

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mrs. Barbara Ciancaglini, President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Ms. Tina M. Toy, Mr. Harold R. Atkinson, Jr., Mr. David Chrans, Mr. Stephen Ranson, Mr. Joseph Szwed, Mrs. Sandra L. Coulbourn, Miss Marie J. Grochowski and Mrs. Barbara Ciancaglini. Also present were Mr. Michael G. Kozak, Superintendent, Mrs. Elizabeth A. DiPietro, School Business Administrator/Board Secretary, and B. Michael Borelli, Esq., Board Solicitor.

ROLL CALL

Mrs. Kimberly Kelly was absent.

The following names were listed in the Attendance Register.

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
Irene Korbach	Main Road School
Denise Wagner	Main Road School
Stanley Evans	Garrison Rd., Monroeville
Keith Mathews	Roberts Ave., Franklinville
(Indecipherable)	Oak Ave., Malaga
Lori Sturgis and Chas. Sturgis	44 Dahl Ter., Malaga
John Sweeney	NJEA Support Staff Pres.
Deborah Neri	Reutter School
Carmelo Falisi, Jr.	674 Porchtown Rd.
Elizabeth Cross	76 Sandpiper Dr., Franklinville
Sandra L. Beals	NJEA
Barbara Freund	819 S. Broad St., Franklinville
Scott Gant	150 Crosby Rd., Franklinville
Santa Kerr	TFEA
Deborah Sackett	The Sentinel
Andrew Jones	Bus Driver
Janice Schaffer	Bus Aide
Chris Wagner	286 Oak Ave., Malaga
Karen Handy	496 Proposed Ave., Franklinville
Lynda Falisi	215 Leonard Cake Rd., Franklinville
H. Mick	Franklinville
Phyllis Ruczynski	126 Ely Ave.
Sandy Sproul	Tuckahoe Rd., Franklinville
Mary Ann Crowder	Main Rd. School
Diane Gallagher	Main Rd. School
Kimberly Patnode	Proposed Ave.
Barry Carione	Malaga

<u>Name</u>	<u>Address</u>
Stacey Shute	TFEA
John Stagliano	TFEA
Dr. Kimberly Simmerman	CST
Jeanette Warfield	Taylor Rd.
Denise Hannum	Fries Mill Rd.
Michael L. Abagnale	Coles Mill Rd.
Michael R. Abagnale	Coles Mill Rd.
Chalie Dains	Tuckahoe Rd.
Sheila Dizenzo	Coles Mill Road
Art Latshaw	904 Marshall Mill Rd.
Joanne Lucas	Lake

The Board President turned over the meeting to the Superintendent, who introduced the following new teaching/professional staff:

**INTRODUCTION OF NEW TEACHING/PROFESSIONAL STAFF**

<b>Name</b>	<b>Position</b>	<b>Location</b>
Scott Gant	Teacher, Grade 3	Main Road School
Christie Barbara (not present)	Teacher, Grade 5	Caroline L. Reutter School
Dr. Kimberly Simmerman	School Psychologist	Child Study Team
Barbara Freund	Gifted and Talented	Main Road and C. L. Reutter Schools
Barbara Dobzanski	Supervisor of Special Services	
Jean Marie Gordon	Supervisor of Curriculum and Instruction	

Each employee stood while introduced by the Superintendent.

Mr. Kozak recognized Deborah Neri, a special education teacher at Caroline L. Reutter School, who is the district's Teacher of the Year. Mr. Kozak shared some background information about Mrs. Neri.

**PRESENTATION - TEACHER OF THE YEAR**

Mrs. Ciancaglini moved, Mr. Atkinson seconded a motion to approve the attached resolutions recognizing the following retired employees:

**PRESENTATION - RECOGNITION OF RETIRED EMPLOYEES**

- Keith Mathews - Custodian
- Gary A. Schwegel - Custodian

Mr. Atkinson made a presentation to Mr. Mathews acknowledging his retirement. (Mr. Schwegel was not in attendance.)

**PRESENTATION - RETIREMENT ACKNOWLEDGMENT**

Miss Grochowski made a presentation to Mr. Stanley Evans for his board of education service. Mr. Evans addressed the audience and indicated that he ran for the board because he wanted to be there for the kids.

**PRESENTATION - BOARD OF EDUCATION SERVICE**

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to adopt the following resolution regarding Acknowledging Employees' Perfect Attendance:

**RESOLUTION - PERFECT ATTENDANCE**

Resolution Acknowledging the Perfect Attendance of: Elizabeth Cross, Andrew Jones, Deborah Lovell, Linda Ruiz, Stacey Shute, Sissy Vannini, during the 2007-2008 School Year.

