

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mr. Stanley S. Evans, Jr., Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Mrs. Tina M. Toy, Mr. Norman F. Merckx, Jr., Mrs. Kimberly Kelly, Mrs. Barbara Ciancaglini, Mrs. Sandra L. Coulbourn, Miss Marie J. Grochowski and Mr. Stanley S. Evans, Jr. Also present were Dr. Barbara Morella, Interim Superintendent, Mrs. Elizabeth A. DiPietro, School Business Administrator/Board Secretary, and B. Michael Borelli, Board Solicitor.

ROLL CALL

Mr. Glenn J. McCormick, Sr., and Mr. Harold R. Atkinson, Jr., were absent.

There were no names listed in the Attendance Register:

ATTENDANCE REGISTER

Mr. Evans moved, Miss Grochowski seconded a motion to adopt the minutes of the Regular and Closed Session of the June 20, 2007 meeting.

MINUTES

Motion carried unanimously.

Mr. Evans moved, Miss Grochowski seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S
REPORT

Statistical and Informational Report as of July 31, 2007

Enrollment: 1467

Tuition Placement: 17

Employee Attendance: 94.8% year to date

Committee Agendas (Curriculum and Personnel)

Curriculum - Approval is being requested to submit an application for NCLB in the amount of \$226,913, as well as two professional development contracts for Reading Recovery training with the Haddonfield Board of Education and a Master Teacher Service Agreement with Delsea Regional.

Personnel - Approval is being requested for teacher and teacher aide substitutes, an unpaid leave of absence for a teacher aide, the acceptance of a special education teacher resignation and the employment of a special education teacher and part-time (3.5 hrs./day) basic skills teacher and bus drivers. Also, approval is being requested for a new job description and change in teacher assignment, a review of IEP staffing/summer employment and revised summer school employment list and travel expenses list.

Policy - In policy, approval is requested for Travel Expenses policies for the board, staff and support staff. Also, an updated Child Abuse policy is being presented. These are all mandated policies that are being updated.

School Opening - On September 4, 2007, a district staff meeting will be held at the Caroline L. Reutter School from 7:45 a.m. - 1:30 p.m. Kindergarten orientation is being held on that same day. Bus passes will be mailed out tomorrow, August 23. On September 5, 2007 students will return to school.

Global Connect - Sending out list of numbers

Community Survey - The Board has seen the first draft and the principals have previewed it.

Newfield Sending and Receiving - The Board has previewed the draft letter.

Preliminary 2007 AYP - Main Road did not make AYP because of one subgroup. This has occurred two years in a row.

The School Business Administrator reported:

SCHOOL BUSINESS
ADMINISTRATOR/BOARD
SECRETARY'S REPORT

Finance

- The Board Secretary's Report and Treasurer's Report for the months ending June 30, 2007 and July 31, 2007 have been completed and show the same overall cash balance. Also, there are no budgetary line item overexpenditures as of June 30, 2007 and July 31, 2007.
- The Food Services Enterprise Fund Report as of June 30, 2007 shows an overall net gain of \$30,158.09. This shows an increase of \$33,695.68 when compared to the overall loss of \$3,537.59 that we had as of June 30th last year. The net loss for the month of June was \$2,483.93.

There will be a new Point of Sale (POS) System in place for the 2007-08 school year.

In the Finance Committee section, in addition to the approval of the recurring monthly items such as bills, payroll and transfers, tonight we will seek approval for the following items:

- Approve the authorize Peter McMickle, CPA, to be escrow agent for petroleum funds, inc to oversee crude oil refund which will net to \$90.74 to Franklin Township.
- Approve to increase the 2007-08 appropriations in the amount of \$12,124.54 which represents the 2006-07 additional transportation aid for non-public students.

