

TRANSPORTATION REQUESTS

1. The primary responsibility of the Board of Education is to transport students from their residence to and from school.
2. The Board recognizes that on any given day a situation could arise that would necessitate having a child/children picked up or dropped off at a different location. This is construed as an emergency situation. Accordingly:
 1. All emergency transportation requests must be confirmed by the building principal.
 2. Building principal or designee shall notify the transportation supervisor regarding the request.
 3. The Transportation Supervisor shall determine the feasibility of handling the request based on existing routes and vehicle capacities and notify the building principal or designee accordingly.
 4. It is understood that:
 1. Routes and stops will not be altered to accommodate requests.
 2. Vehicles will not be overloaded to accommodate requests.
 3. Babysitting on a regular basis is not considered an emergency situation.
3. Requests to accommodate babysitting on a regular basis shall be reviewed by the transportation supervisor who will make a recommendation to the school business administrator/board secretary. The final decision regarding the disposition of the request shall be made by the school business administrator/board secretary.

Date: November 18, 1984
Revised: February 20, 1985
Revised: December 13, 1995