WHEREAS, the Township of Franklin Board of Education believes that regular attendance of employees is vital to the success of the school district's education program; and

WHEREAS, the Board considers conscientious attendance an important criterion of satisfactory job performance; and

WHEREAS, this Board of Education seeks to recognize the employees of this district who have maintained an exceptional attendance record; and

WHEREAS, these employees have not been absent for a period of ten/twelve consecutive months; and

NOW, THEREFORE, BE IT RESOLVED, that the Township of Franklin Board of Education acknowledges and expresses its appreciation to these employees for a perfect attendance record; and

BE IT FURTHER RESOLVED, that a copy of their Certificate of Achievement be placed in their personnel file as a permanent acknowledgment of an exceptional attendance record.

Presentations were made to the following employees in attendance at the meeting:

Elizabeth Cross, Andrew Jones, Stacey Shute

At 7:24 p.m., the Board President called for a five to ten minute recess.

RECESS

The recess ended at 7:34 p.m. and the board meeting reconvened.

MEETING RECONVENED

Mrs. Ciancaglini moved, Ms. Toy seconded a motion to adopt the minutes of the regular and closed session of the August 20, 2008 meeting.

MINUTES

Motion carried unanimously.

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S REPORT

Caroline L. Reutter School Addition Grand Opening will be held on September 23, 2008 at 6:15 p.m. Everyone is welcome.

Statistical and Informational Report as of August 31, 2008

Enrollment: 1444

Tuition Placement: 14

Employee Attendance: 96.4% year to date.

The School Business Administrator reported:

- The Board Secretary's Report and Treasurer's Report for the month ended August 31, 2008 have been reconciled and agree to one another. SBA REPORT

Committee Agendas:

Finance - For approval on the finance committee agenda tonight are payment of bills, payroll, budget transfers for September, Board Secretary and Board of Education certification that no line has been over-expended and that there are enough funds to meet the district's financial obligations for the remainder of the fiscal year, revenue report, accept NCLB FY09 allocation for a total of \$245,769 and approval to seek RFP for banking services.

Property - For approval on the property committee agenda tonight are a Change Order Request for a CREDIT of \$7,523.75 to Straga Brothers due to unused allowance balances, donation of equipment, accept donation of tables from the Mary F. Janvier School PTA and approve drilling of three wells for monitoring water.

Transportation - For approval on the transportation committee agenda tonight are the bus retirement schedule, jointure with Delsea Regional to transport Franklin students to HollyDell in Huffville and Archway in Atco, and bus back-ups.

Other items were discussed at committee but no recommendations were made to the full Board.

First: At the board meeting of August 20, 2008, several audience members brought up the issue of transportation from the Janvier Presbyterian Daycare to the Caroline L. Reutter School. As stated at the August meeting, board policy requires the children at this location to attend the Main Road School. The committee also discussed the request to pick up the students from the daycare from an alternate location if brought to that location by the daycare. After discussion, the transportation committee decided to uphold current board policy and not bring forth any recommendations to the full board.

Second: The Board of Education received a letter from the Clayton district terminating the shared services contract for maintenance of the Clayton bus fleet, effective September 30, 2008.

Third: On Saturday, September 13, 2008, I attended a workshop in Mercerville with several board members and the superintendent. This workshop was sponsored by the N. J. School Boards Association and was titled "Preparing for Bargaining." We gathered very valuable information relative to the law and the bargaining process, responsibilities of the board's bargaining team, costing out the contract and developing proposals. We will also attend a second workshop on bargaining on Saturday, September 27, 2008 titled "Intermediate Bargaining."

Ms. Toy brought the board's attention to the workshop at the county office in Sewell, specifically QSAC. The meeting is on September 29, 2008 and addresses the new accountability regulations.

GCSBA REP. REPORT

Ms. Toy moved, Miss Grochowski seconded a motion to open the audience participation portion of the meeting.

Motion carried unanimously.

Audience Participation I - Opened at 7:52 p.m.

AUDIENCE PARTICIPATION

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution or agenda item on which you will comment.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific resolution or agenda item.

There was no audience participation.

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to close the audience participation portion of the meeting.

Motion carried unanimously.

Audience participation ended at 7:53 p.m.

Miss Grochowski moved, Ms. Toy seconded a motion to approve the following Curriculum Committee items:

1. English Language Services Three Year Plan School Years 2008-2011, 2. Non Resident Students, 3. Homeless Tuition Contract Agreements - Received, 4. Intra-District Travel

CURRICULUM COMMITTEE

Motion carried unanimously.

1. Move to approve the following resolution:

ENGLISH LANGUAGE SERVICES THREE-YEAR PLAN SCHOOL YEARS 2008-2011

RESOLUTION

WHEREAS, the Township of Franklin Board of Education, Gloucester County, State of New Jersey, provides English Language services in compliance of New Jersey statues and regulations, it is hereby

RESOLVED, that the Board approves the application and all its contents including the program content, budget, and assurances.

