
TOWNSHIP OF FRANKLIN BOARD BULLETIN

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March, 2008

Minutes were adopted for the following meetings:
Special and Closed Session of February 13, 2008
Regular and Closed Session of February 20, 2008

2008-09 Budget Hearing

Adopted the minutes of the Special and Closed Session of February 13, 2008 meeting, Regular and Closed Session of February 20, 2008.

Approved the issuance of employment contract for Elizabeth A. DiPietro as School Business Administrator/Board Secretary for the 2008-2009 school year.

Approved the recognition of the updated sending and receiving contract agreements for the 2007-2008 school year.

Approved the received student(s) Tuition Contract Agreements for the 2007-2008 school year.

Approved a contract with Archway Programs to provide a before and after school child care program for the 2008-2009 school year.

Approved the revised 2007-2008 School Calendar.

Approved the revised 2008-2009 School Calendar.

Approved submission of the New Jersey Child Assault Prevention Application for funding in the amount of \$2,049.60 for the 2008-2009.

Authorized submission of the proposed Comprehensive Equity Plan Annual Assurance for the academic years 2008-2009.

Approved homebound instruction for a student.

Approved a field trip for the Caroline L. Reutter School fourth grade to the Pinelands Institute - Whitesbog Village.

Approved the list of bills for the month of March.

Approved amounts withheld from State Aid payments for the month of February and paid to County Special Services, Katzenbach, NJ Commission for the Blind and State Facilities in the amount of \$25,624.00.

Approved the payroll for the month of February.

Accepted the reports of the School Business Administrator/Board Secretary and Treasurer of School Monies for the period ending February 29, 2008 and acknowledge that they are in agreement.

Approved Budget Transfers for the month of March.

Approved the anticipated Revenue Summary as of February 29, 2008 as submitted by the School Business Administrator/Board Secretary.

Approved the Board Secretary's Monthly Certification that as of February 29, 2008, no budgetary line item account has been overexpended in violation of of N.J.A.C. 6A:23-2.12(c)3. Certified that as of February 29, 2008, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of of N.J.A.C. 6A:23-2.12 (c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approved the resolution to adopt the 2008-2009 budget.

Authorized the School Business Administrator to obtain Requests for Proposals from Food Service Management Companies beginning the 2008-09 school year. Contracts for Food Management Services cannot exceed 5 years from original date of issuance. Since the current contract with Nutri-Serve Food Management is in year 5, the district is required to go out for RFP's

Approved, in accordance with Policies #0147, 3440, 4440 and N.J.A.C. 6A:23B-1.2(b), the establishment of a maximum travel expenditure amount for the 2008-2009 school year in the amount of \$38,076. This maximum travel amount applies for the following types of expenditures: travel, staff training and seminars, conventions and conferences, mileage reimbursement, meals, lodging, and other such travel and expense reimbursements. The YTD travel expenditures for 2007-08 as of February 29, 2008 are \$12,042.48.

Approved application 2007-08 Amendment 1 to the IDEIA Basic FY 2008 to add the FY 07 IDEIA Basic carryover amount of \$13,651.

Approved Dell Lease program (Quote # 41416891) as outlined below. Monthly payments in the amount of \$1,341.31 for 60 months (5 years) to begin July 1, 2008.

| Dell Quote # | Equipment | Unit Price | Qty | Total Amount Financed | Payment Frequency | Lease Term (months) | Lease Rate Factor | Lease Payments |
|---------------|----------------------|------------|-----|-----------------------|-------------------|---------------------|-------------------|----------------|
| 41 4168991 | OptiPlex 330 Desktop | \$769.98 | 90 | \$69,298.20 | Annual | 60 | 0.218 | \$15,107.01 |
| | Office 2007 | \$50.39 | 90 | \$ 4,535.10 | Annual | 60 | 0.218 | \$ 988.65 |
| Totals | | | | \$73,833.30 | | | | \$16,095.66 |

Approved the 2007-2008 application for Special Education Extraordinary Aid.

Appointed ABCO's new CU Insurance Services Group (an EBCON Insurance Group Company) as Insurance Broker of Record for prescription insurance effective June 1, 2008.

Approved the employment of the following substitutes for the 2007-2008 school year:

Teacher
Jessica Brown

Facilities Maintenance Mechanic
Richard Couch

Approved an unpaid leave of absence, from September 2, 2008 through December 19, 2008 for Jason Ruczynski, custodian.

Approved an extended unpaid leave of absence for Jiselle Knauss, Teacher, under the provisions of the Family and Medical Leave Act, from March 18, 2008 through April 7, 2008 or such earlier date as she is able to return to work.

Approved an unpaid leave of absence, from September 1, 2008 through June 30, 2009 for Andrea Foster, grade 6 teacher.

Accepted the retirement resignation of Gary A. Schwegel, Custodian, effective September 1, 2008 (Mr. Schwegel has been employed in the district since October, 1981).

Approved June Clemick as Priority Substitute Secretary at Caroline L. Reutter School for the 2007-2008 school year effective April 1, 2008 through June 30, 2008.

Approved the salary of the following new substitute position for the 2007-2008 school year as follows: Facilities Maintenance Mechanic \$ 15.00 per hour

Requested a waiver of the provision of N.J.A.C. which requires a full-time non-teaching principal at Lake School for the 2008-2009 school year.

Appointed Anthony Ettore as Principal of Lake School for the 2008-2009 school year.

Approved Deborah Neri as Township of Franklin Teacher of the Year for 2008-2009 and authorize her nomination for consideration as Gloucester County Teacher of the Year.

Approved the 2008-2009 Employee Calendar.

Acknowledged the successful probationary employment of Kimberly Patnode, Bus Driver and Rachel Long, Bus Aide

Approved the following request(s) for placement(s) as follows:

| Student Name | University/College | School | Placement (Staff Member) | Date | Experience Description/College Year |
|---------------|---------------------|--------|-----------------------------|-------------|--|
| Debra Swenk | Fairleigh Dickinson | CLR | K. Uhle | Spring 2008 | Observation |
| Lauren O'Shea | Rowan | MR | K. Niewoehner | Fall 2008 | Clinical Practice (student teaching) |

Approved travel expenses.

Approved the issuance of employment contracts for Non Unit Staff for the 2008-2009 school year.

Adopted a resolution regarding a toilet room waiver at the Lake School for the 2008-2009 school year.

Approved change order #S-1 to Southernn NJ Steel of \$1,124.00 as a credit for balance of allowance. This change order decreases the contract total from \$59,999.00 to a new total of \$58,875.00 relative to the addition at Caroline L. Reutter School.

Approved change order #E-2 to DEC Electrical Contractors in the amount of \$21,817.60 for labor and material to install new data cable CAT5e, fiber optic cable, enclosed wall cabinet, 48 port patch panel, jacks face plates and wire management, terminations and testing. This change order increases the contract total from \$132,683.32 to a new total of \$154,500.92 relative to the addition at Caroline L. Reutter School.

Approved modification of route SP06 To Archway-Atco with Delsea Regional to accommodate mid-day pick up as required by students IEP, with no additional cost , effective March 10, 2008.

Approved an exception to policy #6153 and allow 9 buses to be contracted for transportation to Washington D.C. for grade 6 field trip experience at board expense. This exception shall not set a precedent.

NOTE: The next regular reorganization meeting of the Township of Franklin Board of Education will be held on Wednesday, April 23, 2008 at 7:00 p.m. in the Administration Building.