Property

Approval is sought for the following:

- Accept donation of 32 computers from the law firm of Hoffman DiMuzio
- Disposal of equipment

Transportation

Approval is sought for the following:

- 2007-08 regular and special education bus routes
- Purchase of a mini-van for transportation
- Transportation jointure with Newfield for 2007-08 school year
- Approve back-up on Hancock Avenue

There wasn't a report from Mrs. Ciancaglini, Gloucester County School Boards Association representative.

GCSBA REP. REPORT

Audience participation:

AUDIENCE PARTICIPATION

Cindy Merckx - Expressed concerns about a convicted child molester within the township and student safety.

Audience participation ended.

Miss Grochowski moved, Mrs. Kelly seconded a motion to approve the following Curriculum Committee items:

CURRICULUM COMMITTEE

1. No Child Left Behind Act of 2001 (NCLB) - Application FY 2008, 2. Technical Support Contract - Reading Recovery, 3. Master Teacher Service Agreement

Motion carried unanimously.

1. Move to approve the following resolution:

NO CHILD LEFT BEHIND ACT OF 2001 (NCLB) - APPLICATION FY 2008

RESOLUTION

WHEREAS, the Township of Franklin Board of Education, Gloucester County, State of New Jersey, seeks to participate in the No Child Left Behind Act of 2001 (NCLB) in the amount of \$226,913 for the Fiscal Year 2008, it is hereby

RESOLVED, that the Board approves the application and all its contents including the program content, budget, and assurances.

2. Move to approve a contract with Haddonfield Board of Education to provide technical support for trained Reading Recovery teachers for the 2007-2008 school year, in the amount of \$3,500.

TECHNICAL SUPPORT CONTRACT - READING RECOVERY

- 3. Move to approve the Master Teacher Service Agreement with Delsea Regional School District for the 2007-2008 school year in the amount of \$4,000.

MASTER TEACHER SERVICE AGREEMENT

Mrs. Coulbourn moved, Miss Grochowski seconded a motion to approve the following Finance Committee items:

FINANCE COMMITTEE

- 1. Bills - July, 2. Bills - August, 3. Payroll, 4. Board Secretary's Report and Treasurer of School Monies Report as of June 30, 2007, 5. Board Secretary's Report and Treasurer of School Monies Report as of July 31, 2007, 6. Budget Overexpenditure Certification- Board Secretary as of June 30, 2007, 7. Budget Overexpenditure Certification - Board Secretary as of July 31, 2007, 8. Budget Overexpenditure Certification - Board of Education as of June 30, 2007, 9. Budget Overexpenditure Certification - Board of Education as of July 31, 2007, 10. Budget Transfers - July, 11. Budget Transfers - August, 12. Anticipated Revenue Summary as of June 30, 2007, 13. Anticipated Revenue Summary as of July 31, 2007, 14. Oil Refund, 15. Additional 2006-07 Transportation Aid

Motion carried unanimously.

- 1. Move to approve the list of bills for the month of July in the amount of \$495,236.23 as submitted by the School Business Administrator/ Board Secretary:

BILLS - JULY

Bill List	Amount
Bill List #1 July 23, 2007	\$ 495,236.23
Grand Total	\$ 495,236.23

- 2. Move to approve the list of bills for the month of August in the amount of \$731,692.00 as submitted by the School Business Administrator/ Board Secretary:

BILLS - AUGUST

Bill List	Amount
Bill List #1 - August 3, 2007	\$ 221,204.21
Bill List #2 - August 22, 2007	\$ 510,487.79
Grand Total	\$ 731,692.00

- 3. Move to approve the payroll for the month of July in the amount of \$193,274.69 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary.

PAYROLL

- 4. Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending June 30, 2007 and acknowledge that they are in agreement.

BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT AS OF JUNE 30, 2007

5. Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending July 31, 2007 and acknowledge that they are in agreement. BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT AS OF JULY 31, 2007
6. Move to approve the Board Secretary's Monthly Certification that as of June 30, 2007, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.12(c)3. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY AS OF JUNE 30, 2007
7. Move to approve the Board Secretary's Monthly Certification that as of July 31, 2007, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.12(c)3. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY AS OF JULY 31, 2007
8. Move to certify that as of June 30, 2007, after review of the Board Secretary's Monthly Financial Report (appropriations sections) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.12 (c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD OF EDUCATION AS OF JUNE 30, 2007
9. Move to certify that as of July 31, 2007, after review of the Board Secretary's Monthly Financial Report (appropriations sections) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.12 (c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD OF EDUCATION AS OF JULY 31, 2007
10. Move to approve Budget Transfers for the month of July in the amount of \$4,891.00 as submitted by the School Business Administrator/Board Secretary. BUDGET TRANSFERS - JULY
11. Move to approve Budget Transfers for the month of August in the amount of \$1,604.00 as submitted by the School Business Administrator/Board Secretary. BUDGET TRANSFERS - AUGUST
12. Move to approve the anticipated Revenue Summary as of June 30, 2007 as submitted by the School Business Administrator/Board Secretary. ANTICIPATED REVENUE SUMMARY AS OF JUNE 30, 2007
13. Move to approve the anticipated Revenue Summary as of July 31, 2007 as submitted by the School Business Administrator/ Board Secretary. ANTICIPATED REVENUE SUMMARY AS OF JULY 31, 2007

- 14. Move to authorize and direct the Department of Energy to disburse the remaining crude oil refund in this case (Dept. of Energy Claim Number RF272-79949 via automatic clearing house (ACH) to Peter L. McMickle, CPA, as Escrow Agent for Petroleum Funds, Inc. Mr. McMickle will deduct the applicable fee of 20 percent and remit the 80 percent balance in the estimated amount of \$90.74 to Township of Franklin School District. OIL REFUND

- 15. Move to increase the 2007-08 appropriations (line item 12-000-260-730-07) in the amount of \$12,124.54 which represents 2006-07 Additional Transportation aid for non-public students. This will be considered Budgeted Fund Balance as there will be an audit adjustment for the year ended June 30, 2007 to accrue this revenue. ADDITIONAL 2006-07
TRANSPORTATION AID

Mrs. Coulbourn moved, Mrs. Kelly seconded a motion to approve the following Policy Committee item:

POLICY COMMITTEE

1. Policy - First Reading

Motion carried unanimously by roll call vote.

- 1. Move to acknowledge the first reading of the following: POLICY - FIRST READING
 - Policy 0147 - Board Member Travel Expenses
 - Policy 0147 (Appendix A) - Board Member Travel Expenses
 - Policy 3440 - Teaching Staff Members Travel Expenses
 - Policy R3440 (Regulations) - Teaching Staff Members Travel Expenses
 - Policy 4440 - Support Staff Members Travel Expenses
 - Policy R4440 (Regulations) - Support Staff Members Travel Expenses
 - Policy 8462 - Child Abuse
 - Policy R8462 (Regulations) - Child Abuse

Mr. Merckx moved, Mrs. Coulbourn seconded a motion to approve the following Transportation Committee items:

TRANSPORTATION COMMITTEE

- 1. Bus Routes 2007-2008 Regular and Special Education, 2. Mini-van,
- 3. Transportation Jointure - Newfield, 4. Bus Stop Back-Up

Motion carried unanimously by roll call vote.

- 1. Move to approve the 2007-2008 regular and special education bus routes as submitted by the Transportation Supervisor. BUS ROUTES 2007-2008
REGULAR AND SPECIAL
EDUCATION

- 2. Move to approve the purchase of a mini-van for the transportation department within purchasing guidelines. MINI-VAN

- 3. Move to approve a transportation jointure with Newfield Board of Education to transport one Newfield student, along with three Franklin students on Route FSE4 to Larc School - Bellmawr from September 1, 2007 to June 30, 2008 at a cost of \$10,274.40 per student. TRANSPORTATION
JOINTURE - NEWFIELD

- 4. Move to approve a bus back-up at the end of Hancock Avenue during the 2007-2008 school year for the following bus routes: MR7, MJ1 and KPM4.