2. Move to approve the following non resident students in accordance with Policy 5118:

NON-RESIDENT STUDENTS

Student	Grade	School
Z.H.	4	Main Road
C.L.	6	Main Road
M.L.	5	Main Road

3. Move to approve a homeless student Tuition Contract Agreement for the 2008-2009 school year as follows:

**HOMELESS TUITION  
CONTRACT AGREEMENTS -  
RECEIVED**

Student	Grade/ Classification	School	District Received From	Tuition	Effective Date
R.G	6/Middle	MR	Therapeutic Home Placement Pd by the State Dept	\$8,004	9/4/08
D.S	5/MD <i>MD program</i>	CLR	Therapeutic Home Placement Pd by the State Dept.	\$19,264	9/4/08
A.C.	1	MFJ	( last district of residence was out of state) Tuition will be pd by State of NJ	\$8,538	9/4/08
X.D.	K/MD <i>MD program</i>	MFJ	Camden, NJ	\$19,264	9/4/08
D.F.	4	MR	( last district of residence was out of state) Tuition will be pd by State of NJ	\$8,538	9/4/08
R.F.	2	MFJ	( last district of residence was out of state) Tuition will be pd by State of NJ	\$8,538	9/4/08
W.G.	5	CLR	( last district of residence was out of state) Tuition will be pd by State of NJ	\$8,538	9/4/08
A.J.	4/MD <i>LLD program</i>	CLR	( last district of residence was out of state) Tuition will be pd by State of NJ	\$13,903	9/4/08
S.P.	3	CLR	Collingswood, NJ	\$8,538	9/4/08
C.S.	1	MFJ	Elmer Borough/Pittsgrove	\$8,538	9/4/08
T.W.	4	CLR	Lindenwold, NJ	\$8,538	9/4/08

4. Move to approve student travel to sites, such as Delsea Schools, Franklinville Library, located within Franklin Township boundaries.

**INTRA-DISTRICT TRAVEL**

Mr. Atkinson moved, Miss Grochowski seconded a motion to approve the following Finance Committee items:

**FINANCE COMMITTEE**

1. Bills - August, 2. Bills - September, 3. Payroll, 4. Board Secretary's Report and Treasurer of School Monies Report, 5. Budget Transfers - September, 6. Budget Overexpenditure Certification - Board Secretary, 7. Budget Overexpenditure Certification - Board of Education, 8. Anticipated Revenue Summary, 9. NCLB Allocation-FY09, 10. Banking Services RFP

Motion carried unanimously by roll call vote.

1. Move to approve the list of bills for the month of August in the amount of \$29,181.47 as submitted by the School Business Administrator/ Board Secretary: BILL LIST - AUGUST

Bill List	Amount
Bill List #4 - August 28, 2008	\$ 11,678.97
Bill List #5 - August 29, 2008	\$ 17,502.50
<b>Grand Total</b>	<b>\$ 29,181.47</b>

2. Move to approve the list of bills for the month of September in the amount of \$457,394.17 as submitted by the School Business Administrator/Board Secretary. BILL LIST - SEPTEMBER

Bill List	Amount
Bill List #1 - September 4, 2008	\$ 240,240.08
Bill List #2 - September 17, 2008	\$ 217,154.09
<b>Grand Total</b>	<b>\$ 457,394.17</b>

3. Move to approve the payroll for the month of August in the amount of \$231,693.75 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary. PAYROLL
4. Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending August 31, 2008 and acknowledge that they are in agreement. SBA/BS AND TREASURER OF SCHOOL MONIES REPORTS
5. Move to approve Budget Transfers for the month of September in the amount of \$31,060.32 as submitted by the School Business Administrator/Board Secretary. BUDGET TRANSFERS - SEPTEMBER
6. Move to approve the Board Secretary's Monthly Certification that as of August 31, 2008, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.12( c)3. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY

7. Move to certify that as of August 31, 2008, after review of the Board Secretary's Monthly Financial Report (appropriations sections) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.12( c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BUDGET  
OVEREXPENDITURE  
CERTIFICATION - BOARD OF  
EDUCATION

8. Move to approve the anticipated Revenue Summary as of August 31, 2008 as submitted by the School Business Administrator/Board Secretary.

ANTICIPATED REVENUE  
SUMMARY

9. Move to approve the FY09, NCLB allocations as follows:

NCLB ALLOCATION - FY09

Title I, Part A	\$167,954
Title II, Part A	\$ 71,387
Title II, Part D	\$ 1,391
Title III	\$ 469
Title IV	\$ 4,568
	<u>\$245,769</u>

10. Move to authorize the School Business Administrator to advertise for banking services RFP.

BANKING SERVICES RFP

Miss Grochowski moved, Ms. Toy seconded a motion to approve the following Personnel Committee items:

PERSONNEL COMMITTEE

1. Substitute Employment, 2. Leave of Absence Request-Bus Driver, 3. Leave of Absence Request - Facilities Maintenance Mechanic, 4. Extended Leave of Absence Request - Teacher, 5. Resignation - Custodian, 6. Employment-Night Custodian, 7. Employment - Teacher Grade 3, 8. Employment Correction/Adjustment, 9. Teacher Recognition Program 2008-2009, 10. Head Custodian, 11. Salary Lists, 2008-2009, 12. Food Service - Employment, 13. Travel Expense Professional Staff, Non Unit Staff and Support Staff, 14. Field Experience - Student Placement Requests, 15. Hats On for Cancer Days, 16. District Goals and Objectives, 17. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously by roll call vote.

