade, 9. Bus Cleaner - Summer Employment, 10. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously by roll call vote.

- 1. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of the following substitutes for the 2007-08 school year:

SUBSTITUTE EMPLOYMENT

<u>Teacher</u>	<u>Teacher Aide</u>	<u>Bus Driver</u>
Tejhra White	Adele Rode	Kristin Holder
Kimberly Wiemer		

- 2. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of Corrine Carozis as bookkeeper - accounts payable, for the 2007-08 school year at a salary of \$27,400, prorated, effective August 6, 2007.

EMPLOYMENT - BOOKKEEPER - ACCOUNTS PAYABLE

- 3. Move to rescind the employment, upon the recommendation of the Superintendent, of Gwen Steiner as school nurse (part-time) for the 2007-08 school year, effective July 19, 2007. RESCIND EMPLOYMENT - SCHOOL NURSE (PART-TIME)
- 4. Move to approve Dolores Stein as bus driver trainer for the 2007-2008 school year at a salary of \$25.95 per hour. BUS DRIVER TRAINER
- 5. Move to approve the seniority list for certified personnel as of July 1, 2007. SENIORITY LIST
- 6. Move to approve participation in the Lee National Denim Day on October 5, 2007. LEE NATIONAL DENIM DAY
- 7. Move to approve the reimbursement of expenses to Board members attending the N.J. School Boards Association Fall Workshop in Atlantic City on October 24,25,26, 2007 in accordance with Bylaw 9250. NJSBA FALL WORKSHOP - OCTOBER
- 8. Move to approve the 2007-08 employment classification upgrade for the following individual, effective September 1, 2007: EMPLOYMENT CLASSIFICATION UPGRADE

Name	Position	Employment Classification
Denise Wagner	Teacher	M.A., Step 11

- 9. Move to approve, upon the recommendation of the Superintendent, the summer 2007 employment of the following individual: BUS CLEANER - SUMMER EMPLOYMENT

Name	Position
Maryangela Ramos	Bus Cleaner

- 10. Move to approve the following resolution: RESOLUTION - AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK
- Resolution
- WHEREAS, the Township of Franklin Board of Education seeks to employ Corrine Carozis, Adele Rode, Kimberly Wiemer, on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and
- WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and
- WHEREAS, Corrine Carozis, Adele Rode, Kimberly Wiemer, has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable.

NOW THEREFORE BE IT RESOLVED that the Township of Franklin
Board of Education approves the application for emergency
hiring of Corrine Carozis, Adele Rode, Kimberly Wiemer.

Mr. Evans moved, Miss Grochowski seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned 7:53 p.m.

Respectfully submitted,

Elizabeth A. DiPietro
School Business Administrator/
Board Secretary

Typed by: jmp