
TOWNSHIP OF FRANKLIN BOARD BULLETIN
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November, 2007

2006-2007 Audit Presentation

- Raymond Colavita from Nightlinger, Colavita and Volpa, School District Auditors
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1. Adopted the minutes of the Special and Closed Session of August 8, 2007 meeting, Regular and Closed Session of August 22, 2007 meeting, and the Special and Closed Session of September 26, 2007 meeting.
2. Authorized revised bank account signatures for the respective accounts with the Newfield National Bank.
3. Approved homebound instruction for two students.
4. Approved Caroline L. Reutter School, Grade 4 to visit the Franklinville Library/Historical Center on November 20, 2007.
5. Approved the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement for the 2007-2008 school year:
6. Approved the list of bills for the month of October.
7. Approved amounts withheld from State Aid payments for the month of October.
8. Approved the payroll for the month of October.
9. Accepted the reports of the School Business Administrator/Board Secretary and Treasurer of School Monies for the period ending October 31, 2007 and acknowledge that they are in agreement.
10. Approved Budget Transfers for the month of November.
11. Approved the Board Secretary's Monthly Certification that as of October 31, 2007, no budgetary line item account has been overexpended in violation of of N.J.A.C. 6A:23-2.12(c)3.
12. Certified that as of October 31, 2007, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of of N.J.A.C. 6A:23-2.12 (c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
13. Approved the anticipated Revenue Summary as of October 31, 2007 as submitted by the School Business Administrator/Board Secretary.
14. Accepted the Auditors Management Report and the Comprehensive Annual Financial Report for the Fiscal Year Ending June 30, 2007. There are no recommendations.

15. Acknowledged that a Corrective Action Plan for the audit from the Fiscal Year Ending June 30, 2007 is not needed, as there were zero findings & recommendations.
16. Increased the imprest petty cash for the Administration building from \$300.00 as outlined in policy #3451 to \$400.00 for the 2007-08 school year.
17. Approved the employment of substitutes for the 2007-2008 school year.
18. Approved an unpaid leave of absence for Amie Crain, Social Worker, effective, April 22, 2008 through June 30, 2008 under the provisions of the FMLA and utilizing sick days during the permissive period of disability from March 10, 2008 through April 21, 2008.
19. Approved a revised unpaid leave of absence for Andrea Watson, Teacher, as follows: April 22, 2008 through June 30, 2008, utilizing sick days during the permissive period of disability from March 25, 2008 through April 21, 2008.
20. Approved the employment of Rosalind M. Townley as priority substitute world language teacher for the respective term, effective November 26, 2007 through January 31, 2008.
21. Approved the employment of Kim Patnode as Bus Driver (Route MR10) for the 2007-2008 school year.
22. Approved the employment of Rachel Long as Bus Aide (Route PS1& FSE7) for the 2007-2008 school year.
23. Approved the employment of food service employees for the 2007-2008 school year.
24. Approved requests for placements(student teaching & observations) this spring.
25. Approved Diana Coppinger for 115 hours of practicum under the supervision of Richard Dantine, Principal, at Main Road School, effective December, 2007 through June 2008.
26. Approved the new job description for Classroom Teacher Aide (NCLB)
27. Approved Club Z! In Home Tutoring Services to provide home instruction on an as needed basis.
28. Approved Santa Kerr to provide home instruction effective November 15, 2007.
29. Approved travel expenses.

NOTE: The next special meeting will be held on Wednesday, November 28, 2007 and the next regular meeting of the Township of Franklin Board of Education will be held on Wednesday, December 19, 2007 at 7:00 p.m. in the Administration Building.

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