1. Move to approve, upon the recommendation of the Superintendent and the approval of the N. J. Dept. of Education, the employment of the following substitutes for the 2008-2009 school year:

SUBSTITUTE EMPLOYMENT

<u>Source 4 Teachers</u>	<u>Teacher</u>	<u>Teacher Aide</u>
As attached	Bergetta Scavelli	Marie Rambone
	Courtney Tobin	
	Andrea Trasferini	

2. Move to approve an unpaid leave of absence for Christine Wagner, bus driver, effective November 3, 2008 through November 14, 2008.

LEAVE OF ABSENCE  
REQUEST - BUS DRIVER

- 3. Move to approve an unpaid intermittent leave of absence as needed, under the provisions of the Family and Medical Leave Act, from September 15, 2008 through June 30, 2009 for Frank Biegalski, facilities maintenance mechanic. LEAVE OF ABSENCE REQUEST - FACILITIES MAINTENANCE MECHANIC
- 4. Move to approve an extended unpaid leave of absence for Maria Colonna, grade 3 teacher, from September 4, 2008 through January 30, 2009 under the provisions of the Family and Medical Leave Act. EXTENDED LEAVE OF ABSENCE REQUEST - TEACHER  
*Note: Ms. Colonna was previously approved from September 4, 2008 through November 12, 2008.*
- 5. Move to accept the resignation of Scott Gant, custodian, effective August 31, 2008. RESIGNATION - CUSTODIAN
- 6. Move to approve, upon the recommendation of the Superintendent and the approval of the N. J. Dept. of Education, the employment of Linda Sue Betteridge as night custodian, for the 2008-2009 school year at a salary of \$31,006.00, prorated, in accordance with the TFSSA Negotiated Agreement, Step 1, effective September 22, 2008. EMPLOYMENT - NIGHT CUSTODIAN
- 7. Move to approve, upon the recommendation of the Superintendent and the approval of the New Jersey Department of Education, the employment of Melinda McClosky as Grade 3 Teacher, effective September 1, 2008 through January 30, 2009 at a salary of \$43,000.00, prorated, in accordance with the Township of Franklin Education Association Negotiated Agreement, salary guide BA, step 1. EMPLOYMENT - GRADE 3 TEACHER  
  
*Note: Ms. McClosky was previously approved as a priority substitute teacher at the August 20, 2008 Board Meeting. Due to Ms. Colonna extending her leave of absence through January 30, 2009, Ms. McClosky will be required, by state regulations, to receive an employment contract.*
- 8. Move to approve the salary of Scott Gant from B.A., Step 1 (\$43,000) to M.A., step 1 (\$45,000) effective September 1, 2008 EMPLOYMENT CORRECTION/ADJUSTMENT
- 9. Move to approve participation in the 2008-2009 Gloucester County Teacher Recognition Program. TEACHER RECOGNITION PROGRAM
- 10. Move to approve, upon the recommendation of the Superintendent, the following appointment of Head Custodian, effective October 1, 2008 at a prorated stipend in accordance with the negotiated agreement (Article XXVI): HEAD CUSTODIAN  
  

<u>Employee</u>	<u>Assignment</u>
Regina Magnin	Caroline L. Reutter School
- 11. Move to certify the salary lists of district employees for the 2008-2009 school year, as attached. SALARY LISTS 2008-2009
- 12. Move to approve, upon the recommendation of Nutri-Serve Food Management, Inc., and the approval of the N. J. Dept. of Education the employment of the following food service employees for the 2008-2009 school year: FOOD SERVICE EMPLOYMENT

Name	Position	School
Doreen DiPaola Dawn Messner Jacklyn Steltz Dawn Miller Traci Dobzanski Dawn Miller MariaElena Bramante Bobbi Bechta	Lead Cook Cashier/Prep Cashier/Prep Server Cafeteria Aide Kitchen Worker Cafeteria Aide Cafeteria Aide	Caroline L. Reutter Caroline L. Reutter Caroline L. Reutter Caroline L. Reutter Caroline L. Reutter Caroline L. Reutter Caroline L. Reutter Caroline L. Reutter
Linda Betteridge Denise D'Ottavio Lisa Bakota Cindy Phillips Sherri Gorrell Kathleen Bastian Margaret Jacobs	Lead Cook Cafeteria Aide Cafeteria Aide Cashier Prep Prep Cashier	Main Road Main Road Main Road Main Road Main Road Main Road Main Road
Linda Magliocco Terry Montgomery Gail Ricciardelli Debra Fertig Jaeneen Garavento Jackie Ney Joanne Urban Belinda Morgan Joyce Hawkin-Eggleston	Lead Cook Cashier/Prep Cashier/Prep Server Server Cafeteria Aide Cafeteria Aide Cafeteria Aide Cafeteria Aide	Mary F. Janvier Mary F. Janvier Mary F. Janvier Mary F. Janvier Mary F. Janvier Mary F. Janvier Mary F. Janvier Mary F. Janvier Mary F. Janvier
Dineen Billingham	Manager	Mary F. Janvier
Anne Claire Cheryl Cahill Colleen Reed	Substitute Substitute Substitute	