BUS STOP BACK-UPS

Mr. Merckx moved, Miss Grochowski seconded a motion to approve the following Property Committee items:

PROPERTY COMMITTEE

- 1. Donation - Computers, 2. Disposal of Equipment

Motion carried unanimously by roll call vote.

- 1. Move to accept the donation of 32 computers from the law firm of Hoffman DiMuzio.

DONATION - COMPUTERS

- 2. Move to approve disposal of the following equipment:

DISPOSAL OF EQUIPMENT

Location/School	Property Number	Model Number	Manufacturer	Description
Administration Bldg.	004886	880C	Hewlett Packard	Deskjet Printer

Mrs. Coulbourn moved, Mrs. Toy seconded a motion to go into closed session:

CLOSED SESSION

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Personnel, Attorney/Client Privilege;

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on August 22, 2007 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately thirty (30) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 7:25 p.m.

Return to session 7:40 p.m.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following Personnel Committee items:

PERSONNEL COMMITTEE

- 1. Substitute Employment, 2. Leave of Absence Request - Classroom Teacher Aide/1-1 Assistant, 3. Resignation - Special Education Teacher, 4. Employment - Special Education Teacher, 5. Employment - Bus Driver, 6. Employment - Bus Driver, 7. Employment - Basic Skills Teacher - Part-time, 8. Job Description - Revision, 9. Job Description - New, 10. Teacher Reassignment, 11. IEP Staffing - Summer Employment - Revised, 12. Summer School Employment - Revisions, 13. Travel Expense - Professional Staff, Non-Unit Staff and Support Staff, 14. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously.

- 1. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of the following substitutes for the 2007-08 school year: SUBSTITUTE EMPLOYMENT

<u>Teacher</u>	<u>Bus Driver</u>	<u>Teacher Aide</u>
Source 4 Teachers Jenilee Ashe Danielle Cugini Mia Searles	Valerie Bonvechio	Michelle Grochowski Lucille Sainsott

- 2. Move to approve an unpaid leave of absence for Megan Olsen, classroom teacher aide/1 to 1 assistant at the Caroline L. Reutter School as follows: December 12, 2007 through March 4, 2008 under the provisions of the Family and Medical Leave Act. LEAVE OF ABSENCE REQUEST - CLASSROOM TEACHER AIDE/1-1 ASSISTANT

Note: Mrs. Olsen will utilize sick days during the permissive period of disability from November 12, 2007 through December 11, 2008.

- 3. Move to accept the resignation of Jennifer Jakubek, special education teacher, effective September 1, 2007. RESIGNATION - SPECIAL EDUCATION TEACHER
- 4. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of Kristi Ritz as special education teacher, effective September 1, 2007 through June 30, 2008 at a salary in accordance with the Township of Franklin Education Association Negotiated Agreement, salary guide BA, step 1, \$41,500 per annum. EMPLOYMENT - SPECIAL EDUCATION TEACHER
- 5. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of Lori Halikman as bus driver (Route FR4) for the 2007-2008 school year at an hourly rate in accordance with the TFSSA Negotiated Agreement, Step 1, effective September 1, 2007, at a salary of \$14.76 per hour. EMPLOYMENT - BUS DRIVER
- 6. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of Andrew Jones as bus driver (Route MR11) for the 2007-2008 school year at an hourly rate in accordance with the TFSSA Negotiated Agreement, Step 1, effective September 1, 2007, at a salary of \$14.76 per hour. EMPLOYMENT - BUS DRIVER

- 7. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of Sandra Ciabattoni as basic skills teacher - part-time for the 2007-2008 school year at a prorated salary in accordance with the Township of Franklin Education Association Negotiated Agreement, salary guide BA, step 1, \$20,750 per annum. EMPLOYMENT - BASIC SKILLS TEACHER - PART-TIME

