

WEAPONS, AND DANGEROUS INSTRUMENTS

Confiscation

All school employees are authorized to confiscate a weapon or dangerous instrument from a pupil. The following procedures shall be followed upon confiscation of a weapon or dangerous instrument:

1. A school employee who confiscates any weapon shall notify the school principal.
2. The Principal shall immediately notify the Chief of Police of the Franklin Township Police Department by telephone that a weapon has been confiscated and shall request removal of the weapon by a police officer. The telephone call shall be confirmed in a written letter by the principal.
3. The Principal shall safeguard the weapon until a law enforcement officer takes custody of it.
  1. The Principal shall place the weapon in a box or container.
  2. The Principal shall record or cause to be recorded on the container or on a document attached to the container:
    1. A description of the weapon;
    2. The name and signature of the person who confiscated the weapon;
    3. The date, time and place the weapon was confiscated;
    4. The circumstances under which the weapon was confiscated; and
    5. The name of the pupil or staff member believed to be in possession of the weapon when it was confiscated.
  3. The container will be placed in a secure location under lock and key and under the Principal's direct control.
  4. In the event any person other than the Principal is permitted access to the weapon prior to its retrieval by a law enforcement officer, that person shall enter his or her name and signature on the record along with the time and date of inspection and the reason for the access. Access to the weapon will be permitted only in the presence of the Principal.
  5. The law enforcement officer who takes custody of the weapon shall be required to

sign and date the record to indicate his or her receipt of the item.

REGULATION

File Code: 5131.7

WEAPONS AND DANGERS INSTRUMENTS

Confiscation (continued)

4. The Principal shall provide to the law enforcement officer who takes custody of the weapon:
  1. All information concerning the manner in which it was confiscated,
  2. The identity of all persons who had custody of the weapon following its confiscation, and
  3. The identity of any pupil or staff member believed to have been in possession of the weapon.

Evacuation

1. The Principal shall direct the immediate evacuation of the school building or the appropriate portion thereof in the event that:
  1. The presence of an incendiary device or explosive is known or is reasonably and reliably suspected;
  2. A person possessing a firearm or incendiary device or explosive refuses to surrender the item and the use of force necessary to confiscate the item would place another person at serious risk; or
  3. The Principal in his or her judgement believes that the school community is at risk and the building should be evacuated.
2. Regular evacuation routes may be modified as required to protect pupils and staff members from danger.
3. Law enforcement officers shall be summoned immediately to any school building evacuated under this regulation.

Date: July 18, 2001