13. Move to approve travel expenses as attached.

TRAVEL EXPENSE -  
PROFESSIONAL STAFF,  
NON-UNIT STAFF AND  
SUPPORT STAFF

14. Move to approve the following requests for placement as follows:

FIELD EXPERIENCE -  
STUDENT PLACEMENT  
REQUESTS

Student Name	University/College	School	Placement (Staff Member)	Date	Experience Description/ College Year
June Cooney	Gloucester C.C.	MFJ	Brittany McCann, Gr. 1	Fall 08	Observation
Jillian Munyon	Cumberland C.C.	MR	Stacy Shute, Gr. 3	Fall 08	Observation
Michael Cosgrove	Gloucester C.C.	MR	Susan Buriak, Gr. 4	Fall 08	Observation
Jessica Miller	Gloucester C.C.	CLR	Angela Colucci, Gr. 3 <i>Ms. Colucci was previously approved to receive a student teacher. The schedule changed and she will no longer have a student teacher this fall.</i>	Fall 08	Observation

15. Move to approve participation for students and staff for the Hats On for Cancer Days in September and October 2008. HATS ON FOR CANCER DAY

16. Move to approve the district goals and objectives, as stated. DISTRICT GOALS AND OBJECTIVES

17. 18. Move to approve the following resolution: RESOLUTION - AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY

Resolution

WHEREAS, the Township of Franklin Board of Education seeks to employ Marie Rambone, Bergetta Scavelli, Courtney Tobin, on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Marie Rambone, Bergetta Scavelli, Courtney Tobin, have attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq, as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Marie Rambone, Bergetta Scavelli, Courtney Tobin.

Mrs. Coulbourn moved, Miss Grochowski seconded a motion to approve the following Policy Committee items:

**POLICY COMMITTEE**

- 1. Policy 1000 Series - Second Reading, 3. Policy 2000 Series - Second Reading, 3. Policy 3000, 4111 through 4340 - First Reading, 4352 through 4440.1 held until October, 5000 held until October 4000 and 5000 Series - First Reading, 4. Policies - First Reading, 5. Memorandum of Agreement 2008-2009

Motion carried unanimously.

1. Move to approve the second reading of the following: POLICY 1000 SERIES - SECOND READING

- Policy 1100 - District Organization
- Policy 1110 - Organizational Chart
- Policy 1120 - Management Team
- Policy 1130 - Staff Liaison Committees
- Policy 1210 - Board-Superintendent Relations
- Policy 1220 - Employment of Chief School Administrator
- Policy 1230 - Superintendent's Duties
- Policy 1240 - Evaluation of Superintendent
- Policy 1260 - Incapacity of Superintendent
- Policy 1310 - Employment of School Business Administrator/Board Secretary
- Policy 1320- Duties of the School Business Administrator/Board Secretary
- Policy 1330 - Evaluation of the School Business Administrator
- Policy 1331 - Evaluation of the Board Secretary
- Policy 1350 - Incapacity of School Business Administrator/Board Secretary

- Policy 1400 - Job Descriptions
- Policy 1510 - Rights of Persons with Handicaps or Disabilities/Policy on Non-Discrimination
- Policy 1522 - School-level Planning
- Policy 1523 - Comprehensive Equity Plan
- Policy 1530 - Equal Employment Opportunity
- Policy 1540 - Administrator's Code of Ethics
- Policy 1550 - Affirmative Action Program for Employment and Contract Practices/ Employment Practices Plan
- Policy 1555 - Domestic Partnership
- R1240 - Evaluation of Superintendent
- R1330 - Evaluation of School Business Administration
- R1400 - Job Descriptions
- R1510 - Rights of Persons with Handicaps or Disabilities/ Non-Discrimination
- R1530 - Equal Employment Opportunity Complaint Procedure
- R1550 - Affirmative Action Program for Employment and Contract Practices/ Employment Practices Plan Complaint Procedure