- 8. Move to approve the job description revision for the following, as attached: JOB DESCRIPTION - REVISION

Current Title - Teacher of Computer Literacy/Basic Skills

- 9. Move to approve the job description for the following, as attached: JOB DESCRIPTION - NEW

Title - Teacher of Computer Literacy/Computer Integration

- 10. Move to approve the following teacher reassignment for the 2007-2008 school year: TEACHER REASSIGNMENT

Teacher	Current Assignment	Revised Assignment
Denise Wagner	Computer Literacy/BSIP	Computer Literacy/Technology Integration

- 11. Move to approve, upon the recommendation of the Superintendent, the employment of the following individual as summer 2007 IEP staffing teacher at a salary of \$28.00 per hour, on an as-needed basis: IEP STAFFING - SUMMER EMPLOYMENT - REVISED

Joyce Francis (substitute, as needed)

- 12. Move to approve, upon the recommendation of the Superintendent, the employment of the following individuals during the summer of 2007: SUMMER SCHOOL EMPLOYMENT - REVISIONS

Name	Position	Salary
Santa Kerr	Substitute/Summer School Special Education Teacher	\$ 28.00/hr
Yvette Twesten	Substitute/School Year Bus Aide	\$ 9.98/hr
Jeanette Warfield	Substitute/Summer School Bus Driver	\$ 15.18/hr

- 13. Move to approve travel expenses: TRAVEL EXPENSE - PROFESSIONAL STAFF, NON-UNIT STAFF AND SUPPORT STAFF

Location	Employee Name	Title of Workshop	Date	Cost
Washington Twp. School District - Summer Professional Development	D. LoCicero	Differentiated Instruction	7/17/07	\$50.00
	D. LoCicero	Open-Ended Questions	7/19/07	\$30.00
	D. LoCicero	Parents as Partners	8/22/07	\$75.00
	E. Lovelace	Open-Ended Questions	8/23/07	\$60.00
	D. LoCicero	Practical Classrooms	8/24/07	\$75.00
	S. Mattern	Practical Classrooms	8/24/07	\$75.00
	C. Cerino	Practical Classrooms	8/24/07	\$75.00
Rowan University BTIC Beginning Teacher Induction Program	B. McCann	Beginning the School Year	8/20/07	\$70.00
	B. McCann	Classroom Management	8/21/07	\$70.00
	R. Carr	Beginning the School Year	8/20/07	\$70.00
	R. Carr	Classroom Management	8/21/07	\$70.00
	L. Albano	Beginning the School Year	8/20/07	\$70.00
	L. Albano	Classroom Management	8/21/07	\$70.00
Wildwood, N.J.	A. Ettore	NJPSA Convention	7/17/07	\$75.00
	R. Weigelt	NJPSA Convention	7/17/07	\$75.00
Auletto's Almonesson, N.J.	E. DiPietro	School Safety and Security	8/1/07	\$10.00
	T. Rambone	School Safety and Security	8/1/07	\$10.00

14. Move to approve the following resolution:

RESOLUTION

WHEREAS, the Township of Franklin Board of Education seeks to employ Valerie Bonvechio, Danielle Cugini, Michelle Grochowski, Lucille Sainsott, Mia Searles, on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Valerie Bonvechio, Danielle Cugini, Michelle Grochowski, Lucille Sainsott, Mia Searles has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq., or N.J.S.A.18A:6-4.13 et seq, as applicable;

RESOLUTION -
AUTHORIZATION FOR
EMERGENT HIRING
PENDING COMPLETION OF
CRIMINAL HISTORY CHECK

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Valerie Bonvechio, Danielle Cugini, Michelle Grochowski, Lucille Sainsott, Mia Searles.

Mr. Evans moved, Miss Grochowski seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned 7:42 p.m.

Respectfully submitted,

Elizabeth A. DiPietro
School Business Administrator/
Board Secretary

Typed by: jmp