

DISCIPLINE GUIDELINES

In every instance of student discipline, as it pertains to the impact upon other students and the entire school environment, the infraction shall be handled by the principal in accordance with the guidelines established below. Should an infraction not be identified within the guidelines and require disciplinary action, the principal shall take appropriate disciplinary action consistent with the identified discipline infractions and their respective disciplinary action.

Disciplinary Action

A - Parent Conference

B - 2 days= suspension

C - 3 to 5 days= suspension

D - 5 days= suspension

E - Suspension pending review and recommendation by the Child Study Team and/or

clinical

F - Referral to local law enforcement agency

G - Remove from school for a period of not less than one year, subject to a case by

case except

H - At the discretion of the Principal, suspension from all school activity privileges and bus transportation for five (5) school days upon student return to school from suspension.

INFRACTION	DISCIPLINARY ACTION FIRST OFFENSE	DISCIPLINARY ACTION SECOND AND SUBSEQUENT OFFENSES
Possession of matches, lighter, etc.	A	B
Possession of tobacco or tobacco products	A	B
Continued classroom, playground, or lunchroom disruption/disrespect	A	B
Possession of obscene materials	A	B
Profane language (verbal or written)	A	B
Simple assault (T)	A or B	C
Fighting (T)	A or B	C
Threat of bodily injury	A or B	C

Disciplinary Action (continued)

INFRACTION	DISCIPLINARY ACTION FIRST OFFENSE	DISCIPLINARY ACTION SECOND AND SUBSEQUENT OFFENSES
Defiance, insubordination	B	C
Leaving school without permission	B	C
Lighting matches, lighter, etc.	B	C
Possession of a weapon facsimile	B	C
Profanity or Obscene Language Directed Toward an Employee	B	C
Smoking on school property	B	C
Theft	B	C
Possession of fireworks	C	D,H
*Possession of a weapon or dangerous instrument other than a firearm (T)	C	D,H
Deliberate Damage to Property (T)	C	D,H
Robbery (T)	D,H	E,F,H
Extortion (T)	D,H	E,F,H
Sex Offense (T)	D,F,H	E,F,H
Substance Abuse Possession (T)	D,F,H	E,FH
Substance Abuse Use (T)	D,F,H	E,F,H
Substance Abuse Distribution (T)	E,F,H	F,G,H
Attempted arson	E,F,H	F,G,H
Aggravated assault (T)	E,F,H	F,G,H
Assault upon an adult (T)	E,F,H	F,G,H
*Threatening bodily harm to another with a weapon or dangerous instrument	E,F,H	F,G,H
Assault With Weapon or Dangerous Instrument (not firearm) (T)	F,G,H	F,G,H
**Possession of a firearm (T)	F,G,H	F,G,H
Arson (T)	F,G,H	F,G,H
Assault With a Firearm (T)	G,F,H	F,G,H

DISCIPLINE GUIDELINES

Disciplinary Action (continued)

When considering the suspension of a student, the principal must gather and analyze the facts so he/she may develop sound rationale for rendering the final decision. The age and developmentally appropriate behavior of the pupil shall be considered in implementing disciplinary actions.

For every infraction listed, parents/guardians of the student shall be notified in writing describing the behavior in question, and the disciplinary action taken by the principal. Parent/guardian conferences are required for all suspensions from school and should be held as near to the day of the infraction as possible.

All matters pertaining to student misbehavior shall be appropriately documented by the principal.

When in the judgment of the principal a situation warrants the participation of the child study team, the principal shall arrange, through the supervisor of special services, the services of the respective team members.

Definition Guidelines	
Simple Assault	A person attempts to cause, or purposely, knowingly, or recklessly causes bodily injury to another.
Aggravated Assault	A person attempts to cause serious bodily injury to another, or causes such an injury purposely or knowingly, or under circumstances manifesting indifference to the value of human life, recklessly causes such injury (e.g., injury which creates a substantial risk of death, or which causes permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ). This infraction should be used only when the attack is very serious.
Fight	Mutual participation in a fight involving physical violence, where there may or may not be a main offender. Does not include verbal confrontations or minor confrontations such as a shoving match. All participants may be classified as offenders, or the incident may entail offender and victim.
Robbery	Obtaining money or other materials things (<u>regardless of value</u>) from another by means of violence or threat of immediate violence.
Extortion	Obtaining money or other material things (<u>regardless of value</u>) from another by means of stated or implied threat of future violence.
Sex Offense	Subjecting another to sexual contact or exposure without consent.
Threat	Attempting by physical menace (e.g., verbal threats) to put another in fear of serious bodily injury.
Arson	Purposely setting fire to school district property or someone=s personal property. Arson does not include a simple act of lighting a match.
Damage to Property	Purposely, knowingly, or recklessly destroying or defacing school, contracted, or personal property, causing an economic loss due to repair or replacement.
Fireworks Offense	The possession, selling/distributing, or detonating of a self-fusing explosive device, no greater in size than two inches, and commercially sold as fireworks.@

REGULATION

File Code: 5144

DISCIPLINE GUIDELINES

Disciplinary Action (continued)

Definition Guidelines	
Theft	Taking of the district=s or a person=s belongings or property without consent.
Substance Abuse Use	In accordance with N.J.A.C. 6-29-6.5(a), an incident is reported for a student for whom a positive diagnosis from a medical examination indicates that the student is under the influence of alcoholic beverages, marijuana, and/or other drug (controlled dangerous substance, but not including cigarettes), or indicates that the pupil has used anabolic steroids. The student need not be caught in the act of using to be reported as Abuse.@ (EVVSR should be completed when suspected use is confirmed by positive diagnosis.)
Substance Abuse Possession	Student is found with alcohol, marijuana, and/or any other drug (controlled dangerous substance, including anabolic steroids, but not including cigarettes) in his/her locker or desk, or on his/her person. Includes possession of unauthorized prescription drugs and drug paraphernalia.
Substance Abuse Distribution	Student is selling, buying, or giving alcohol or other controlled dangerous substance(s) (including anabolic steroids) to others, or employs others to do the same. The student need not be caught in the act of selling or giving. The term Adistribution@ includes having alcohol or drugs under circumstances where it may be inferred that the student would distribute to others. Therefore, possession of a large amount of drugs shall be considered as Adistribution,@ not as Apossession.@
Possession of a Firearm	Having on one=s person, or in one=s locker or desk, a handgun or rifle. The firearm need not be loaded. Include air guns, but does not include Alook-alike@ firearms that cannot be converted to a firearm.
Assault with a Firearm	Attacking or physically harming someone by threatening with or shooting a handgun or rifle. The firearm need not be loaded.
Assault with Weapon or Dangerous Instrument (not firearm)	Attacking or physically harming someone with a knife, club, stun gun, chain, Mace, pepper spray, or other instrument of violence (other than a firearm).
Possession of Weapon or Dangerous Instrument (not firearm)	Having on one=s person or in one=s locker or desk, a knife, club, stun gun, chain, Mace, pepper spray, or other instrument of violence (other than a firearm) which is intended for use to cause physical injury or harm to another person or destruction of property. If Assault with Other Weapon is checked, Possess of Other Weapon cannot be checked.

*Weapon/Dangerous Instrument - as defined in Policy 5131.7

**As identified in section 921 of Title 18, United States Code and pursuant to the Gun-Free Schools Act of 1994 and New Jersey Chapter 127 of 1995, the Zero Tolerance for Guns Act.

(T) Requires EVVRS report (consider age and developmentally appropriate behavior before reporting some categories (e.g. fight, threat, sex offense)

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