2. Move to approve the second reading of the table of contents and policies of the 2000 series:

POLICY 2000 SERIES -  
SECOND READING

Nov 92	2312	Class Size
May 08	2320	Independent Study Programs
Nov 92	2330	Homework
Nov 92	2340	Field Trips
Sep 05	2360	Use of Technology
Aug 01	2361	Acceptable Use of Computer Networks/Computers and Resources
Apr 05	2411	Guidance Counseling
Jan 07	2412	Home Instruction Due to Health Condition
Oct 00	2414	Programs for Pupils At Risk
Feb 04	2415	No Child Left Behind Programs
Dec 03	2415.01	Academic Standards, Academic Assessments and Accountability
Dec 03	2415.02	Title I – Fiscal Responsibilities
Dec 03	2415.03	Highly Qualified Teachers
Sep 05	2415.04	Title I – Parental Involvement
Dec 03	2415.05	Pupil Surveys, Analysis and/or Evaluations
Dec 03	2415.06	Unsafe School Choice Option
May 07	2415.20	No Child Left Behind Complaints
Apr 05	2416	Programs for Pregnant Pupils
Jan 07	2417	Pupil Intervention and Referral Services
Sep 05	2421	Vocational-Technical Education
Apr 05	2422	Health Education
Jan 99	2423	Bilingual and ESL Education
Oct 00	2425	Physical Education
Apr 05	2430	Co-Curricular Activities
Feb 04	2431	Athletic Competition
Nov 92	2432	School Sponsored Publications
Sep 06	2435	NJSIAA Random Testing for Interscholastic Athletics
Nov 92	2440	Summer School
Oct 00	2451	Adult High School
Nov 92	2452	Community Education
Dec 01	2460	Special Education/Sending Districts

Dec 01	2461	Special Education/Receiving Schools
Apr 03	2464	Gifted and Talented Pupils
May 08	2466	Needless Public Labeling of Pupils with Disabilities
Sep 04	2467	Surrogate Parents and Foster Parents
Jan 07	2480	Alternative Education Programs
Jan 07	2481	Home or Out-of-School Instruction for General Education Pupils
Nov 92	2510	Adoption of Textbooks
Nov 92	2520	Instructional Supplies
Nov 92	2530	Resource Materials
Nov 92	2531	Use of Copyrighted Materials
Nov 92	2551	Musical Instruments
Nov 92	2560	Live Animals in School
Apr 05	2610	Educational Program Evaluation
Sep 04	2622	Pupil Assessment
Oct 00	2624	Grading System
May 08	2631	New Jersey Quality Single Accountability Continuum
May 03	2700	Services to Nonpublic School Pupils

3. Move to approve the first reading of Policy 3000, 4000 up to and including 4340; 4352, 4440.1 and 5000 series postponed until October.

POLICY 3000, 4000 UP TO AND INCLUDING 4340 - FIRST READING

Date	Number	Title
Apr 05	3111	Creating Positions
Nov 92	3112	Abolishing Positions
Apr 05	3124	Employment Contract
Aug 03	3125	Employment of Teaching Staff Members
Jan 94	3126	Induction Program for Provisional Teachers
Jun 96	3130	Assignment and Transfer
Nov 92	3134	Assignment of Additional Duties
Apr 05	3141	Resignation
Apr 06	3142	Nonrenewal of Nontenured Teaching Staff Member
Nov 92	3143	Dismissal
Apr 05	3144	Certification of Tenure Charges
Apr 06	3146	Conduct of Reduction in Force
Nov 92	3150	Discipline
Nov 92	3151	Assessment of Pay
Apr 05	3152	Withholding an Increment
Apr 06	3160	Physical Examination
Apr 06	3161	Examination for Cause
May 95	3211	Code of Ethics
Apr 98	3211.3	Consulting Outside the District
Nov 92	3212	Attendance
Mar 98	3214	Conflict of Interest
Nov 92	3216	Dress and Grooming
Nov 92	3217	Use of Corporal Punishment
May 95	3218	Substance Abuse
May 08	3221	Evaluation of Nontenured Teaching Staff Members

Apr 06	3222	Evaluation of Tenured Teaching Staff Members
Apr 06	3223	Evaluation of Administrators
Nov 92	3230	Outside Activities
Apr 05	3231	Outside Employment as Athletic Coach
May 03	3233	Political Activities
Jan 99	3240	Professional Development
Apr 05	3244	In-Service Training
Nov 92	3245	Research Projects by Staff Members
Nov 92	3250	Hours and Days of Work
Nov 92	3270	Professional Responsibilities
Nov 92	3280	Liability for Pupil Welfare
May 04	3281	Inappropriate Staff Conduct
Nov 92	3310	Academic Freedom
Jan 99	3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
Dec 03	3322	Staff Member's Use of Cellular Telephones
Nov 92	3340	Grievance
Jan 94	3362	Sexual Harassment
Feb 05	3370	Teaching Staff Member Tenure
Nov 92		
Nov 92	3381	Protection Against Retaliation
Nov 92	3410	Compensation
Nov 92	3411	Placement on Guide Step
Nov 92	3412	Placement on Guide Column
Nov 92	3420	Benefits
Jul 93	3425	Work Related Disability Pay
Feb 05	3425.1	Modified Duty Early Return To Work Program
Nov 92	3431	Uncompensated Leave
Feb 05	3431.1	Family Leave
Jul 93	3432	Sick Leave
Nov 92	3433	Vacations
Nov 92	3435	Anticipated Disability
Nov 92	3436	Personal Leave
Apr 03	3437	Military Leave
Aug 03	3439	Jury Duty
May 07	3440	Travel Expenses
Nov 06	3440.1	Job Expenses (Abbott Districts)

Date	Number	Title
Nov 92	4111	Creating Positions
Nov 92	4123	Probationary Period
Nov 92	4124	Employment Contract
Apr 05	4125	Employment of Support Staff Members
Jun 96	4130	Assignment and Transfer
Jun 96	4140	Termination
Nov 92	4145	Layoffs
Aug 03	4146	Nonrenewal of Nontenured Support Staff Member
Nov 92	4150	Discipline
Nov 92	4151	Assessment of Pay
Feb 04	4152	Freezing or Reducing Wages
Apr 06	4160	Physical Examination

Apr 06	4161	Examination for Cause
Nov 92	4211	Attendance
Apr 98	4211.3	Consulting Outside the District
Mar 98	4214	Conflict of Interest
Jan 94	4215	Code of Ethics
May 95	4218	Substance Abuse
Oct 02	4219	Commercial Driver Controlled Substance and Alcohol Use Testing
Nov 92	4220	Employee Evaluation
Nov 92	4230	Outside Activities
May 03	4233	Political Activities
Nov 92	4240	Employee Training
Nov 92	4250	Hours and Days of Work
May 04	4281	Inappropriate Staff Conduct
Jan 99	4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
Dec 03	4322	Staff Member's Use of Cellular Telephones
Nov 92	4340	Grievance

4. Move to approve the first reading of the following policies:
  1. Policy 0142.1
  2. Policy 0177
  3. Policy 1570
  4. Policy 1620
  5. Policy 6362

POLICIES - FIRST READING

5. Move to postpone adoption of the Uniform State Memorandum of Agreement for the 2008-2009 school year and approve its terms and provisions as agreed to during the 2007-2008 school year.

MEMORANDUM OF AGREEMENT 2008-2009

Mr. Atkinson moved, Miss Grochowski seconded a motion to approve the following Property Committee items:

**PROPERTY COMMITTEE**

1. Change Order Request, 2. Donation of Equipment, 3. Mary F Janvier PTA Donation, 4. Well Drilling

Motion carried unanimously.

1. Move to approve change 1 to Straga Brothers, Inc. of \$7,523.75 as a credit for balance of allowance. This change order decreases the contract total from \$686,500.00 to a new total of \$678,976.25 relative to the addition at Caroline L Reutter school. The total credit balance is comprised of unused allowance balances as follows:

CHANGE ORDER REQUEST

Testing Allowance Balance	2,290.75
Demo Allowance Balance	2,183.00
Hardware Allowance Balance	3,050.00

2. Move to approve the donation of equipment, previously approved for disposal at the August Board Meeting, to the Mary F. Janvier School PTA as follows:

DISPOSAL OF EQUIPMENT

Description
Titan 3000 Tripod (Smith Victor Corp)
Califone Cardmaster - Magnetic Card Reader
Kinyo VHS Rewinder Model
Califone Cassette Recorder
Dukane Filmstrip Projector
Califone Boom Box
Califone Record Player
Fleco Karaoke with Microphone
Snapper 5.5 hp., 21" red 1992
Snapper 5.0 hp., 21" black 1993
SCAG Self propelled 36" mower 1990
SCAG sulky for Scag mower 1991
Stihl String Trimmer
Stihl Hand Held Blower

3. Move to accept Mary F Janvier PTA donation of 12 Lifetime Indoor/Outdoor Folding Utility tables at an estimated total of \$1,023.55 consisting of the following:

MARY F. JANVIER SCHOOL  
PTA - DONATION

Quantity	Size	Price
4	6'	\$ 337.87
8	8'	\$ 685.68

4. Motion to accept the recommendation of EDA Engineering Design Associates, P.A. and authorize acceptance of a contract with South Jersey Well Drilling Company, Inc. in the amount of \$5,400.00.

WELL DRILLING

Note: The contract covers the installation of three wells for monitoring water. Uni-Tech Drilling Company's bid was \$6,340.00 for the same work specified.

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to approve the following Transportation Committee items:

**TRANSPORTATION  
COMMITTEE**

1. Bus Retirement Schedule, 2. Jointure-Delsea Regional - Hollydell, 3. Jointure - Delsea Regional - Archway Atco, 4. Bus Stop Back-ups

Motion carried unanimously.

1. Move to approve the bus retirement schedule as of September 2008.

BUS RETIREMENT  
SCHEDULE

- 2. Move to approve a jointure with Delsea Regional to transport one student to Hollydell School in Hurffville for the 2008-2009 school year. JOINTURE - DELSEA REGIONAL - HOLLYDELL
- 3. Move to approve a jointure with Delsea Regional to transport one student to Archway in Atco for the 2008-2009 school year. JOINTURE - DELSEA REGIONAL - ARCHWAY ATCO
- 4. Move to approve the following bus back-ups for the 2008-2009 school year: BUS STOP BACK-UPS
  - 1. Shireen Terrace for routes FSE2 and MR10
  - 2. Hancock Avenue for Routes MJ1 and MR7

Miss Grochowski moved, Mrs. Ciancaglini seconded a motion to approve homebound instruction for the following students:

**CURRICULUM COMMITTEE**  
**HOMEBOUND INSTRUCTION**

Name	Grade	Effective Date	Max Hrs. (per wk.)	School
H.W.	3	9/8/08	10	Main Road
Z. F-M.	2	9/8/08	10	Mary F. Janvier
K.N.	1	9/11/08	5	Mary F. Janvier

Mrs. Ciancaglini moved, Ms. Toy seconded a motion to go into the Open Public comment.

**OPEN PUBLIC COMMENT**

Motion carried unanimously.

The Open Public Comment portion of the meeting began at 8:09 p.m.

This meeting will now be open to the public. If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the superintendent after the meeting since we do not discuss these items in public. \_\_\_

Chalie Dains, Tuckahoe Rd, Franklinville:

Questioned groups stops of non-public students and why this is required with private school children and not public school children.

Mrs. DiPietro explained Aid in Lieu for non-public students, \$ 884/student for the 2008-09 school year. She stated that Delsea Regional coordinates all the non-public transportation for Franklin Township. She explained that there is no threshold for public student transportation. Mrs. DiPietro indicated that this issue was brought up at the last board meeting and Mr. Atkinson urged people to contact their legislature and discuss the threshold amount and that it may need to be increased to allow school districts to continue to provide door to door service.

Questions elimination of handicap ramp on the addition at Caroline L. Reutter School.

Mr. Kozak explained that the ramp was removed from the scope of the project in order to bring the project in within budget and that we are ADA compliant. If we were not ADA compliant, the removal of the ramp would have been prohibited.

Mr. Atkinson noted to the board of education/public that the building was inspected by local building inspector, our building was built by all building codes realize that were specified by the architect and national bldg codes and that we have a certificate of occupancy. As far as handicapped accessibility, we have met all the required codes.

Ms. Toy indicated that it would be good idea to have a sign that exit is not handicap exit.

Questioned if CLR had malfunctioning alarm system

Mr. Kozak explained that the fire alarm system is certified and in working condition. He explained that the fire drill button works in 'old' section but is not wired in new section because Franklin Alarm wants the district to use the actual pull down alarms which also determine if the fire company and alarm company system is in proper working order. Suggestion made to alternate which pull down is used.

Board President urged anyone with information that fire alarms are not in working order would contact the Superintendent immediately.

Stanley Evans, Jr., Garrison Ave, Monroeville:

Questioned the location of the bus back ups which were up for board approval.

Mrs . DiPietro stated that there were two back-ups: Hancock and Shireen.

Mrs. Ciancaglini moved and Ms. Toy seconded a motion to close public comment 8:28 p.m.

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to go into closed session:

CLOSED SESSION

Resolution

**WHEREAS,** The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

**WHEREAS,** This body finds it necessary to meet in closed session to discuss Personnel, Attorney-Client Privilege; and

**WHEREAS,** Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

**NOW, THEREFORE, BE IT RESOLVED**, that this meeting of the Township of Franklin Board of Education held on September 17, 2008 shall be closed to the public to permit discussion of the subject matter aforesaid;

**IT IS FURTHER RESOLVED**, that this session shall last for approximately forty-five to sixty (45-60) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 8:29 p.m.

Return to session 10:03 p.m.

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to approve Jean Marie Gordon as the Affirmative Action Officer for the 2008-2009 school year. The prior appointee, Andrew Moskowitz, is no longer with the district.

**OTHER BUSINESS**  
ADMINISTRATIVE  
APPOINTMENTS 2008-2009

Motion carried unanimously.

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to approve a sending/receiving agreement with the Newfield Board of Education contingent upon the success of Newfield's application to sever its current relationship with the Buena Regional Board of Education.

AGREEMENT - NEWFIELD  
SENDING/RECEIVING

Motion carried unanimously by roll call vote.

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to approve the employment contract termination for just cause of Ruth Hage, bus driver, effective September 17, 2008.

EMPLOYMENT CONTRACT  
TERMINATION - BUS DRIVER

Motion carried unanimously by roll call vote.

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned 10:08 p.m.

Respectfully submitted,

Elizabeth A. DiPietro  
School Business Administrator/  
Board Secretary